

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
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Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

AGENDA AUDIT & ADMINISTRATION COMMITTEE MEETING TO BE HELD IN ROOM #318 PUTNAM COUNTY OFFICE BUILDING CARMEL, NEW YORK 10512

Members: Chairman Castellano and Legislators Ellner & Gouldman

Thursday 6:30pm February 23, 2023

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Acceptance of Minutes – December 20, 2022 & January 30, 2023**
- 4. Correspondence/County Auditor**
 - a. Sales Tax Report**
 - b. Board In Revenue Report**
 - c. Transfer/Revenue Report**
 - d. 2023 Contingency/Subcontingency Report**
- 5. Correspondence/ Commissioner of Finance**
 - a. Overtime/Temporary Report**
 - b. Approval/ Budgetary Amendment 22A089/ Highway/ Adjust Capital Budget/ Stoneleigh/Drewville Intersection Project (Also reviewed in Physical)**
 - c. Approval/ Budgetary Amendment 22A090/ Highway/ Adjust Capital Budget/ Drewville Road Bridge Replacement Project (Also reviewed in Physical)**
 - d. Approval/ Budgetary Amendment 22A091/ Finance/ Year End Journal Entry #2**
 - e. Approval/ Budgetary Amendment 23A004/ Bureau of Emergency Services/ Grant Award/ FY2022 State Homeland Security Program (SHSP) (Also reviewed in Protective)**

- f. Approval/ Budgetary Amendment 23A005/ Finance/ Account for State Aid from NYS Office of Indigent Legal Services/ Pass Through to Legal Aid Society (Also reviewed in Protective)
 - g. Approval/ Budgetary Amendment 23A006/ Sheriff's Dept./ Grant Award from NYS Dept. of Criminal Justice/ 20 Body Worn Cameras (Also reviewed in Protective)
6. Approval/ Fund Transfer 22T418/ Dept. of Social Services/ NYS Office of Children & Family Services Chargeback for Placement in State Facility from 4/8/21-12/31/21 (Also reviewed in Health)
7. Approval/ Fund Transfer 23T017/ Office for Senior Resources/ Building Rental (Also reviewed in Health)
8. Approval/ Fund Transfer 23T033/ Planning/ Reclass Position from Planner II to Principal Planner Effective 1/1/2023 (Also reviewed in Personnel)
9. Approval/ Application for Correction of Assessment Rolls & Tax Rolls/ Town of Carmel Tax Map #54.8-1-55.1, 55.2, & 55.3
- 10.Approval/ Authorization/ County Auditor to Attend March New York Government Finance Officers' Association Annual Conference
- 11.Approval/ Town of Putnam Valley American Rescue Plan Act (ARPA) & Sales Tax Funding Reallocation
- 12.Other Business
- 13.Adjournment

#3(c)

Tuesday 6:30pm December 20, 2022

Item #3 – Approval of Minutes – November 22, 2022

Item #4 – Correspondence/County Auditor

- ## Item #5 – Correspondence/ Commissioner of Finance

- 1

Item #6 – Approval/ Fund Transfer 22T332/ Health Dept./ Year End Overtime & Temporary (Also reviewed in Health)

Chairman Castellano made a motion to approve Fund Transfer 22T332; Seconded by Legislator Albano. All in favor.

Item #7 – Approval/ Fund Transfer 22T344/ Emergency Services/ Lights for Emergency Services Vehicle (Also reviewed in Protective)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #8 – Approval/ Fund Transfer 22T353/ County Attorney/ NYMIR Invoices through Year End (Also reviewed in Rules)

Chairman Castellano made a motion to approve Fund Transfer 22T353; Seconded by Legislator Albano. All in favor.

Item #9 – Approval/ Fund Transfer 22T354/ Board of Elections/ Costs Associated with Early Voting & Second Primary Election (Also reviewed in Rules)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #10 – Approval/ Fund Transfer 22T356/ Board of Elections/ Purchase Letter Folder, Stuffer, Postage Machine to be Reimbursed by State Grant (Also reviewed in Rules)

Chairman Castellano made a motion to approve Fund Transfer 22T356; Seconded by Legislator Albano. All in favor.

Item #11 – Approval/ Fund Transfer 22T361/ Highway/ Heating Oil through Year End (Also reviewed in Physical)

Legislator Montgomery stated there is no backup material accompanying this fund transfer and she would therefore suggest not moving this forward. She stated it would be helpful to know where these added expenses are coming from. She stated she requested bills, however the system was down and they could not be retrieved. She stated some expenditures are analyzed closely, while others are requested with no supporting information. She stated the County rents its facilities out at low market rent to private individuals and business and it would be good to see what the electric and fuel usage in these facilities is.

Legislator Jonke questioned how these expenses are estimated.

Commissioner Carlin stated the expenses are estimated by gallons and price. He stated the financial software is being upgraded and he will send those bills once they are accessible.

Legislator Montgomery thanked Commissioner Carlin. She requested that backup material be sent with these types of requests moving forward.

Chairman Castellano stated utility costs have increased substantially in the past year and it is the County's responsibility to pay these bills.

Legislator Nacerino stated this is an estimated amount being moved to safeguard the account; if the actual cost is less that would be reflected.

Commissioner Carlin stated yes, any remaining money would go into surplus. He reminded the Committee that funds in utility lines can only be transferred between utility lines.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #12 – Approval/ Fund Transfer 22T366/ Finance/ Legal Aid Funding through Year End

Commissioner Carlin stated this is unique in that the County has no control over these bills, they are generated through the Unified Court System and the County is mandated to pay.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #13 – Approval/ Fund Transfer 22T372/ Sheriff/ iCloud Storage Licenses for BCI Interview Rooms

Chairman Castellano made a motion to approve Fund Transfer 22T372; Seconded by Legislator Albano. All in favor.

Item #14 – Approval/ Fund Transfer 22T376/ Electric through Year End (Also reviewed in Physical)

Legislator Montgomery stated similarly to her comments under agenda item #11, she disagrees with her colleagues that this is safeguarding the account. She stated this is a \$65,000 expenditure. She stated there are businesses utilizing County facilities operating for profit and they are not charged utility costs. She stated she does not support moving this forward.

Legislator Nacerino stated her comment was in reference to safeguarding the County's good credit. She stated the bills need to be paid and this transfer puts money in the appropriate line to pay the bills on time. She stated she would like to see the actual costs as well when they come in.

Legislator Albano stated these are bills that have to be paid. He agreed looking at the actual costs will help plan into the future.

Legislator Montgomery questioned when the bills are due.

Commissioner Carlin stated they are due at the beginning of every month.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #15 – Approval/ Fund Transfer 22T379/ Emergency Services/ Overtime due to Staffing Shortages

Commissioner Carlin stated dispatcher vacancies have been an issue. He stated he hopes this improves in 2023 when more dispatchers are phased in.

Legislator Montgomery stated she is concerned about the mental health and wellbeing of the dispatchers, especially since they are overworked.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #16 – Approval/ Fund Transfer 22T380/ Sheriff/ Card Security System Access

Chairman Castellano made a motion to approve Fund Transfer 22T380; Seconded by Legislator Albano. All in favor.

Item #17 – Discussion/ Proposal to Permit Legislative Staff Members to attend Conferences, Seminars, & Official Business of the County/ Legislator Montgomery

Chairman Castellano stated New York State Association of Counties (NYSAC) holds their annual Legislative Conference in Albany each year, which he believes is a great event to attend. He stated he has gone twice and he found it very useful during his first year on the Legislature. He stated it was his assumption that the Legislative staff was able to attend as well.

Legislator Montgomery stated she believes it would be a good opportunity for staff, auditors, and Legislative Counsel to be able to attend a conference. She stated when she has attended the conferences she meets employees from other counties some of whom are Legislative staff, others are employees of departments within their county.

Legislator Nacerino agreed that Legislative Counsel and the County Auditor should have the option to attend. She stated she is unsure if the staff was asked if they were interested in attending; she has never met staff members at the conferences throughout the years.

Legislator Sullivan stated it really comes down to the budget to make sure everyone is able to attend.

Chairman Castellano stated not all Legislators attend each year, he has gone twice in his 10 years on the Legislature. He stated he does not believe the staff would have been prohibited from attending.

Legislator Jonke stated he has never attended the conferences himself, but he believes it would be appropriate to include Legislative Counsel, Legislative Staff, and the County Auditor.

Legislator Montgomery stated even if staff was always welcome to attend, she would like to formalize it.

Legislator Albano stated if the staff are interested in attending, he believes it would be a benefit. He stated he does not recall seeing staff at the conferences; it is usually department heads and elected officials.

Legislator Montgomery suggested budgeting for all legislators and staff to attend.

Legislator Castellano questioned how much is currently budgeted for this.

County Auditor Michele Alfano-Sharkey stated there is about \$18,000 budgeted.

Legislator Nacerino stated if a staff member wanted to attend, they would not be denied.

Chairman Castellano agreed. He requested that any staff interested in attending the upcoming conference in February be included on the resolution that will be before the Audit & Administration Committee in January.

Item #18 – Other Business

a. Approval/ Fund Transfer 22T383/ Sheriff/ Chargeback Gasoline

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Albano. All in favor.

Legislator Montgomery stated the Sheriff's Department used to use the gasoline from the tanks in Cold Spring and are now paying market value.

Commissioner Carlin stated the former Director of Purchasing conducted a study and found that paying full price and using a WEX business fuel card, which provides discounts on gasoline, was more advantageous to the County. He stated this also allowed the vehicles to be filled at any gas station and they did not have to drive over to Cold Spring to fill up.

Legislator Montgomery stated this is a rather large transfer and questioned if filling the vehicles this way is paying off.

Commissioner Carlin stated it was budgeted as a chargeback, therefore the money is being moved from those lines to the actual lines. He stated in 2023 it was budgeted the other way so these transfers will not be necessary.

Legislator Montgomery clarified that the Sheriff's Department is not using the fueling station at the Highway garage.

Sheriff Kevin McConville stated the fueling station at the Highway garage could be used if necessary, but with the discount through the WEX Card makes the price equivalent to the State bid price. He stated utilizing the WEX Cards allows the deputies to remain in their patrol areas while getting gas.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

b. Discussion/ Sheriff/ PBA Salary Increases

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Albano. All in favor.

Chairman Castellano stated this will increase the PBA union contract for another year for 2023, which would give the incoming County Executive the opportunity to negotiate with the Sheriff and PBA moving forward. He stated any details of this would need to be discussed in executive session.

Legislator Jonke complimented the Sheriff and PBA for reaching this agreement. He stated it is important for the deputies to feel they are being treated fairly.

Legislator Nacerino agreed and stated this is consistent with the other unions within the County and affords the new County Executive the ability to negotiate contracts under his Administration. She stated this also provides a justifiable increase for 2023 as they go over their contract.

Commissioner Carlin stated this was fully funded in the 2023 budget; the money is in contingency.

Chairman Castellano stated as this is on the agenda for discussion, he would like to see a resolution for approval on the Organizational Meeting agenda.

Sheriff McConville stated he is happy to have reached an agreement that benefits the membership.

c. Authorizing Easement Agreement/ 24 Parking Spaces Associated with the Sale of 34 Gleneida Avenue

Chairman Castellano made a motion to waive the rules and accept the other business; Seconded by Legislator Albano. All in favor.

Legislator Sullivan stated a letter of necessity was provided by County Attorney Jennifer Bumgarner for this item.

Chairman Castellano questioned if anyone was present to speak to this item.

Byron Voutsinas stated he is the potential buyer of 34 Gleneida Avenue. He stated there are no parking spots around the property and the property has been subdivided three (3) times since the County has taken ownership of it. He stated when he entered into contract he believed parking spots could be put on the actual property, however he realized this would not be possible because the parking spots could prevent emergency vehicles from accessing the County Courthouse. He stated in devising a plan, he then met with the Town of Carmel, which has a comprehensive plan for mixed use buildings. He stated his intention is to have apartments on the higher level of this building and commercial space on the lower level. He stated this current building, as it sits now, needs 32 parking spaces. He stated the resolution submitted to the Committee this evening is requesting 24 parking spots. He stated currently, the spots are being used for storage containers, dumpsters, etc. and he believes the area has been used for this purpose for quite some time, according to the image shown on Google Maps dating back to 2010. He stated he believes the proposal they are putting forward for this building will enhance the atmosphere in the Town of Carmel. He stated in retrospect, he understands that this is an additional request being made after entering into contract. He stated to put things in perspective the only other commercial space available on Gleneida Avenue was Smalley's Inn, which has been for sale since 2019. He stated this property is a few hundred square feet less, has six (6) parking spots, and is listed for \$525,000. He stated the building at 34 Gleneida Avenue has many issues that need to be addressed such as roof and foundation leaking, the broken air conditioning unit, the old heating system, and the windows that are all single pane, many of which are broken. He stated he is not asking for a reduction in price or for the County to fix any of these issues. He stated his only intention here is to make this project viable and without these parking spots that will not be possible. He stated this property has been listed for sale since June 2022 and this is the only accepted offer in those six (6) months. He stated he believes the project he has planned will enhance Gleneida Avenue and Putnam County.

Legislator Sullivan requested that Mr. Voutsinas review his plans for the building. He stated the building as it currently stands was described well, it needs a tremendous amount of work, which was discussed within the County and was ultimately why the decision was made to put it on the market.

Mr. Voutsinas stated he submitted a rendering of his plan to the County. He stated he would like to add another two (2) stories to the building, making it a 3.5 story building. He stated the entire building will be handicapped accessible. He stated the first story would be around 3,000 square feet of commercial space. He stated the upper stories would have three (3) or four (4) apartments per level each with a washer and dryer and a dedicated parking space that would not interfere with Gleneida Avenue or any other businesses. He stated they are looking into workforce housing, which takes into consideration the median household income of the area. He stated he will have to apply for a variance for the commercial space, but there is plenty of parking on Gleneida Avenue for commercial entities to utilize the same space. He stated he plans to install an elevator in the building put in a sprinkler system and have all windows and insulations energy efficient to meet the 2020 standards. He stated he will ensure everything is done correctly. He stated he believes improving this building will inspire neighboring business and property owners to renovate their buildings as well. He stated he is a Mahopac resident and it is sad to see the closed businesses in town. He stated COVID changed a lot of things and we must change with it, and he is seeing this a lot in his real estate transactions.

Legislator Nacerino stated this concept is great. She questioned where the additional parking spots will come from since 24 are being requested here, but 32 are needed.

Mr. Voutsinas stated he is going to apply for a variance for the commercial spaces. He stated if the Town of Carmel denies that application, they will put in less apartments. He stated without the 24 parking ports he is requesting he will have to apply for a full variance, and they will need to find parking for the residents of the apartments.

Legislator Jonke stated this was discussed at last night's Physical Services Committee Meeting at which time the compensation for the parking spaces was blank. He questioned how this number was arrived at between last night and this evening. He questioned if it was an offer made to the County; if an appraisal was done; if there was any analysis done.

Mr. Voutsinas stated he believes \$1,000 per spot is fair and looking at the entire purchase, \$624,000 for a vacant building that needs hundreds of thousands of dollars' worth of work is fair.

Legislator Jonke stated opinions were sought on the value of the building in its current condition and it is apparent that Mr. Voutsinas agreed that it was worth \$600,000. He stated the plan for this property is to have it be an income producing building, therefore he does not agree the \$24,000 for the parking spots should be a one-time payment. He

stated he believes a professional in real estate and/or commercial valuation perform an analysis of what the value of those spots are.

Mr. Voutsinas stated he believes he would pay property tax on the parking spot property as well.

Legislator Jonke stated property tax would not be paid for the parking spots.

Mr. Voutsinas stated he currently has a listing in Carmel where the owner is leasing the building and charging \$75 per month for a parking spot. He stated this has caused five (5) deals to walk away.

Legislator Jonke stated he has also seen many property owners rent out parking spaces in their parking lots. He stated it is his opinion that the rights of County property should not be sold forever for a single payment.

Legislator Montgomery stated she appreciates the discussion that is being had this evening, although it does not seem this will be solved tonight. She questioned if the County would be willing to consider selling the property with the parking spaces outside so it would belong to the owner of 34 Gleneida and that person would pay property tax on it. She requested clarification on how many apartments are being planned.

Mr. Voutsinas stated three (3) potential layouts were submitted; the maximum amount of apartments would be 12. He stated Carmel Town Code mandates two (2) parking spaces per apartment.

Legislator Montgomery suggested working out a deal where one of the apartments would be designated for first responders.

Mr. Voutsinas stated workforce housing is geared towards people in professions such as teaching and first responders.

Legislator Montgomery clarified that the plan is to have all apartments be exclusively workforce housing.

Mr. Voutsinas stated they are working through the details of it as it is something they are interested in.

Legislator Sayegh stated she loves the idea of rehabilitating the existing building into a utilized space rather than leaving it as an unused eyesore. She stated when the County listed this property the lack of parking was taken into consideration when determining the asking price. She stated she would be interested in what the listing price would be if the property where the parking spaces are located was included in the sale. She stated this would also make the property owner responsible for the property taxes.

Mr. Voutsinas stated he is open to discussing solutions. He stated if the County wanted to set a monthly rent for the parking spots, he would be supportive of that. He stated it had been discussed to charge \$25 per spot per month, coming to \$600 per month; \$7,200 per year. He stated they can provide decals to the registered vehicles to avoid public from parking in the lot. He stated the property taxes for 34 Gleneida are currently about \$27,000 and he expects that to increase once the planned improvements and addition is complete. He stated this is also going to be a commercial space, so the County will be collecting that sales tax as well.

Legislator Sullivan stated it may be difficult to get an appraised value on the parking spots since this would be an easement for them to be utilized by Mr. Voutsinas. He stated his support for a monthly rental of the parking spaces. He stated this is a great location for someone with the right idea, which he believes Mr. Voutsinas has. He stated this project will lead to property taxes, monthly rental, and sales tax contributing to the County's annual budget. He stated he is hopeful that the Legislature can reach an agreement with Mr. Voutsinas so this project can move forward.

Legislator Nacerino stated she sees the value in having a beautiful building in the Hamlet of Carmel and would like to see this go through. She stated as the needed approvals would come from the Town of Carmel at this point, she would be open to discussing how to structure the use of the parking spaces once that is all completed. She stated this project will be a benefit to both the community and the tax base.

Chairman Castellano stated the 24 parking spots are considerably far away from the building. He questioned if a sidewalk would be put in.

Mr. Voutsinas stated yes, they would put an ADA compliant sidewalk in.

Chairman Castellano stated given the distance between the parking lot and the building, he is curious about that the liability would be to the County in relation to an incident on the sidewalk. He stated he is supportive of a monthly payment for the parking spots rather than a lump sum. He stated he is looking forward seeing this building rehabilitated. He stated he was also a proponent of removing the building as was the plan when the Courthouse was built. He stated the building has remained all this time and it can now be put back on the tax rolls.

Legislator Montgomery stated the property has not yet been sold. She stated she would be supportive of selling the parking lot along with the property if Mr. Voutsinas would consider purchasing it. She stated this is where a County Planner would be useful, but we do not have one.

Legislator Albano stated this sounds like a positive project and he believes it should be looked into in more detail. He stated this discussion is a good start.

Chairman Castellano stated it sounds like the Legislators present this evening agree with renting out the parking spots. He questioned if it is possible to wait for the approvals from the Town of Carmel before moving forward.

Mr. Voutsinas stated approval from the County is needed first because the Town of Carmel needs the guarantee that there will be parking spots before work can begin on the building. He stated he is familiar with insurance coverage for the sidewalk and outdoor area of the property to ensure the County would not be liable for anything that happens there.

Chairman Castellano questioned if there will be an area where residents are able to pull in to bring in groceries or other items into their apartment.

Mr. Voutsinas stated there is currently an area that goes into the side of the building that could be used as a loading zone.

Legislator Sullivan stated the County owns many buildings and the insurance the County has is very broad. He stated he does not believe the sidewalk in question here between this building and the 24 parking spots would have any substantial impact on the liability to the County. He stated the property owner could also add the County as additional insured to their policy so if something were to happen there, they would get sued first before the County. He stated in looking at the letter of necessity from the Law Department, it states this is a time sensitive matter because the closing date on the contract was December 1, 2022.

Mr. Voutsinas stated he can speak to that as there were some issues that arose. He stated the building was previously Putnam Motors and there was an oil spill in the early 2000s from two (2) 2,000-gallon tanks and one (1) 500-gallon tank. He stated they were unable to locate two (2) 4,000-gallon oil tanks on the property. He stated they went back and forth trying to find this and they were able to clarify that on this parcel, the way it has been subdivided, that these two (2) tanks have no space on the parcel. He stated they received a letter from the environmentalist stating no further testing needs to be done.

Legislator Jonke stated in reference to the letter of necessity from the Law Department, there is no representative of the Law Department present to speak to this. He stated this property has been discussed month after month and it was decided to sell it the way it was. He stated if we want to redo this process, the contract should be cancelled and the process can begin over again; he is not suggesting this. He stated he supports the concept of this project and would like to work with Mr. Voutsinas. He stated we are already three (3) weeks past the December 1, 2022 closing date and questioned why discussion cannot continue until a decision is reached that everyone is in agreement with. He stated prior to entering into contract, there must have been some discussion with the Town of Carmel in terms of requirements of their Planning and Zoning Boards.

Mr. Voutsinas stated once they were in contract they went to the Town of Carmel and it was in only speaking with County officials that they found out they would be unable to put on-site parking. He stated the renderings he sent to the Legislature include 12 spots on the property, however it would be difficult to bring to fruition because they would need to go through the Unified Court System to obtain approval.

Legislator Jonke stated he believes something will be able to be worked out.

Chairman Castellano stated what is in front of the Committee this evening includes the lump sum of \$24,000 for the parking spots. He stated without speaking for the whole Legislature, it seems the monthly rental is the preferred option. He stated he would like to move this forward as quickly as possible, but he does not believe action can be taken this evening.

Legislative Counsel Firriolo stated the Committee or Chair of the Legislature could write to the County Executive and suggest that as a result of the discussion there is a consensus that they renegotiate the contract.

Legislator Sullivan suggested coming up with a number now rather than going back and forth.

Chairman Castellano stated he would like a professional opinion on that.

Legislator Jonke stated he specializes in commercial valuation and he cannot come up with a number off the top of his head.

Legislator Montgomery stated she would also like to see that the guarantee of workforce housing is included in the contract.

Mr. Voutsinas stated without this parking the County will have a difficult time finding someone to purchase this building. He stated if a restaurant were interested in utilizing this building, they would need at least 42 parking spaces which will not be possible there without variances.

Chairman Castellano stated he is supportive of sending a letter to the County Executive. He stated he is in favor of the parking spots being used for this purpose and he would like to see them be rented.

Item #19 – Adjournment

There being no further business, at 7:51pm Chairman Castellano made a motion to adjourn; Seconded by Legislator Albano. All in favor.

Respectfully submitted by Administrative Assistant, Beth Robinson.

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 - d. Transfer/Revenue Report**
 - e. 2022 Contingency/Sub-Contingency Report**
- 5. Correspondence/ Commissioner of Finance**
 - a. Overtime/Temporary Report**
 - b. Approval/ Budgetary Amendment 22A084/ Youth Bureau/ Revise Funding Allocations for Green Chimneys Arbor House and Transitional Living Program (Also reviewed in Health)**
 - c. Approval/ Budgetary Amendment 22A085/ Sheriff/ Anticipated Revenue for Services Rendered to County School Districts & Board of Elections**
- 6. Approval/ Fund Transfer 22T332/ Health Dept./ Year End Overtime & Temporary (Also reviewed in Health)**
- 7. Approval/ Fund Transfer 22T344/ Emergency Services/ Lights for Emergency Services Vehicle (Also reviewed in Protective)**

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 - b. Discussion/ Sheriff/ PBA Salary Increases**
 - c. Authorizing Easement Agreement/ 24 Parking Spaces Associated with the Sale of 34 Gleneida Avenue**
- 19. Adjournment**

#3(2)

**AUDIT & ADMINISTRATION COMMITTEE MEETING
HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Castellano and Legislators Ellner & Gouldman

Monday

January 30, 2023

(Immediately following Personnel Mtg. beginning at 6:30pm)

The meeting was called to order at 7:27pm by Chairman Castellano who led in the Pledge of Allegiance. Upon roll call Legislators Ellner and Gouldman were absent. Chairman Castellano was present. Chairman Castellano stated Legislators Crowley and Sayegh would sit on the Committee in the absence of Legislators Ellner and Gouldman.

Item #3 – Correspondence/County Auditor

- a. **Sales Tax Report** – Duly Noted
- b. **Board In Revenue Report** – Duly Noted
- c. **OTB Report** – Duly Noted
- d. **Transfer/Revenue Report** – Duly Noted
- e. **2022 Contingency/Sub-Contingency Report** – Duly Noted
- f. **2023 Contingency/Sub-Contingency Report** – Duly Noted

Item #4 – Correspondence/ Commissioner of Finance

- a. **Approval/ Budgetary Amendment 22A086/ Finance/ Year End Journal Entry #1**

Commissioner of Finance William Carlin stated year end entries are done each year to make adjustments so the books can be closed for the year. He noted the outside auditors will be here the first week in April.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

- b. **Approval/ Budgetary Amendment 22A087/ Sheriff/ Include Anticipated Revenue for Services Rendered to School Districts**

Legislator Sayegh stated the backup material has some dates listed as 2023 and she questioned if this was a typo.

Commissioner Carlin stated yes, this is a 2022 transfer and those dates should be 2022.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. By roll call vote: Two Ayes – Legislator Castellano and Sayegh. One Abstention - Legislator Crowley. Motion carries.

c. Approval/ Budgetary Amendment 22A088/ Finance/ Adjust Capital Budget to Include Reimbursement for Storm Cleanup Costs

Commissioner Carlin stated in 2021 a Capital Project was approved for tree cleanup and removal as a result of Tropical Storm Isaias. He stated the County requested a refund from FEMA, unaware if it would be granted, and it was. He stated these funds will go back into the reserve.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

d. Approval/ Budgetary Amendment 23A001/ Dept. of Social Services/ Include Safe Harbor Allocation

Department of Social Services Commissioner Michael Piazza stated this is State funding coming into the County for the Safe Harbor program which helps exploited youth and youth victims of sexual assault. He stated the County has the contract with Green Chimneys.

Legislator Addonizio stated these funds have not always been provided to the County. She stated this funding is vital; issues such as human trafficking are happening in Putnam County, which many people may not realize.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #5 – Approval/ Fund Transfer 22T387/ Highway Dept./ Purchase of Salt Stockpile (Also reviewed in Personnel)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #6 – Approval/ Fund Transfer 22T391/ Dept. of Social Services/ Cover 2 State Mandated COLAs (Cost of Living Adjustment) Issued in 2022

Commissioner Carlin stated these adjustments, once approved by the State, are mandated and the employees are retroactively reimbursed.

Chairman Castellano made a motion to approve Fund Transfer 22T391; Seconded by Legislator Sayegh. All in favor.

Item #7 – Approval/ Fund Transfer 22T392/ Dept. of Social Services/ Reclassify, Transfer Expenses to Correct Account

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #8 – Approval/ Fund Transfer 23T002/ County Executive/ Staff Reorganization (Also reviewed in Personnel)

County Executive Kevin Byrne stated he wanted to make a point that was mentioned in the memorandum he submitted, but not in the discussion during the Personnel Committee Meeting. He stated one of the increases in expenditures is \$40,000 in an IT line for potential CRM (Constituent Relations Management) software. He stated this could be supportive to both the County Executive's Office and the Legislative Office. He stated a demo was done with staff from both offices. He stated this software could professionalize the office by enhancing communication and engagement with constituents while tracking that communication as well.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. By Roll Call Vote: Two Ayes – Legislator Castellano and Legislator Crowley. One Nay – Legislator Sayegh. Motion carries.

Item #9 – Approval/ Fund Transfer 23T011/ Dept. of Social Services/ Rehire Retiree Part Time/ Senior Public Health Nurse (Also reviewed in Personnel)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Item #10 – Approval/ Putnam County's Request to Extend the 1% Increased County Sales Tax for an Additional Three Years

Chairman Castellano stated this request is made every three (3) years and is a big part of the County's budget.

Commissioner Carlin stated this is the most important piece of legislation for the fiscal health of the County. He stated the 1% in question represents about \$20 million. He stated to put that in prospective, the entire property tax levy is about \$46 million. He stated the County could not come back from a \$20 million loss. He stated the budget could not be rectified by "cutting out the fluff" to make up for that much. He stated the Legislature has always made it a priority to limit the property tax and put emphasis on the sales tax. He stated he is attending a meeting with NYSAC to be briefed on the State budget. He stated he has heard that the State financial plan is not in great shape, therefore he would not expect help for counties to come from the State. He stated the County really needs to rely on these funds to maintain our great bond rating.

Chairman Castellano stated relying on the sales tax is a fair way to collect revenue.

Commissioner Carlin stated this is not a new tax, the County is requesting to keep the sales tax rate where it is now.

Legislator Sayegh stated collecting the revenue through sales tax is more fair than putting the burden on the backs of the property owners in Putnam.

Legislator Jonke stated it is not possible to cut \$20 million from the budget, so the only other way to gain that \$20 million back would be through increasing property tax. He stated it is important that this request goes through.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #11 – Approval/ Authorization for Legislators to Attend February NYSAC Conference

Chairman Castellano stated six (6) Legislators and Legislative Counsel have requested permission to attend the conference.

Legislator Sayegh stated she is unable to attend this time but it is a great opportunity to take advantage of.

Chairman Castellano made a motion to pre-file the revised resolution; Seconded by Legislator Sayegh. All in favor.

Item #12 – Other Business – None

Item #13 – Adjournment

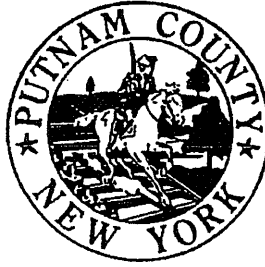
There being no further business at 7:47pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Sayegh. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

AGENDA
AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairman Castellano and Legislators Ellner & Gouldman

Monday **January 30, 2023**
(Immediately following Personnel Mtg. beginning at 6:30pm)

1. Pledge of Allegiance
2. Roll Call
3. Correspondence/County Auditor
 - a. Sales Tax Report
 - b. Board In Revenue Report
 - c. OTB Report
 - d. Transfer/Revenue Report
 - e. 2022 Contingency/Sub-Contingency Report
 - f. 2023 Contingency/Sub-Contingency Report
4. Correspondence/ Commissioner of Finance
 - a. Approval/ Amendment 22A086/ Finance/ Year End Journal Entry #1
 - b. Approval/ Budgetary Amendment 22A087/ Sheriff/ Include Anticipated Revenue for Services Rendered to School Districts (Also reviewed in Personnel)
 - c. Approval/ Budgetary Amendment 22A088/ Finance/ Adjust Capital Budget to Include Reimbursement for Storm Cleanup Costs
 - d. Approval/ Budgetary Amendment 23A001/ Dept. of Social Services/ Include Safe Harbor Allocation
5. Approval/ Fund Transfer 22T387/ Highway Dept./ Purchase of Salt Stockpile (Also reviewed in Personnel)

- 6. Approval/ Fund Transfer 22T391/ Dept. of Social Services/ Cover 2 State Mandated COLAs (Cost of Living Adjustment) Issued in 2022**
- 7. Approval/ Fund Transfer 22T392/ Dept. of Social Services/ Reclassify, Transfer Expenses to Correct Account**
- 8. Approval/ Fund Transfer 23T002/ County Executive/ Staff Reorganization (Also reviewed in Personnel)**
- 9. Approval/ Fund Transfer 23T011/ Dept. of Social Services/ Rehire Retiree Part Time/ Senior Public Health Nurse (Also reviewed in Personnel)**
- 10. Approval/ Putnam County's Request to Extend the 1% Increased County Sales Tax for an Additional Three Years**
- 11. Approval/ Authorization for Legislators to Attend February NYSAC Conference**
- 12. Other Business**
- 13. Adjournment**

Sales Tax	Year											+or(-) Same Period
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023		
January**	\$ 3,910,113	\$ 4,117,955	\$ 4,235,351	\$ 4,472,651	\$ 4,699,597	\$ 4,966,930	5,536,978	4,810,372	6,071,784	6,673,020	601,236	
February	3,270,383	3,234,919	3,828,416	3,797,974	4,062,844	4,228,841	4,573,894	4,483,277	5,047,591			
March	5,708,091	4,670,041	5,932,547	5,174,049	5,383,664	5,792,011	5,949,514	8,065,989	8,250,002			
April**	4,077,701	4,248,878	4,354,716	4,344,286	4,696,971	4,674,670	3,538,226	5,264,056	6,424,074			
May	5,793,860	6,075,331	5,946,190	6,367,505	6,807,221	7,425,730	5,011,290	7,975,256	9,113,026			
June	4,053,988	3,621,035	4,666,527	3,983,941	4,182,456	4,557,885	5,146,439	6,789,670	4,685,857			
July**	4,320,542	4,558,502	4,372,322	4,952,664	4,835,632	5,266,612	4,871,906	6,094,635	6,393,098			
August	4,179,098	4,312,904	4,286,170	4,754,633	4,815,929	5,368,556	4,918,555	6,017,886	6,254,546			
September	5,997,983	5,347,273	6,377,884	5,821,648	7,067,806	7,331,396	9,125,106	8,508,962	8,459,469			
October	4,179,344	4,311,976	4,555,008	4,449,271	4,840,611	5,244,815	4,917,403	5,730,039	6,397,048			
November*	4,513,878	4,190,564	4,407,709	4,616,873	4,715,091	4,959,534	4,492,906	5,514,058	6,265,506			
December	5,881,014	5,264,022	6,092,242	6,056,492	7,037,269	6,186,904	8,678,973	8,798,537	8,601,579			
Actual	\$ 55,885,996	\$ 53,953,400	\$ 59,055,082	\$ 58,791,988	\$ 63,145,092	\$ 66,003,884	66,761,192	78,052,738	81,963,580	6,673,020		
Budget/(Rev)	\$ 52,495,824	\$ 53,953,400	\$ 54,739,000	\$ 57,366,282	\$ 58,513,608	\$ 60,484,333	65,705,798	60,404,887	65,000,000	74,750,000		
Over/(Under)/Budget	3,390,172	(0)	4,316,082	1,425,706	4,631,484	5,519,551	1,055,394	17,647,851	16,963,580	(68,076,980)	601,236	
Aid and Incentives for Municipalities (AIM) & AIM Revenue Sharing eff. Nov. 2019												
AIM PAYMENT*												
Towns												
Carmel	140,362											
Kent	58,361											
Patterson	31,779											
Philipstown	33,820											
Putnam Valley	41,066											
Southeast	45,592											
Total	350,980											
Villages												
Brewster												
Cold Spring												
Nelsonville												
Total												
**Distressed Hospital Payments												

#C/a

[illegible]

*Revenue includes US Marshalls

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1 23A002	HEAP	10078000	446412		FED AID HEAP	28,576.00	C	INITIAL FUNDING ALLOCATION
2023	1 23A002	HEAP	10078000	54457		HEAP NON PA	28,576.00	D	INITIAL FUNDING ALLOCATION
2023	1 23A003	Mental Health Housing	10034000	434903		MH ST AID SUPPORTED HOUSING	440,496.00	C	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Mental Health Housing	10034000	54647		SUB CONTRACTORS	440,496.00	D	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Adult St Aid	10038000	54647		SUB CONTRACTORS	20.00	D	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Mental Health Case Mgmt	10040000	54647		SUB CONTRACTORS	11,592.00	D	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Mental Health Case Mgmt	10041000	54647		SUB CONTRACTORS	82.00	D	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Mental Health Case Mgmt	10052000	54647		SUB CONTRACTORS	9,420.00	D	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Adult St Aid	10038000	434944		MH STATE AID ENHANCEMENTS/COLA	20.00	C	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Mental Health Case Mgmt	10040000	434981		MH ST AID	11,592.00	C	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Mental Health Case Mgmt	10041000	434981		MH ST AID	82.00	C	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Mental Health Case Mgmt	10044000	434981		MH ST AID	1,932.00	C	ADJUST TO APPRVD ST AID LEVELS
2023	1 23A003	Mental Health Case Mgmt	10052000	434981		MH ST AID	9,420.00	C	ADJUST TO APPRVD ST AID LEVELS

#210

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1	23A003	Mental Health Case Mgmt	10044000	54647		SUB CONTRACTORS	1,932.00	D	ADJUST TO APPRVD ST AID LEVELS
2023	1	23LT01	Contingency	10199000	54985		SUB CONTINGENCY HGWY M and R	10,000.00	C	COVER PARK MAINTENANCE FR SUBC
2023	1	23LT01	Highway - Parks	10711000	54710		MAINT AND REPAIRS	10,000.00	D	COVER PARK MAINTENANCE FR SUBC
2023	1	23LT02	Contingency	10199000	54985		SUB CONTINGENCY HGWY M and R	10,000.00	C	COVER TILLY MAINTENANCE FR SUB
2023	1	23LT02	Tilly Foster	10084000	54710		MAINT AND REPAIRS	10,000.00	D	COVER TILLY MAINTENANCE FR SUB
2023	1	23T004	Legislature	10101001	54989		MISCELLANEOUS	1,000.00	C	COST OF CELL PHONES
2023	1	23T004	Legislature	10101001	54635		CELLPHONES	1,000.00	D	COST OF CELL PHONES
2023	1	23T005	Purchasing	10134500	54640		EDUCATION AND TRAINING	273.00	D	COVER HOTEL COST NYSAC CONF
2023	1	23T005	Purchasing	10134500	54675		TRAVEL	273.00	C	COVER HOTEL COST NYSAC CONF
2023	1	23T006	Health Admin	10401000	54989		MISCELLANEOUS	100.00	C	REPLACE DESK
2023	1	23T006	Health Admin	10401000	52110		FURNITURE AND FURNISHINGS	300.00	D	REPLACE DESK
2023	1	23T006	Health Admin	10401000	54510		MACHINE MAINTENANCE	200.00	C	REPLACE DESK
2023	1	23T007	Health - Lead	11015000	54510		MACHINE MAINTENANCE	450.00	D	RESOURCING COBALT
2023	1	23T007	Health - Lead	11015000	54329		PROMOTIONAL MATERIALS	450.00	C	RESOURCING COBALT

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1 23T008	County Executive	10123000	52110		FURNITURE AND FURNISHINGS	200.00	D	INCREASE TO BUY CHAIR FOR DCE
2023	1 23T008	County Executive	10123000	54310		OFFICE SUPPLIES	200.00	C	DECREASE TO BUY CHAIR FOR DCE
2023	1 23T009	Coroner	10118500	54310		OFFICE SUPPLIES	20.00	C	FOR ADOBE SOFTWARE
2023	1 23T009	Coroner	10118500	54782		SOFTWARE ACCESSORIES	20.00	D	FOR ADOBE SOFTWARE
2023	1 23T010	Veterans Services	10651000	54783		LICENSING SOFTWARE	450.00	D	LICENSING SOFTWARE
2023	1 23T010	Veterans Services	10651000	54313		BOOKS AND SUPPLEMENTS	450.00	C	LICENSING SOFTWARE
2023	1 23T012	Finance	10131000	54510		MACHINE MAINTENANCE	100.00	D	PRESSURE SEALER ANNUAL MAINT
2023	1 23T012	Finance	10131000	54310		OFFICE SUPPLIES	100.00	C	PRESSURE SEALER ANNUAL MAINT
2023	1 23T013	Judicial	10116200	54755		JANITORIAL SERVICES	2,000.00	D	NEW BID IN PLACE INCREASED AMT
2023	1 23T013	Judicial	10116200	54647		SUB CONTRACTORS	2,000.00	C	NEW BID IN PLACE INCREASED AMT
2023	1 23T014	Veterans Home	10651100	54755		JANITORIAL SERVICES	140.00	D	JANITORIAL SERVICES INCREASE
2023	1 23T014	Veterans Home	10651100	54419		JANITORIAL SUPPLIES	140.00	C	JANITORIAL SERVICES INCREASE
2023	1 23T015	Jail Maintenance	10011000	54755		JANITORIAL SERVICES	2,128.80	D	CVR 2023 BILLINGS
2023	1 23T015	Jail Maintenance	10011000	54510		MACHINE MAINTENANCE	2,128.80	C	CVR 2023 BILLINGS

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1	23T016	Health - Community Health Assessment Fed	26401001	54989	10173	MISCELLANEOUS	75.00	D	CHURCH RENTAL
2023	1	23T016	Health - Community Health Assessment Fed	26401001	54329	10173	PROMOTIONAL MATERIALS	75.00	C	CHURCH RENTAL
2023	1	23T018	OSR	10677900	54911		TAXES AND ASSESS ON CO PROP	180.00	D	PHILIPSTOWN SEWER & WATER
2023	1	23T018	OSR	10677400	54911		TAXES AND ASSESS ON CO PROP	106.00	D	PHILIPSTOWN SEWER & WATER
2023	1	23T018	OSR	10677400	54911		TAXES AND ASSESS ON CO PROP	655.00	D	PHILIPSTOWN SEWER & WATER
2023	1	23T018	OSR	10677400	54911	10185	TAXES AND ASSESS ON CO PROP	106.00	C	PHILIPSTOWN SEWER & WATER
2023	1	23T018	OSR	10677800	54911		TAXES AND ASSESS ON CO PROP	655.00	C	PHILIPSTOWN SEWER & WATER
2023	1	23T018	OSR	10677400	54911	10185	TAXES AND ASSESS ON CO PROP	180.00	C	PHILIPSTOWN SEWER & WATER
2023	1	23T019	Transit - PART	95630000	54682		SPECIAL SERVICES	190.00	C	JANITORIAL SERVICES INCREASE
2023	1	23T019	Transit - PART	95630000	54755		JANITORIAL SERVICES	190.00	D	JANITORIAL SERVICES INCREASE
2023	1	23T020	Health - Community Health Assessment Fed	26401001	54329	10173	PROMOTIONAL MATERIALS	480.00	C	PURCHASE INCENTIVES
2023	1	23T020	Health - Community Health Assessment Fed	26401001	54989	10173	MISCELLANEOUS	480.00	D	PURCHASE INCENTIVES
2023	1	23T021	DSS Medicaid	10104000	52120		OFFICE EQUIPMENT	822.00	D	TO REPLACE BROKEN MA FAX MACH
2023	1	23T021	DSS Medicaid	10104000	54310		OFFICE SUPPLIES	822.00	C	TO REPLACE BROKEN MA FAX MACH

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1	23T022	DSS Food Stamps	10107000	54311		PRINTING AND FORMS	130.00	D	SUFF FUNDS NEEDED FOR PURCHASE
2023	1	23T022	DSS Food Stamps	10107000	54640		EDUCATION AND TRAINING	130.00	C	SUFF FUNDS NEEDED FOR PURCHASE
2023	1	23T023	OSR	10677400	54753		RUBBISH REMOVAL	10.00	C	RUBBISH REMOVAL
2023	1	23T023	OSR	10677400	54753	10185	RUBBISH REMOVAL	41.00	C	RUBBISH REMOVAL
2023	1	23T023	OSR	10677300	54753		RUBBISH REMOVAL	112.00	D	RUBBISH REMOVAL
2023	1	23T023	OSR	10677800	54753		RUBBISH REMOVAL	10.00	D	RUBBISH REMOVAL
2023	1	23T023	OSR	10677800	54753		RUBBISH REMOVAL	41.00	D	RUBBISH REMOVAL
2023	1	23T023	OSR	10677400	54753	10185	RUBBISH REMOVAL	112.00	C	RUBBISH REMOVAL
2023	1	23T024	OSR	10677400	54755		JANITORIAL SERVICES	913.12	D	JANITORIAL SUPPLIES
2023	1	23T024	OSR	10677400	54755		JANITORIAL SERVICES	2,009.56	D	JANITORIAL SUPPLIES
2023	1	23T024	OSR	10677300	54755		JANITORIAL SERVICES	429.92	D	JANITORIAL SUPPLIES
2023	1	23T024	OSR	10677300	54755		JANITORIAL SERVICES	19.20	D	JANITORIAL SUPPLIES
2023	1	23T024	OSR	10677700	54755		JANITORIAL SERVICES	37.80	D	JANITORIAL SUPPLIES
2023	1	23T024	OSR	10677800	54755		JANITORIAL SERVICES	2,009.56	C	JANITORIAL SUPPLIES

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1	23T024	OSR	10677400	54755	10185	JANITORIAL SERVICES	913.12	C	JANITORIAL SUPPLIES
2023	1	23T024	OSR	10677700	54755	10186	JANITORIAL SERVICES	19.20	C	JANITORIAL SUPPLIES
2023	1	23T024	OSR	10677700	54755	10186	JANITORIAL SERVICES	37.80	C	JANITORIAL SUPPLIES
2023	1	23T024	OSR	10677400	54755	10185	JANITORIAL SERVICES	429.92	C	JANITORIAL SUPPLIES
2023	1	23T025	Planning - Soil	10874500	54313		BOOKS AND SUPPLEMENTS	500.00	D	COVER COST OF ANNUAL DUES
2023	1	23T025	Planning - Soil	10874500	54664		ADVERTISING	500.00	C	COVER COST OF ANNUAL DUES
2023	1	23T026	Sheriff - Communications	13311000	54300		MISC SUPPLIES	105.00	C	2023-2024 MOBILTEC MAINT.
2023	1	23T026	Sheriff - Communications	13311000	54510		MACHINE MAINTENANCE	105.00	D	2023-2024 MOBILTEC MAINT.
2023	1	GRANT ROLL	Inmate T Commission	10364501	440891	10179	FY06 HOMELAND SECURITY SHSP	11,702.00	D	CORRECTION
2023	1	GRANT ROLL	SPCA	25851300	423890		MISCELLANEOUS	50,000.00	C	ADVANCE SCPA VEHICLE
2023	1	GRANT ROLL	DSS Overhead	10120000	436101	10155	ADM SOCIAL SERVICES	42,770.00	C	HOMELESS SERVICES PLAN
2023	1	GRANT ROLL	DSS Overhead	10120000	54646	10155	CONTRACTS	42,770.00	D	HOMELESS SERVICES PLAN
2023	1	GRANT ROLL	Sheriff - Youth	16311000	427051		OUTSIDE DONATIONS	4,898.00	C	PROJECT LIFESAVER TRAINING
2023	1	GRANT ROLL	OSR	10677700	427052		GUIDEPOST	438.00	C	GRANT - FIELD HALL FOUNDATION

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1 GRANT ROLL	Sheriff - Youth	16311000	54410		SUPPLIES AND MAT	313.00	D	TRANSMITTERS AND BANDS
2023	1 GRANT ROLL	Sheriff - Youth	16311000	427051		OUTSIDE DONATIONS	313.00	C	TRANSMITTERS AND BANDS
2023	1 GRANT ROLL	SPCA	25851300	54950		COUNTY CONTRIBUTION	50,000.00	D	ADVANCE SCPA VEHICLE
2023	1 GRANT ROLL	Inmate T Commission	10364501	52680	10159	OTHER EQUIPMENT	13,200.00	D	2020 HOMELAND SECURITY
2023	1 GRANT ROLL	Inmate T Commission	10364501	54646	10159	CONTRACTS	37,045.00	D	2020 HOMELAND SECURITY
2023	1 GRANT ROLL	EMS Fed	10398901	440891	10159	FY06 HOMELAND SECURITY SHSP	50,245.00	C	2020 HOMELAND SECURITY
2023	1 GRANT ROLL	Inmate T Commission	10364501	54646	10179	CONTRACTS	11,702.00	C	CORRECTION
2023	1 GRANT ROLL	OSR	10677700	54670		TRAVEL NON EMPLOYEES	438.00	D	GRANT - FIELD HALL FOUNDATION
2023	1 GRANT ROLL	Sheriff - Youth	16311000	54640		EDUCATION AND TRAINING	4,898.00	D	PROJECT LIFESAVER TRAINING
2023	1 R#30/23	County Executive	10123000	58004		WORKMENS COMPENSATION	310.00	D	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	Highway Admin	10149000	51000		PERSONNEL SERVICES	11,903.00	D	23T002 STIPEND
2023	1 R#30/23	County Executive	10123000	58011		FLEX PLAN	2,165.00	D	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	County Executive	10123000	58009		VISION	107.00	D	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	County Executive	10123000	58007		LIFE INSURANCE	914.00	D	23T002 COUNTY EXECUTIVE

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1	R#30/23	County Executive	10123000	58006		DENTAL BENEFITS	1,228.00	D	23T002 COUNTY EXECUTIVE
2023	1	R#30/23	County Executive	10123000	58003		DISABILITY INSURANCE	220.00	D	23T002 COUNTY EXECUTIVE
2023	1	R#30/23	County Executive	10123000	58002		SOCIAL SECURITY	10,174.00	D	23T002 COUNTY EXECUTIVE
2023	1	R#30/23	County Executive	10123000	58001		STATE RETIREMENT	9,297.00	D	23T002 COUNTY EXECUTIVE
2023	1	R#30/23	County Executive	10123000	51000		PERSONNEL SERVICES	75,000.00	D	DIR OF COMPLIANCE
2023	1	R#30/23	County Executive	10123000	51000		PERSONNEL SERVICES	24,625.00	D	DEPUTY COUNTY EXECUTIVE SALARY
2023	1	R#30/23	County Executive	10123000	51000		PERSONNEL SERVICES	46,643.00	C	DIR CONSTITUENT SERVICES
2023	1	R#30/23	County Executive	10123000	51000		PERSONNEL SERVICES	83,000.00	D	DIRECTOR OF COMMUN
2023	1	R#30/23	Contingency	10199000	54981		SUB CONTINGENCY	30,000.00	C	23T002 COUNTY EXECUTIVE
2023	1	R#30/23	Contingency	10199000	54980		GENERAL CONTINGENCIES	104,724.00	D	23T002 COUNTY EXECUTIVE
2023	1	R#30/23	ENGINEERING	10144000	51000		PERSONNEL SERVICES	7,417.00	C	23T002 COUNTY EXECUTIVE
2023	1	R#30/23	Planning	10802000	51000		PERSONNEL SERVICES	12,000.00	C	23T002 COUNTY EXECUTIVE
2023	1	R#30/23	ENGINEERING	10144000	51000		PERSONNEL SERVICES	7,416.00	D	23T002 STIPEND
2023	1	R#30/23	Contingency	10199000	54982		SUB CONTINGENCY SALARIES	38,825.00	C	23T002 COUNTY EXECUTIVE

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1 R#30/23	Planning	10802000	51000		PERSONNEL SERVICES	12,000.00	D	23T002 STIPEND
2023	1 R#30/23	Purchasing	10134500	54783		LICENSING SOFTWARE	50,000.00	C	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	Purchasing	10134500	58009		VISION	242.00	C	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	Purchasing	10134500	58008		HEALTH PLANS	26,677.00	C	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	Purchasing	10134500	58006		DENTAL BENEFITS	1,994.00	C	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	Purchasing	10134500	58004		WORKMENS COMPENSATION	774.00	C	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	Purchasing	10134500	58002		SOCIAL SECURITY	4,866.00	C	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	Purchasing	10134500	58001		STATE RETIREMENT	3,730.00	C	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	Purchasing	10134500	51000		PERSONNEL SERVICES	63,611.00	C	PURCHASER
2023	1 R#30/23	County Executive	10123000	58008		HEALTH PLANS	44,401.00	C	23T002 COUNTY EXECUTIVE
2023	1 R#30/23	Highway Admin	10149000	51000		PERSONNEL SERVICES	11,903.00	C	23T002 COUNTY EXECUTIVE
2023	1 R#31/23	DSS Medicaid	10105000	51000		PERSONNEL SERVICES	33,800.00	C	TO REHIRE RETIREE PT
2023	1 R#31/23	DSS Medicaid	10105000	51094		TEMPORARY	33,800.00	D	TO REHIRE RETIREE PT
2023	1 R#43/23	Capital Projects	55197000	53000	51509	CAPITAL EXPENDITURES	219,900.00	D	22A088 STORM RECOVERY

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	1	R#43/23	Capital Projects	55197000	435971	51509	STATE AID TRANS CAP GRANTS	21,990.00	C	22A088 STORM RECOVERY
2023	1	R#43/23	Capital Projects	55197000	445971	51509	FEDERAL AID TRANSP CAP PROJ	197,910.00	C	22A088 STORM RECOVERY
2023	1	R#44/23	Safe Harbor	10058000	54646		CONTRACTS	43,350.00	D	2023 FUNDING ALLOCATION
2023	1	R#44/23	Safe Harbor	10058000	436101		ADM SOCIAL SERVICES	43,350.00	C	2023 FUNDING ALLOCATION
										Debits
										1,326,494.40
										Credits
										1,326,494.40

#1010

2023 Contingency Report

Beginning Balance 1/1/23

\$ 1,382,685.00

Res30

County Executive changes

104,724.00

Subtotal General Contingency

\$ 1,487,409.00

Deductions:

0.00

Total

\$ 1,487,409.00

Proposed Deductions:

0.00

Pending Balance 2/23/23

\$1,487,409.00

Note:

R= resolution

A= proposed budgetary amendment

2023 Subcontingency Report

4981- Subcontingency

Beginning Balance 1/1/23

\$ 30,000.00

Subtotal Subcontingency

\$ 30,000.00

Deductions:

Res30 County Executive changes

(30,000.00)

Total

(30,000.00)
\$ -

Proposed Deductions:

Pending Balance 2/23/23

\$0.00

Note:

R= resolution

A= proposed budgetary amendment

2023 Subcontingency Report

4982- Subcontingency (Salaries)

Beginning Balance 1/1/23

\$ 38,825.00

Subtotal Subcontingency

\$ 38,825.00

Deductions:

Res30 County Executive changes

(38,825.00)

Total

(38,825.00)
\$ -

Proposed Deductions:

Pending Balance 2/23/23

\$0.00

Note:

R= resolution

A= proposed budgetary amendment

2022 Subcontingency Report

4985- Maintenance & Repairs

<u>Beginning Balance 1/1/23</u>	\$ 35,000.00
----------------------------------------	---------------------

Subtotal Subcontingency	\$ 35,000.00
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Deductions:

23LT01 for nails, paint, plumbing supplies, cleaning supplies- Park	(10,000.00)
---------------------------------------------------------------------	-------------

23LT02 for nails, paint, plumbing supplies, cleaning supplies- Tilly	(10,000.00)
----------------------------------------------------------------------	-------------

	(20,000.00)
Total	\$ 15,000.00

Proposed Deductions:

Pending Balance 2/23/23	\$15,000.00
--------------------------------	--------------------

Maintenance & Repairs Breakdown

Tilly Foster	20,000.00
--------------	-----------

Park	15,000.00
------	-----------

Total Subcontingency	35,000.00
----------------------	-----------

Note:

R= resolution

A= proposed budgetary amendment

WILLIAM J. CARLIN, Jr. CPA, CPFO
Commissioner Of Finance



*cc: all
A+A*

#50a

MICHAEL LEWIS
Chief Deputy Commissioner Of Finance

SHEILA M. BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

DATE: February 10, 2023

FROM: William J. Carlin, Jr., Commissioner of Finance *WJC*

SUBJECT: **Overtime/Temporary Help Recap for Audit and Administrative Committee Meeting**

2023 FEB 10 PM 4:24
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Please include the attached report in the Audit and Administrative Committee Agenda for its next meeting.

Enclosure

Overtime Temporary - RECAP - 2023

As of Date: February 10, 2023

Org Description	Org	Object	Project	Acct. Description	2022 Actual	2023 Original Budget	2023 Revised Budget	2023 Actual	2022 Distributed Budget	2023 Available	2023 Percent	
Emergency Services - Dispatch	13398900	51093		OVERTIME	269,906.33	200,000.00	200,000.00	35,334.86	7,692.31	164,665.14	17.67	17.67%
Health - ATUPA	12023000	51094		TEMPORARY	246.87	800.00	800.00	201.30	30.77	598.70	25.16	25.16%
Health - ATUPA	12023000	51093		OVERTIME	2,829.20	4,000.00	4,000.00	2,444.51	153.85	1,555.49	61.11	61.11%
Legislature	10101001	51093		OVERTIME	0.00	400.00	400.00	181.68	15.38	218.32	45.42	45.42%
Sheriff	10311000	51093		OVERTIME	274.51	19,508.00	19,508.00	5,105.53	750.31	14,402.47	26.17	26.17%

*New Departments in Bold



cc: all
Phys
A & A

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

#5b

Re: 00

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance
Re: Budgetary Amendment - 22A089
Date: January 25, 2023

WJC

2023 JAN 26 PM 12:58
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

CAPITAL FUND:

Decrease Estimated Appropriations:

55197000 53000 51716	Stoneleigh/drewville Rd Int - PIN 8761.97	100,000
----------------------	-------------------------------------------	---------

Increase Estimated Revenues:

05000 45710K 51716	Bond Proceeds - 2020	135,000
55197000 435971 51716	State Aid - PIN 8761.97	288,900
55197000 449898 51716	Fed Aid - ARPA - PIN 8761.97	26,300
		<u>450,200</u>

Decrease Estimated Revenues:

05000 45710H 51716	Bond Proceeds -2017	65,000
05000 45710N 51716	Bond Proceeds -2023	405,200
55197000 445971 51716	Fed Aid - PIN 8761.97	80,000
		<u>550,200</u>

Fiscal Impact - 2022 - \$ 0

Fiscal Impact - 2023 - \$ 0

This Resolution is required to adjust the capital budget for the Stoneleigh/Drewville Intersection Project to include supplemental agreement # 2 from the New York State Department of Transportation. Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

51716

Supplemental Agreement Cover for Local Agreements

Sponsor: Putnam CountyPIN: 8761.97 BIN: N/AComptroller's Contract No. D035941Supplemental Agreement No. 2Date Prepared: 12/14/2022 By: gg

Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 2 to D035941 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State")

and

Putnam County (the Sponsor)

Acting by and through the County Executive
with its office at 841 Fair Street, Carmel, NY 10512.

This amends the existing Agreement between the parties in the following respects only:

Amends a previously adopted Schedule A by (check as applicable):

☐ amending a project description☐ amending the contract end date☐ amending the scheduled funding by:☐ adding additional funding (check and enter the # phase(s) as applicable):☐ adding phase _____ which covers eligible costs incurred on/after / / ☐ adding phase _____ which covers eligible costs incurred on/after / / ☐ increasing funding for a project phase(s)☐ adding a pin extension☒ change from Non-Marchiselli to Marchiselli☐ deleting/reducing funding for a project phase(s)☐ other (_____)☐ Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)☐ Amends a previously adopted Agreement by replacing the Appendix A dated January 2014 with the Appendix A dated October 2019☐ Amends the text of the Agreement as follows (insert text below):

Sponsor: Putnam County
 PIN: 8761.97 BIN: N/A
 Comptroller's Contract No. D035941
 Supplemental Agreement No. 2
 Date Prepared: 12/14/2022 By: gg
 Initials

Press F1 for instructions in the blank fields:

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

By: MaryEllen Odell

Print Name: MaryEllen Odell

Title: County Executive

SPONSOR ATTORNEY:

By: Jennifer S. Bumgarner

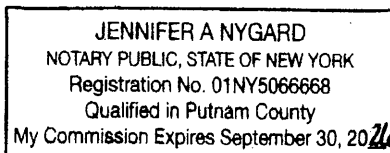
Print Name: Jennifer S. Bumgarner

STATE OF NEW YORK

)ss.:

COUNTY OF PUTNAM

On this 29th day of December, 2022 before me personally came MaryEllen Odell to me known, who, being by me duly sworn did depose and say that he/she resides at Carmel, NY; that he/she is the County Executive of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the Legislature of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.



Jennifer A. Nygard
 Notary Public

APPROVED FOR NYSDOT:

APPROVED AS TO FORM:
 STATE OF NEW YORK ATTORNEY GENERAL

BY: _____

For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: _____

Assistant Attorney General

Date: _____

COMPTROLLER'S APPROVAL:

By: _____

For the New York State Comptroller
 Pursuant to State Finance Law '112

SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
NYSDOT/ State-Local Agreement - Schedule A for PIN 8761.97

OSC Municipal Contract #: D035941	Contract Start Date: (mm/dd/yyyy) Contract End Date: (mm/dd/yyyy) <input type="checkbox"/> Check, if date changed from the last Schedule A
Purpose: <input type="checkbox"/> Original Standard Agreement <input checked="" type="checkbox"/> Supplemental Schedule A No. 2	
Agreement Type: <input checked="" type="checkbox"/> Locally Administered Municipality/Sponsor (Contract Payee): Putnam County <input type="checkbox"/> State Administered Other Municipality/Sponsor (if applicable): <div style="margin-left: 40px;"> <input type="checkbox"/> Municipality: % of Cost share <input type="checkbox"/> Municipality: % of Cost share <input type="checkbox"/> Municipality: % of Cost share </div>	
Authorized Project Phase(s) to which this Schedule applies: <input checked="" type="checkbox"/> PE/Design <input checked="" type="checkbox"/> ROW Incidentals <input checked="" type="checkbox"/> ROW Acquisition <input type="checkbox"/> Construction/CI/CS	
Work Type: HWY RECONST	County (If different from Municipality):
Marchiselli Eligible <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Check, if Project Description has changed from last Schedule A): <input type="checkbox"/>	
Project Description: Stoneleigh Ave @ Drewville Rd Intersection Improvements, Town of Carmel, Putnam County	

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$90,000.00	\$30,000.00	\$0.00	\$120,000.00
<input checked="" type="checkbox"/>	Current SFY 18/19	\$0.00	\$120,000.00	\$0.00	\$120,000.00
		\$90,000.00	\$150,000.00	\$ 0.00	\$240,000.00

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding	Total Costs	FEDERAL Participating Share	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
8761.97.121	Current	STP (80%)	\$600,000.00	\$480,000.00	\$90,000.00	\$30,000.00	\$0.00
	Old		\$	\$480,000.00	\$90,000.00	\$30,000.00	\$0.00
8761.97.221	Current	STP (80%)	\$800,000.00	\$640,000.00	\$120,000.00 *	\$40,000.00	\$0.00
	Old		\$	\$640,000.00	\$30,000.00	\$130,000.00	\$0.00
8761.97.222	Current	CMAQ (80%)	\$200,000.00	\$160,000.00	\$30,000.00 *	\$10,000.00	\$0.00
	Old		\$	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$	\$0.00	\$0.00	\$0.00
			\$1,600,000.00	\$1,280,000.00	\$240,000.00	\$80,000.00	\$ 0.00

NYSDOT/State-Local Agreement – Schedule A

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
8761.97.121	Current	STP	\$ 0.00	\$0.00	\$0.00	\$0.00
	Old	STP	\$	\$480 000 00	\$0 00	\$120 000 00
8761.97.221	Current	STP	\$ 0.00	\$0.00	\$0.00	\$0.00
	Old	STP	\$	\$160 000 00	\$0 00	\$40 000 00
8761.97.222	Current	CMAQ	\$ 0.00	\$0.00	\$0.00	\$0.00
	Old	CMAQ	\$	\$160 000 00	\$0 00	\$40 000 00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0 00	\$0 00	\$0 00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0.00	\$0 00	\$0 00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0 00	\$0 00	\$0 00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0 00	\$0.00	\$0 00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0 00	\$0.00	\$0 00
			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

						\$ 0.00
						\$
						\$ 0.00

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total OTHER STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$1,280,000.00	\$240,000.00	\$ 0.00	\$80,000.00	\$1,600,000.00

Name: Giselle Gutierrez
Phone No: 845-431-5731

NYSDOT/State-Local Agreement – Schedule A

Footnotes: (See [LPB's website](#) for link to sample footnotes)

- Project description continued: Between the causeway and Putnam Hospital, widen and upgrade the intersection at Stoneleigh Ave and Drewville Road to the extent necessary to improve traffic flow and alignment issues. Add storage and turn lanes. Modernize signal hardware and programming. Improve sight distance, including improvements to the horizontal and vertical alignments. Work also to include the addition of shoulders, improve the geometry and drainage, and install storm water treatment practices as necessary.
- This Schedule A adds additional Marchiselli funding for the ROW phase.
- This Supplemental Schedule A has been amended to include Marchiselli funds for the ROW phase. There is no change in the total cost of this Schedule A.
-
-
-
-
-
-
-
- PIN 8761.97; 04/15/2022mg; 12/14/2022 gg

LATEST PROJECTION 1/25/23 REVISED BUDGET WITH SUPPLEMENTAL AGREEMENT # 2 - MARCHISELLI AID									
PHASE	DATE	SOURCE	EXPENSE	FED	STATE	LOCAL BORROW	LOCAL ARPA		
PREL& DETAIL DESIGN .121	10/17	STP LG URBAN	600,000.00	480,000	90,000	30,000			
ROW ACQUISITION .221	04/18	STP LG URBAN	800,000.00	640,000	120,000	40,000			
ROW INCIDENTALS .222	10/17	CMAQ	200,000.00	160,000	30,000	10,000			
TOTAL PE DESIGN, ROW ACQ & INCIDENTALS - PER SUPP AGRMNT #2			1,600,000.00	1,280,000	240,000	80,000			
CONSTRUCTION INSPECTION	04/19	CMAQ	720,000.00	576,000	108,000	36,000			
CONSTRUCTION	04/19	CMAQ	4,606,000.00	3,684,800	690,900	19,000			211,300
TOTAL CONSTRUCTION/CICS			5,326,000.00	4,260,800	798,900	55,000			211,300
TOTAL BUDGET			6,926,000	5,540,800	1,038,900	135,000			211,300



cc: all
Phgs
A+A

#5C Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk

From: William J. Carlin, Jr., Commissioner of Finance *WJC*

Re: Budgetary Amendment - **22A090**

Date: January 26, 2023

2023 JAN 30 PM 1:59
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

CAPITAL FUND:

Increase Estimated Revenues:

55197000 435971 51912	State Aid - PIN 8757.65 Drewville Bridge	798,000
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Decrease Estimated Revenues:

55197000 449898 51912	Fed Aid - PIN 8761.97 ^{8757.65} Drewville Br - ARPA	798,000
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Fiscal Impact - 2022 - \$ 0

Fiscal Impact - 2023 - \$ 0

This Resolution is required to adjust the capital budget for the Drewville Rd Bridge Replacement Project to include supplemental agreement # 2 from the New York State Dept. of Transportation. Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

51912

SUPPL (04/22)

Supplemental Agreement Cover for Local Agreements

Sponsor: **Putnam County**
PIN: **8757.65** BIN: **3345550**
Comptroller's Contract No. **D036499**
Supplemental Agreement No. **2**
Date Prepared: **11/4/2022** By: **gg**
Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 2 to D036499 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State")

and

Putnam County (the Sponsor)
Acting by and through the **County Executive**
with its office at **40 Gleneida Avenue, Carmel, NY 10512.**

This amends the existing Agreement between the parties in the following respects only:

Amends a previously adopted Schedule A by (check as applicable):

- ☐ amending a project description
- ☐ amending the contract end date
- ☒ amending the scheduled funding by:
 - ☒ adding additional funding (check and enter the # phase(s) as applicable):
 - ☒ adding phase **Const.** which covers eligible costs incurred on/after **9/7/2022**
 - ☐ adding phase _____ which covers eligible costs incurred on/after / /
 - ☐ increasing funding for a project phase(s)
 - ☒ adding a pin extension
 - ☐ change from Non-Marchiselli to Marchiselli
 - ☐ deleting/reducing funding for a project phase(s)
 - ☐ other (_____)
- ☐ Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)
- ☐ Amends a previously adopted Agreement by replacing the Appendix A dated January 2014 with the Appendix A dated October 2019
- ☐ Amends the text of the Agreement as follows (insert text below):

Sponsor: Putnam County
 PIN: 8757.65 BIN: 3345550
 Comptroller's Contract No. D036499
 Supplemental Agreement No. 2
 Date Prepared: 11/4/2022 By: gg
 Initials

Press F1 for instructions in the blank fields;

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

By: MaryEllen Odell

Print Name: MaryEllen Odell

Title: County Attorney

SPONSOR ATTORNEY:

By: Jennifer S. Bumgarner

Print Name: Jennifer S. Bumgarner

STATE OF NEW YORK

)ss.:

COUNTY OF PUTNAM

On this 15th day of November, 2022, before me personally came MaryEllen Odell to me known, who, being by me duly sworn did depose and say that he/she resides at Carmel, NY; that he/she is the County Executive of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the Legislature of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on 9/14/22 & 9/12/22 and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

Jennifer S. Bumgarner
 Notary Public, State of New York
 No. 01NY5066668
 Qualified in Putnam County
 Commission Expires September 30, 2026

APPROVED FOR NYSDOT:

APPROVED AS TO FORM:
 STATE OF NEW YORK ATTORNEY GENERAL

BY: _____

For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

Date: _____

By: _____
 Assistant Attorney General

COMPTROLLER'S APPROVAL:

By: _____
 For the New York State Comptroller
 Pursuant to State Finance Law '112

SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
NYSDOT/ State-Local Agreement - Schedule A for PIN 8757.65

OSC Municipal Contract #: D036499	Contract Start Date: (mm/dd/yyyy) Contract End Date: (mm/dd/yyyy) <input type="checkbox"/> Check, if date changed from the last Schedule A				
Purpose: <input type="checkbox"/> Original Standard Agreement <input checked="" type="checkbox"/> Supplemental Schedule A No. 2					
Agreement Type: <input checked="" type="checkbox"/> Locally Administered Municipality/Sponsor (Contract Payee): Putnam County Other Municipality/Sponsor (if applicable): <input type="checkbox"/> State Administered: List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies. <input type="checkbox"/> Municipality: % of Cost share <input type="checkbox"/> Municipality: % of Cost share <input type="checkbox"/> Municipality: % of Cost share					
Authorized Project Phase(s) to which this Schedule applies: <input checked="" type="checkbox"/> PE/Design <input checked="" type="checkbox"/> ROW Incidentals <input type="checkbox"/> ROW Acquisition <input checked="" type="checkbox"/> Construction/CI/CS					
Work Type: BR REPLACE	County (If different from Municipality):				
Marchiselli Eligible <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (Check, if Project Description has changed from last Schedule A): <input type="checkbox"/> Project Description: Drewville Road (CR 36) over West Branch of Croton River Bridge Replacement (BIN 3345550), Town of Carmel, Putnam County					
Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
<input type="checkbox"/>	Cumulative total for all prior SFYs	PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input checked="" type="checkbox"/>	Current SFY 18/19	\$72,750.00	\$2,250.00	\$0.00	\$75,000.00
		\$0.00	\$0.00	\$723,000.00	\$723,000.00
		\$72,750.00	\$2,250.00	\$723,000.00	\$798,000.00

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding	Total Costs	FEDERAL Participating Share	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
8757.65.121	Current	STP (80%)	\$609,000.00	\$487,200.00	\$72,750.00	\$49,050.00	\$0.00
	Old		\$	\$487,200.00	\$72,750.00	\$49,050.00	\$0.00
8757.65.221	Current	STP (80%)	\$15,000.00	\$12,000.00	\$2,250.00	\$750.00	\$0.00
	Old		\$	\$12,000.00	\$2,250.00	\$750.00	\$0.00
8757.65.321	Current	STP (80%)	\$4,820,000.00	\$3,856,000.00	\$723,000.00	\$241,000.00	\$0.00
	Old		\$	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$	\$0.00	\$0.00	\$0.00	\$0.00
			\$5,444,000.00	\$4,355,200.00	\$798,000.00	\$290,800.00	\$ 0.00

Name: Giselle Gutierrez
Phone No: 845-431-5731

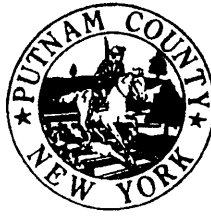
See Agreement (or Supplemental Agreement Cover) for required contract signatures.

- Project description continued: Replace the bridge that carries Drewville Road over the West Branch of the Croton River with a wider bridge supported by piles.
- This Schedule A adds the construction and construction inspection phase and funds.
-
-
-
-
-
-
-
-

PIN 8757.65; 05/11/2022mg; 8/19/2022 gg; 11/4/2022 gg

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Diane Schonfeld
DIANE SCHONFELD
CLERK, PUTNAM COUNTY LEGISLATURE



cc: all
A+A
#501 Resc

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance
Re: Budgetary Amendment - 22A091
Date: February 16, 2023

WJC

2023 FEB 17 AM 10:20
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

GENERAL FUND:

Increase estimated appropriations:

SEE ATTACHED SHEET 354,722.00

Decrease estimated appropriations:

SEE ATTACHED SHEET 354,722.00

ROAD FUND:

Increase estimated appropriations:

SEE ATTACHED SHEET 1,596.00

Increase estimated revenues:

SEE ATTACHED SHEET 1,596.00

CAPITAL FUND:

Increase estimated appropriations:

SEE ATTACHED SHEET 134,308.08

Decrease estimated appropriations:

SEE ATTACHED SHEET 276,118.11

Increase estimated revenues:

SEE ATTACHED SHEET 895,136.26

Decrease estimated revenues:

SEE ATTACHED SHEET 1,036,946.29

DEBT SERVICE FUND:

Increase estimated revenues:

SEE ATTACHED SHEET

49,571.82

Decrease estimated revenues:

SEE ATTACHED SHEET

49,571.82

Fiscal Impact - 2022 - \$ 0

Fiscal Impact - 2023 - \$ 0

This Resolution is required to record year end journal entry #2 as per the attached spreadsheet.

Approved:

Kevin M, Byrne
County Executive

FD	ORG	OBJECT	PROJECT	DESCRIPTION	INCREASE ESTIMATED APPROPS	DECREASE ESTIMATED APPROPS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	COMMENTS
01	10906000	58061		HEALTH INSURANCE RETIREES	132,870				ADJUST TO ACTUAL
01	10612900	54413		CARE STATE TRAINING SCHOOL	104,814				ADJUST TO ACTUAL
01	21401000	51000		PERSONNEL SERVICES	23,714				CORRECT ACCOUNT
01	10906000	58060		HEALTH INS	16,583				ADJUST TO ACTUAL
01	17311000	55371		CHRGK GASOLINE	14,346				ADJUST TO ACTUAL
01	10511100	54631		ELECTRIC	9,731				ADJUST TO ACTUAL
01	10014000	51000		PERSONNEL SERVICES	8,565				ADJUST TO ACTUAL
01	12401000	51000		PERSONNEL SERVICES	7,842				EMPLOYEE PAYOUT
01	13398900	51093		OVERTIME	5,907				EMPLOYEE PAYOUT
01	10611900	54415		ADOPTIVE SUBSIDY FNP	4,867				ADJUST TO ACTUAL
01	26401001	58011	10173	FLEX PLAN	3,462				ADJUST TO ACTUAL
01	32311000	55370		CHRGK AUTOMOTIVE	3,406				ADJUST TO ACTUAL
01	11401000	54800		INSURANCE	2,789				ADJUST TO ACTUAL
01	13311000	51000		PERSONNEL SERVICES	2,219				ADJUST TO ACTUAL
01	10511100	51093		OVERTIME	2,183				ADJUST TO ACTUAL
01	32311000	55371		CHRGK GASOLINE	2,039				ADJUST TO ACTUAL
01	10010000	54320		FOOD	1,809				ADJUST TO ACTUAL
01	10010000	51093		OVERTIME	1,303				ADJUST TO ACTUAL
01	11401000	51093		OVERTIME	1,086				ADJUST TO ACTUAL
01	10116000	51000		PERSONNEL SERVICES	989				ADJUST TO ACTUAL
01	10731000	51000		PERSONNEL SERVICES	980				ADJUST TO ACTUAL
01	11401000	54447		CLINIC	814				ADJUST TO ACTUAL
01	12401003	51000	10056	PERSONNEL SERVICES	675				ADJUST TO ACTUAL
01	10191500	54830		GENERAL and EXCESS LIABILITY	606				ADJUST TO ACTUAL
01	10143000	54152		MEDICAL EXAMS TESTING	596				ADJUST TO ACTUAL
01	16311000	55370		CHRGK AUTOMOTIVE	525				ADJUST TO ACTUAL
01	10131000	424011		INTEREST & EARNINGS			81,487		ADJUST TO ACTUAL
01	10131000	427011		REFUND PRIOR YEAR EXPENSES			273,235		ADJUST TO PROJECTION
					354,722		354,722		

FD	ORG	OBJECT	PROJECT	DESCRIPTION	INCREASE ESTIMATED APPROPS	DECREASE ESTIMATED APPROPS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	COMMENTS
02	10514200	54631		ELECTRIC	970				ADJUST TO ACTUAL
02	10331000	54631		ELECTRIC	626				ADJUST TO ACTUAL
02	02021310	427161			1,596		1,596		ADJUST TO ACTUAL
05	55197000	53000	51419	MORNINGTHORPE BRIDGE		276,118.11			TO CLOSE OUT CAPITAL PROJECT
05	55197000	445971	51419	FED AID - MORNINGTHORPE BRIDGE				166,546.29	TO CLOSE OUT CAPITAL PROJECT
05	05000	45710	51419	BOND PROCEEDS 2019				270,400.00	TO CLOSE OUT CAPITAL PROJECT
05	05000	45710K	51419	BOND PROCEEDS 2020			210,400.00		TO CLOSE OUT CAPITAL PROJECT
05	59901000	53000	50358	TRANSFER TO DEBT SERVICE FUND	49,571.82				TO CLOSE OUT CAPITAL PROJECT
05	53097000	53000	51601	RADIO PROJECT	79,552.64				TO BUDGET FOR CELLULAR TOWER INCOME
05	53097000	424400	51601	RADIO PROJECT			79,552.64		TO BUDGET FOR CELLULAR TOWER INCOME
05	55197000	449898	52204	FED AID ARPA - HIGHWAY EQUIPMENT			600,000.00		TO CORRECT ACCOUNT
05	56997000	449898	52206	FED AID ARPA - TRANSIT 5307					TO CORRECT ACCOUNT
05	58989000	53000	50344	EOH FUND	5,183.62				TO RECORD EOH 2021 INTEREST
05	58989000	423891	50344	EOH FUND			5,183.62		TO RECORD EOH 2021 INTEREST
					134,308.08	276,118.11	895,136.26	1,036,946.29	
10	V9710000	428601		TRANSFER FROM CAPITAL FUND			49,571.82		CAPITAL PROJECTS CLOSEOUT
10	V9710000	427111		USE OF FUND BALANCE				49,571.82	CAPITAL PROJECTS CLOSEOUT

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



DEPARTMENT OF FINANCE

MEMORANDUM

CC: Protective Audit
Resc
MICHAEL J. LEWIS
Chief Deputy Commissioner Of Finance
SHEILA BARRETT
Deputy Commissioner Of Finance
#5e

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Chief Deputy Commissioner of Finance
RE: Budgetary Amendment - 23A004
DATE: February 15, 2023

Putnam County has been awarded \$234,731 under the FY 2022 State Homeland Security Program (SHSP). Funding for the grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) and administered by the NYS Division of Homeland Security and Emergency Services (DHSES) on behalf of FEMA. The grant, which does not require matching funds, is effective from September 1, 2022 through August 31, 2025.

Increase Appropriations:

10398901 52680 10200	Other Equipment	\$ 10,000
10398901 52650 10200	Motor Vehicles	121,731
10364501 52195 10200	Rescue Equipment	15,000
10364501 52680 10200	Other Equipment	18,000
10364501 54646 10200	Contracts	70,000
		<u>\$ 234,731</u>

Increase Estimated Revenues:

10398901 440891 10200	Federal Aid - FY22 SHSP	\$ 131,731
10364501 440891 10200	Federal Aid - FY22 SHSP	103,000
		<u>\$ 234,731</u>

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

Please forward to the appropriate committee.

Approved:

Byrne
cutive

2023 FEB 15 PM 3:33
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

September 26, 2022

The Honorable MaryEllen Odell
Putnam County Executive
Putnam County Office Building
40 Gleneida Avenue, 3rd Floor
Carmel, NY 10512

Dear Ms. Odell:

I am pleased to inform you that Putnam County is awarded \$234,731 under the FY2022 State Homeland Security Program (SHSP). Funding for this grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). The New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA.

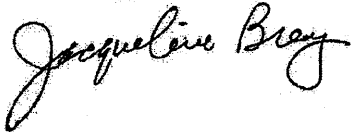
As per federal guidelines, at least 30 percent (\$70,419) of your award must be directed towards law enforcement terrorism prevention activities. These activities should be consistent with the efforts of your local Counter Terrorism Zone (CTZ). Federal guidelines also require that a minimum of 30 percent of your overall award must be allocated to support the following six priority areas: cyber security, protection of soft targets and crowded spaces, intelligence and information sharing, combatting domestic violence extremism, community preparedness and resilience, and election security. This threshold must be maintained throughout the entire period of performance for all SHSP awards. In addition, as a requirement of FY2022 SHSP federal funding, DHS/FEMA is requiring that all subrecipients complete the Nationwide Cyber Security Review (NCSR) by February 28, 2023.

Please be advised that under the FY2022 SHSP guidance, all subrecipients will be required to attend DHSES-sponsored event(s) associated with domestic terrorism prevention efforts which includes the development and submission of county domestic terrorism prevention plans to DHSES by December 31, 2022, pursuant to Executive Order 18.

The performance period for this grant is from September 1, 2022, through August 31, 2025. Grant extensions beyond this date are highly unlikely. DHSES grants management staff will work with your designated SHSP grant program point of contact to provide additional administrative guidance in executing this award.

Thank you for your continued support of New York State's homeland security efforts. DHSES remains committed to providing you with outstanding support in the administration of your homeland security programs. If you have any questions, please contact me at (518) 242-5000 or my Director of Grants Program Administration, Eric Abramson, at (518) 402-2123.

Sincerely,

A handwritten signature in cursive script that reads "Jacqueline Bray". The signature is written in dark ink and is positioned above the printed name and title.

Jackie Bray
Commissioner



PUTNAM COUNTY BUREAU OF EMERGENCY SERVICES



Robert A. Lipton
Interim Commissioner of Emergency Services

John P. O'Connor, CEM, CSP, CPP
Director, Office of Emergency Management

Kevin M. Byrne
County Executive

Alex Roehner, EMT-P
Director of Emergency Medical Services

MEMORANDUM

To: Michael Lewis, Chief Deputy Commissioner
From: Heidi Zatkovich
Date: February 2, 2023
Re: 2022 State Homeland Security Grant

FY22 State Homeland Security Program SH22-1019-D00

Please create the following budget lines:

10398901 – 52680 – 10200	\$10,000.00
10398901 – 52650 – 10200	\$121,731.00

SHERIFF'S OFFICE

10364501 – 52195 – 10200	\$15,000.00
10364501 – 52680 – 10200	\$18,000.00
10364501 – 54646 – 10200	\$70,000.00

Revenue Line:

10398901 440891 10200	\$131,731.00
10364501 440891 10200	\$103,000.00

TOTAL GRANT	\$234,731.00
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cc: all
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WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance
Re: Budgetary Amendment - 23A005
Date: February 7, 2003

WJC

2023 FEB 10 AM 10:34
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

Increase estimated appropriations:

25117000 54950	Legal Aid Society	646,452
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Increase estimated revenues:

25117000 430251	State Aid - Indigent Legal Services	646,452
-----------------	-------------------------------------	---------

Fiscal Impact - 2023 - 0

Fiscal Impact - 2024 - 0

This Resolution is necessary to adjust the 2023 budget to account for State Aid from the New York State Office of indigent Legal Services as per the attached schedule. The County acts as a pass through for these funds. Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

SCHEDULE A - 1/1/23-12/31/23

<u>SOURCE OF FUNDS</u>	BUDGET LINE	AMOUNT
COUNTY FUNDS	25117000 54950	605,559
STATE AID - HURRELL HARRING	25117000 54950	788,929
STATE AID - DISTRIBUTION # 9	25117000 54950	47,282
STATE AID - DISTRIBUTION # 10	25117000 54950	47,282
STATE AID - THIRD UPSTATE QUALITY IMPROVEMENT AND CASELOAD REDUCTION	25117000 54950	100,000
STATE AID - DISTRIBUTION # 11	25117000 54950	189,128
STATE AID - DISTRIBUTION # 12	25117000 54950	47,282
STATE AID - 3RD CAFA	25117000 54950	<u>414,408</u>
SUB TOTAL	25117000 54950	2,239,870
FORENSIC FEES	25117000 54943	<u>11,000</u>
TOTAL - LEGAL AID SOCIETY FUNDING		2,250,870
MONTHLY ALLOCATION	25117000 54950	186,655.83
MONTHLY ALLOCATION	25117000 54943	<u>916.67</u>
TOTAL MONTHLY ALLOCATION		187,572.50

NOTE: Does not include parental representation contract in process

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc: all
Pilot
A+A
#159
Rec'd


MICHAEL J. LEWIS
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Chief Deputy Commissioner of Finance 

RE: **Budgetary Amendment – 23A006**

DATE: February 15, 2023

At the request of the Putnam County Sheriff's Office (PCSO), the following budgetary amendment is required:

Increase Appropriations:

10311000 52680 10201	Other Equipment - Body Worn Cameras (BWC)	\$	40,000
----------------------	-------------------------------------------	----	--------

Increase Estimated Revenues:

10311000 430890 10201	State Aid - FY22-23 Body Worn Camera Grant	\$	40,000
-----------------------	--------------------------------------------	----	--------

Fiscal Impact - 2023 - \$ 0

Fiscal Impact - 2024 - \$ 56,000

The PCSO has been awarded \$40,000 for a one-time grant (no local match) from the New York State Division of Criminal Justice Services (DCJS). This funding would provide for the addition of twenty (20) Body Worn Cameras (BWC) bundles at a cost of \$2,000 per bundle. DCJS however, is not currently supporting the continued maintenance and leasing costs of this equipment for the duration of the current lease agreement with Axon.

The consideration of the acceptance of this award would allow for the expansion of the BWC program into the correctional facility, jail transportation teams, and among the Special Patrol Officers in public facing positions.

Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

2023 FEB 15 PM 3:34
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

P-1

**PUTNAM COUNTY SHERIFF'S OFFICE
INTER-OFFICE MEMORANDUM**

February 13, 2023

TO: Sheriff Kevin J. McConville

FROM: First Sergeant Timothy Keith 

SUBJECT: BODY WORN CAMERA FUNDING APPROVAL

The Putnam County Sheriff's Office has been awarded \$40,000.00 of one-time, non-matching, funding from the New York State Division of Criminal Justice Services (DCJS). This grant funding would provide for the addition of twenty Body Worn Camera (BWC) bundles at a cost of \$2000.00 per bundle. DCJS is currently not supporting the continued maintenance and leasing costs of this equipment which would be estimated to be \$2000.00 a year per bundle over the following four years. The acceptance of this award will allow for the expansion of the BWC program into the correctional facility, jail transportation teams, and among the Special Patrol Officers in public facing positions.

It is respectfully requested that this grant opportunity be forwarded to the Putnam County Legislature's Protective Services Committee for discussion on February 21st, 2023.



**Division of Criminal
Justice Services**

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

YVONNE TURNER
Director of Funding

MEMORANDUM

TO: Timothy Keith
FROM: Commissioner Rossana Rosado, Division of Criminal Justice Services
DATE: February 3, 2023
SUBJECT: Body Worn Camera (BWC) Funding Approval Notice

Please be advised that your agency's request to DCJS for Body Worn Camera (BWC) funding has been approved for the amount of \$40,000.00. Payments have been, or will be made, directly to your agency. An executed DCJS local grant contract for this payment will not be necessary.

This is a one-time payment for the purchase of BWCs and software related to BWCs, as your agency submitted to DCJS in the Application for Funding. At this time, DCJS does not have funding to support the continued maintenance of such equipment.

As noted in the BWC Application for Funding, DCJS worked with the NYS Office of General Services (OGS) regarding a state contract for the purchase of BWC equipment. We have been advised that OGS does have a state contract in place available for authorized entities to use for procurement. The link to that contract is <https://online.ogs.ny.gov/purchase/snt/awardnotes/7360022802ContractorPage.pdf>. If the available equipment meets your agency's needs, we encourage you to purchase through the OGS centralized contract before pursuing other procurement methods.

If your department is not currently an authorized entity/user for OGS contracts, there is additional information on the OGS website on how to register. Please visit the OGS website at <https://ogs.ny.gov/procurement/ogs-centralized-contracts> for more information.

Please be advised that funds used for the purchase of BWCs may be subject to an audit. During an audit, award recipients may be asked to provide documentation supporting equipment purchases, such as invoices and proof of payment. Award recipients are also expected to control the assignment and disposition of BWCs using a suitable equipment inventory tracking method.



**Division of Criminal
Justice Services**

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

YVONNE TURNER
Director of Funding

MEMORANDUM

TO: Timothy Keith
FROM: Commissioner Rossana Rosado, Division of Criminal Justice Services
DATE: February 3, 2023
SUBJECT: Body Worn Camera (BWC) Funding Approval Notice

Please be advised that your agency's request to DCJS for Body Worn Camera (BWC) funding has been approved for the amount of \$40,000.00. Payments have been, or will be made, directly to your agency. An executed DCJS local grant contract for this payment will not be necessary.

This is a one-time payment for the purchase of BWCs and software related to BWCs, as your agency submitted to DCJS in the Application for Funding. At this time, DCJS does not have funding to support the continued maintenance of such equipment.

As noted in the BWC Application for Funding, DCJS worked with the NYS Office of General Services (OGS) regarding a state contract for the purchase of BWC equipment. We have been advised that OGS does have a state contract in place available for authorized entities to use for procurement. The link to that contract is <https://online.ogs.ny.gov/purchase/snt/awardnotes/7360022802ContractorPage.pdf>. If the available equipment meets your agency's needs, we encourage you to purchase through the OGS centralized contract before pursuing other procurement methods.

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Please be advised that funds used for the purchase of BWCs may be subject to an audit. During an audit, award recipients may be asked to provide documentation supporting equipment purchases, such as invoices and proof of payment. Award recipients are also expected to control the assignment and disposition of BWCs using a suitable equipment inventory tracking method.



**Division of Criminal
Justice Services**

Body-Worn Camera (BWC) Application for Funding September 2022

IMPORTANT DATES:

Application Release Date:	Friday, September 30, 2022
Application Due to DCJS:	Friday, December 2, 2022 by 12:00 PM (Noon)
Questions regarding the application:	Dcjs.sm.bwcquestions@dcjs.ny.gov (Include "Body-Worn Cameras" in the Subject Line)
Questions regarding an SFS number:	sfs.sm.HelpDesk@sfs.ny.gov
Notification of Awards:	On or about Friday, February 3, 2023

Applications are to be submitted to DCJS using the Attached Form by December 2, 2022.



**Division of Criminal
Justice Services**

**2022-2023 Body-Worn Camera (BWC)
Application for Funding**

Table of Contents

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II. BODY-WORN CAMERA PROGRAM INFORMATION	2
III. FUNDING INFORMATION AND ELIGIBILITY.....	3
IV. APPLICATION/FORM INFORMATION.....	4
V. NOTIFICATION OF AWARDS.....	4
VI. PAYMENT INFORMATION.....	4

ATTACHMENT: Body-Worn Camera Funding Application Form

I. INTRODUCTION

The New York State Division of Criminal Justice Services (DCJS) seeks applications from law enforcement agencies to fund body-worn cameras (BWC) and applicable software/equipment. Approximately (ten million dollars) \$10,000,000 is expected to be available to fund BWCs and applicable equipment/software for local law enforcement agencies outside of New York City.

Body-worn cameras are intended to improve police officer interactions with the public and serve as an integrated part of an agency's problem-solving and community-engagement strategy, helping to increase public trust and communication. This funding will support up to 5,000 new BWCs. Funding will be prioritized to equip those departments/agencies that currently do not have a BWC program or have a BWC program that is being expanded, as well as those jurisdictions where the demonstrated need is greatest based on survey responses collected earlier this year by DCJS.

DCJS enhances public safety by providing resources and services that inform decision making and improve the quality of the criminal justice system. DCJS is a multi-function criminal justice support agency with a variety of responsibilities, including collection and analysis of statewide crime data; operation of the DNA databank and criminal fingerprint files; administration of federal and state criminal justice funds; identifying and funding programs that reduce crime, recidivism, and victimization. Additionally, DCJS administers the state's Sex Offender Registry. DCJS conducts research on critical criminal justice issues and provides training, legal guidance and regulation to the State's law enforcement, community corrections and prosecutorial communities.

DCJS is committed to providing programs that improve the effectiveness of New York's criminal justice system. Applications will be selected for funding consistent with the best interest of the state.

II. BODY-WORN CAMERA PROGRAM INFORMATION

Throughout New York and the United States, law enforcement agencies are deploying BWCs to increase the safety of, and improve interactions between, officers and the public, as well as to collect potentially useful evidence.

BWCs also are proving to be an important tool to assist broader law enforcement, problem-solving, and community engagement strategies within jurisdictions across the state and country.

This deployment of BWCs is intended to improve police officer interactions with the public and serve as an integrated part of a law enforcement agency's problem-solving and community-engagement strategy, helping to increase public trust and communication.

All funded departments/agencies must have a BWC policy in place that meets or exceeds the provisions set forth in the Municipal Police Training Council's (MPTC) Body-Worn Camera Model Policy published by the NYS Division of Criminal Justice Services. See MPTC "Body-Worn Camera Model Policy," issued September 2015.

Awards will be granted to each individual applicable department/agency that is selected for an award. There will be no contracts executed between DCJS and individual award recipients. Payment will be issued directly to award recipients in the amounts approved by DCJS.

III. FUNDING INFORMATION AND ELIGIBILITY

A. Funding

Approximately \$10,000,000 will be made available to support the body-worn camera program. Funding under this program must supplement, not supplant, non-grant funds that would otherwise be available for expenditure on the programs proposed.

1. Availability and Approved Use of State Funds

All awards are subject to the availability of funds. Applicants should anticipate that awards under this initiative are one-time awards and should propose project activities and deliverables that can be accomplished without additional and/or subsequent funding. Agencies receiving awards should plan for the institutionalization of the project after grant funds are no longer available, including any prerequisite training requirements. This is a one-time payment for body-worn cameras and software related to body-worn cameras, not for the continued maintenance of such.

Funding will be prioritized as follows:

- a. Departments/agencies having no BWCs or BWC program in place;
- b. Departments/agencies that have a BWC program in place, but need additional BWCs to expand it beyond a pilot or partial deployment of BWCs to applicable personnel, assignments, or units; and
- c. Departments/agencies that have a BWC program in place but need new or additional BWCs, or that have otherwise demonstrated a need based on survey responses collected earlier this year.

B. Applicant Eligibility and Requirements

Eligible applicants include local law enforcement agencies (e.g., police departments and sheriff's offices) in jurisdictions in New York State outside of New York City.

Funding requests must be submitted on the attached Body-Worn Camera Application Form as: "Number of [BWC] Bundles Being Requested". Each bundle award amount will be up to \$2,000.

Awardees must be current with the required submission to DCJS of their Uniform Crime Reports (UCR) or Incident-Based Reports (IBR).

Awardees must have a BWC policy in place or in development that meets or exceeds the provisions set forth in the MPTC Body-Worn Camera Model Policy, which is referenced and linked above; such BWC policy must be in place by the time payment is issued.

Awardees must have a State Financial Services (SFS) vendor ID registered with New York State or must have an SFS number by the time payment is issued.

IV. APPLICATION/FORM INFORMATION

Applicants must electronically submit the attached Body-Worn Camera Application as instructed. If DCJS does not receive the attached form, the applicant will not receive funding. Please be sure all fields are complete before submission.

V. NOTIFICATION OF AWARDS

Applicants approved for funding will be notified in writing by DCJS via email to the email address provided in the attached application form.

VI. PAYMENT

If selected for funding, each individual agency/department shall receive a one-time payment for their entire award as determined by DCJS.

Based on survey results that DCJS conducted of law enforcement agencies in early 2022, DCJS contacted the NYS Office of General Services (OGS) regarding their state contract for the purchase of Body-Worn Camera equipment. If selected to receive an award, please visit the OGS website at <https://ogs.ny.gov/procurement/ogs-centralized-contracts> for the availability of a centralized contract before seeking procurement.

Axon Enterprise, Inc.
 17800 N 85th St
 Scottsdale, Arizona 85256
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-457893-44971.794CG

Account Number: 131884
 Payment Terms: N30
 Delivery Method:

3 County Center
 3 County Ctr
 Carmel, NY 10512-1323
 USA
 Email:

Pulnam County Sheriff's Office - NY
 3 County Center
 Carmel, NY 10512
 USA
 Email:

Christian Gardner
 Phone: (480) 502-6209
 Email: cgardner@axon.com
 Fax:

Tim Keith
 Phone: (845) 225-0441
 Email: timothy.keith@pulnamcountyny.gov
 Fax: (845) 225-4399

Quote Summary

Program Length	44 Months
TOTAL COST	
ESTIMATED TOTAL W/ TAX	

Discount Summary

Average Savings Per Year	\$15,921.60
TOTAL SAVINGS	

Payment Summary

May 2023	\$38,708.26	\$0.00	\$38,708.26
Jan 2024	\$55,829.22	\$0.00	\$55,829.22
Jan 2025	\$58,062.43	\$0.00	\$58,062.43
Jan 2026	\$60,384.79	\$0.00	\$60,384.79

Quote Unbundled Price:
 Quote List Price:
 Quote Subtotal:

\$271,363.90
 \$212,984.70
 \$212,984.70

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item									
20340	AXON CORE + PLAN WITH T7 CERT TRUE UP 1	20	16						
Core Bundle		20	44	\$27.00	\$27.00	\$27.00	\$8,640.00	\$0.00	\$8,640.00
				\$179.00	\$179.00	\$179.00	\$157,520.00	\$0.00	\$157,520.00
AB3 Camera Bundle									
AB3C	AB3 Camera Bundle	20		\$749.00	\$749.00	\$749.00	\$14,980.00	\$0.00	\$14,980.00
AB3MBD	AB3 Multi Bay Dock Bundle	3		\$1,638.90	\$1,638.90	\$1,638.90	\$4,916.70	\$0.00	\$4,916.70
REDACTION ASSISTANT USER LICENSE									
73478	REDACTION ASSISTANT USER LICENSE	20	44	\$9.50	\$9.50	\$9.50	\$8,360.00	\$0.00	\$8,360.00
85780	Auto-Transcribe Unlimited Service	20	44	\$21.10	\$21.10	\$21.10	\$18,568.00	\$0.00	\$18,568.00

Delivery Schedule

Hardware

AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	22	05/15/2023
AB3 Camera Bundle	73202	AXON BODY 3 - NAT10 - US - BLK - RAPID LOCK	20	05/15/2023
AB3 Camera Bundle	74028	WING CLIP MOUNT, AXON RAPID LOCK	22	05/15/2023
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	3	05/15/2023
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	3	05/15/2023
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	3	05/15/2023
Core Bundle	20008	TASER 7 HANDLE, YLM, HIGH VISIBILITY (GREEN LASER), CLASS 3R	20	05/15/2023
Core Bundle	20018	TASER 7 BATTERY PACK, TACTICAL	24	05/15/2023
Core Bundle	20160	TASER 7 HOLSTER - SAFARILAND, RH+CARD CARRIER	19	05/15/2023
Core Bundle	20161	TASER 7 HOLSTER - SAFARILAND, LH+CARD CARRIER	1	05/15/2023
Core Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	60	05/15/2023
Core Bundle	22176	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40	05/15/2023
Core Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	60	05/15/2023
Core Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	60	05/15/2023
Core Bundle	22177	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40	05/15/2023
Core Bundle	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	40	05/15/2023
Core Bundle	22179	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	40	05/15/2023
Core Bundle	22181	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	20	05/15/2023
Core Bundle	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	20	05/15/2023
Core Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	05/15/2023
Core Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	05/15/2023
Core Bundle	71044	BATTERY, SIGNAL SIDEARM, GR2430 SINGLE PACK	40	05/15/2023
Core Bundle	74200	TASER 7 6-BAY DOCK AND CORE	1	05/15/2023
Core Bundle	75016	SIGNAL SIDEARM KIT	20	05/15/2023
Core Bundle	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	05/15/2023
Core Bundle	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 7.5 IN., TASER 7	1	05/15/2023
Core Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40	05/15/2024
Core Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40	05/15/2024
Core Bundle	73309	AXON CAMERA REFRESH ONE	20	07/15/2024
Core Bundle	73609	MULTI-BAY BWC DOCK 1ST REFRESH	3	07/15/2024
Core Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40	05/15/2025
Core Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40	05/15/2025
Core Bundle	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	40	05/15/2025
Core Bundle	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	40	05/15/2025
Core Bundle	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	80	05/15/2026
Core Bundle	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	80	05/15/2026
Core Bundle	73310	AXON CAMERA REFRESH TWO	20	01/15/2027
Core Bundle	73608	MULTI-BAY BWC DOCK 2ND REFRESH	3	01/15/2027

Software

Core Bundle	20248	TASER EVIDENCE.COM ACCESS LICENSE	20	06/15/2023	02/14/2027
Core Bundle	20248	TASER EVIDENCE.COM ACCESS LICENSE	1	06/15/2023	02/14/2027
Core Bundle	73449	RESPOND DEVICE LICENSE	20	06/15/2023	02/14/2027
Core Bundle	73682	AUTO TAGGING LICENSE	20	06/15/2023	02/14/2027
Core Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	60	06/15/2023	02/14/2027
Core Bundle	73685	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	20	06/15/2023	02/14/2027
Core Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	20	06/15/2023	02/14/2027
A la Carte	73478	REDACTION ASSISTANT USER LICENSE	20	06/15/2023	02/14/2027
A la Carte	85760	Auto-Transcribe Unlimited Service	20	06/15/2023	02/14/2027

Services

Core Bundle	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	20		
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Warranties

Core Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	24	05/15/2024	02/14/2027
Core Bundle	80385	EXT WARRANTY, TASER 7 HANDLE	20	05/15/2024	02/14/2027
Core Bundle	80386	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	05/15/2024	02/14/2027
Core Bundle	80464	EXT WARRANTY, CAMERA (TAP)	20	05/15/2024	02/14/2027
Core Bundle	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	3	05/15/2024	02/14/2027

Payment Details

May 2023									
Co-Term To Year 2	20340	AXON CORE + PLAN WITH T7 CERT TRUE UP 1	20	\$1,570.25	\$0.00	\$1,570.25			
Co-Term To Year 2	73478	REDACTION ASSISTANT USER LICENSE	20	\$1,519.36	\$0.00	\$1,519.36			
Co-Term To Year 2	85760	Auto-Transcribe Unlimited Service	20	\$3,374.58	\$0.00	\$3,374.58			
Co-Term To Year 2	AB3C	AB3 Camera Bundle	20	\$2,722.49	\$0.00	\$2,722.49			
Co-Term To Year 2	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$893.58	\$0.00	\$893.58			
Co-Term To Year 2	CoreBundle	Core Bundle	20	\$28,628.00	\$0.00	\$28,628.00			
Jan 2024									
Year 3	20340	AXON CORE + PLAN WITH T7 CERT TRUE UP 1	20	\$2,264.78	\$0.00	\$2,264.78			
Year 3	73478	REDACTION ASSISTANT USER LICENSE	20	\$2,191.39	\$0.00	\$2,191.39			
Year 3	85760	Auto-Transcribe Unlimited Service	20	\$4,867.19	\$0.00	\$4,867.19			
Year 3	AB3C	AB3 Camera Bundle	20	\$3,926.67	\$0.00	\$3,926.67			
Year 3	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$1,288.80	\$0.00	\$1,288.80			
Year 3	CoreBundle	Core Bundle	20	\$41,290.39	\$0.00	\$41,290.39			
Jan 2025									
Year 4	20340	AXON CORE + PLAN WITH T7 CERT TRUE UP 1	20	\$2,365.38	\$0.00	\$2,365.38			
Year 4	73478	REDACTION ASSISTANT USER LICENSE	20	\$2,279.04	\$0.00	\$2,279.04			
Year 4	85760	Auto-Transcribe Unlimited Service	20	\$5,061.88	\$0.00	\$5,061.88			
Year 4	AB3C	AB3 Camera Bundle	20	\$4,083.74	\$0.00	\$4,083.74			
Year 4	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$1,340.35	\$0.00	\$1,340.35			
Year 4	CoreBundle	Core Bundle	20	\$42,942.04	\$0.00	\$42,942.04			
Jan 2026									
Year 5	20340	AXON CORE + PLAN WITH T7 CERT TRUE UP 1	20	\$2,449.59	\$0.00	\$2,449.59			
Year 5	73478	REDACTION ASSISTANT USER LICENSE	20	\$2,370.21	\$0.00	\$2,370.21			
Year 5	85760	Auto-Transcribe Unlimited Service	20	\$5,264.35	\$0.00	\$5,264.35			
Year 5	AB3C	AB3 Camera Bundle	20	\$4,247.10	\$0.00	\$4,247.10			
Year 5	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$1,393.97	\$0.00	\$1,393.97			
Year 5	CoreBundle	Core Bundle	20	\$44,659.57	\$0.00	\$44,659.57			

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

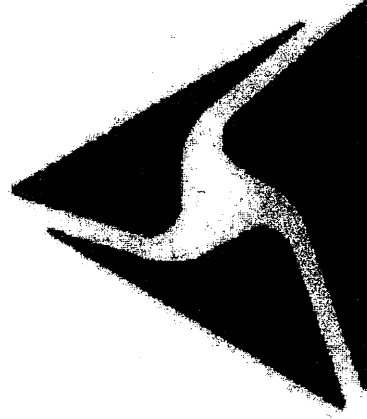
Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

2/14/2023



cc: all
Health
A+A

Reso

#6

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance
FROM: Grace M. Balcer
DEPT: Social Services 2022
DATE: 2/1/23

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# / NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
10431000 54950 (County Contribution)	10612900 54413 (Care State Training)	\$104,814	Reallocate county funds to cover NYS Office of Children and Family Services (OCFS) chargeback for placement in a state facility from 4/8/21-12/31/21. (Local share)
Total		\$104,814	

2022 Fiscal Impact \$ 0

2023 Fiscal Impact \$ 0

Grace M. Balcer 2/3/23
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date _____ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
Date _____ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
Date _____ Chairperson Audit /Designee: \$0 - \$10,000.00
Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2023 FEB 10 AM 9:55

22T4/8

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Grace M. Balcer

DEPT: Social Services

2022

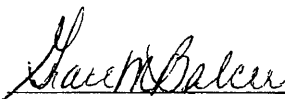
DATE: 2/1/23

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
10431000 54950 (County Contribution)	10612900 54413 (Care State Training)	\$104,814	Reallocate county funds to cover NYS Office of Children and Family Services (OCFS) chargeback for placement in a state facility from 4/8/21-12/31/21. (Local share)
Total		\$104,814	

2022 Fiscal Impact \$ 0

2023 Fiscal Impact \$ 0



2/3/23

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

cc: all
Health
A+H

Reso
#7

TO: Commissioner of Finance
FROM: Michael Cunningham
DEPT: Office for Senior Resources
DATE: 01/23/2023

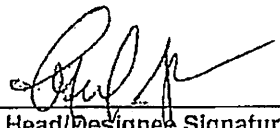
2023 JAN 26 PM 12:58
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following amendment of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# NAME	AMOUNT	PURPOSE
10677800-54383 Building Rental	10677400-54383 Building Rental	\$23,808.00	Philipstown Rent - to Place in correct Budget Lines.
10677400-54383-10185 Building Rental	10677400-54383 Building Rental	\$3,850.00	Philipstown Rent ✓
10677400-54383-10185 Building Rental	10677900-54383 Building Rental	\$6,541.00	Philipstown Rent ✓
		<u>\$34,199.00</u> ✓	

2023 Fiscal Impact \$ 0.00

2024 Fiscal Impact \$ 0.00

X 
Dept Head/Designee Signature

01/23/2023
Date

AUTHORIZATION: (Electronic Signatures)

Date	Commissioner of Finance/Designee:	\$ 0 - \$5,000.00
Date	County Executive/Designee:	\$5,000.01 - \$10,000.00
Date	Chairperson Audit/Designee:	\$ 0 - \$10,000.00
Date	Audit & Administration Committee:	\$10,000.01 - \$25,000.00

237017

Kathleen Scheidt

From: Kristen Wunner
Sent: Thursday, January 19, 2023 4:12 PM
To: Kathleen Scheidt
Cc: Geralyn Genussa
Subject: FW: Philipstown Rent, Sewer & Water

Hi,

Can you please put together the below budget transfer?

Philipstown Building Rental

Decrease 10677400-54383-10185 \$10,391
Decrease 10677800-54383 \$23,808
Increase 10677400-54383 \$27,658
Increase 10677900-54383 \$6,541
Fiscal Impact - \$0

Village of Cold Spring Water & Sewer

Decrease 10677400-54911-10185 \$286
Decrease 10677800-54911 \$655
Increase 10677400-54911 \$761
Increase 10677900-54911 \$180
Fiscal Impact - \$0

With this allocation adjustment, MUNIS will accurately reflect how we claim expenses for IIIB, CI, CII, and WIN-funding.

Thank you,
Kristen

From: Kristen Wunner
Sent: Thursday, January 19, 2023 12:12 PM
To: Barbara Markert <barbara.markert@putnamcountyny.gov>
Cc: Geralyn Genussa <Geralyn.Genussa@putnamcountyny.gov>
Subject: Philipstown Rent, Sewer & Water

Barbara,

Here is the split for Philipstown Rent (\$163,544)
20% 10677200-54383 - \$32,709
37.43% 10677400-54383 - \$61,217
7.99% 10677400-54383-10185 - \$13,061
10.58% 10677800-54383 - \$17,307
24% 10677900-54383 - \$39,250

Philipstown Water / Sewer: (\$4,499)
20% 10677200-54911 - \$900
37.43% 10677400-54911 - \$1,684
7.99% 10677400-54911-10185 - \$359

23T017

10.58% 10677800-54911 - \$476
24% 10677900-54911 - \$1,080

Geralyn – this should match exactly what you have on the AU.

Thank you,
Kristen



Kristen Wunner
Fiscal Manager
Putnam County Office for Senior Resources
110 Old Route 6, Bldg. #3
Carmel, New York 10512
845-808-1700 X47123

cc:all
Pers
ATA

Reso

#8

FROM: Sheila Barrett, Deputy Commissioner of Finance 

DATE: February 14, 2023

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10802000.51000.10101 <i>Planning Commissioner</i> Personnel Services	10802000.51000.10107 <i>Principal Planner</i> Personnel Services	\$8,389.00	Reclass position from Planner II to Principal Planner <i>(effective 1/1/2023)</i>

23T033

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023	Fiscal Impact	\$ -0-
2024	Fiscal Impact	\$ 8,844

2023 FEB 15 PM 5:02
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Department Head Signature/Designee Date

Date	Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00
------	-----------------------------------------------------------------

Date	County Executive/Designee: \$5,000.01 - \$10,000.00
------	-----------------------------------------------------

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00
------	-------------------------------------------------------------

327-22

William Carlin

From: John Tully
Sent: Monday, February 13, 2023 4:12 PM
To: William Carlin
Cc: Paul Eldridge
Subject: FW: Barbara Barosa

Bill,

A desk audit conducted by the Personnel Department last year concluded that Barbara Barosa was performing work out of title. Because we were outside of the budget process at the time, no allowance was made for the reclassification as part of the 2023 Planning Department budget.

Paul Eldridge indicated that this matter could be brought to the Personnel Committee this month for consideration. I am proposing that the difference in salary and fringes be taken from the vacant Commissioner position. To that end, please prepare the necessary budgetary amendment and forward to the Legislature for inclusion on the Personnel Committee agenda. The recommended change in title and corresponding salary is outlined in the email below from Patricia Rau. I will work with the Personnel Department to provide any additional information that may be required.

Thank You,
John

From: Patricia Rau <Patricia.Rau@putnamcountyny.gov>
Sent: Monday, February 13, 2023 3:09 PM
To: John Tully <John.Tully@putnamcountyny.gov>
Subject: Barbara Barosa

Hi John
Here are the numbers for Barbara

Barbara Barosa
Current Title – Planner II
Grade 18 (step 4) \$83,981

New Title- Principal Planner
Grade 24
New Salary: Step 1: \$92,314
(her longevity this upcoming November will bring it to \$96,929.7)

Patricia Rau
Sr. Personnel Specialist
Personnel Department
EXT 46127

cc: all
A+H
Reso
#9

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2023 FEB - 7 PM 4:40

ROUTING AND APPROVAL LIST

APPLICATION FOR CORRECTION OF
ASSESSMENT ROLLS AND TAX ROLLS

All the undersigned **APPROVE** the attached application on the date indicated

<u>Lucia Johnson</u>	<u>1/20/23</u>	REAL PROPERTY TAX SERVICES AGENCY
Signature	Date	
<u>William J. Kelly</u>	<u>1/27/23</u>	COMMISSIONER OF FINANCE
Signature	Date	
<u>[Signature]</u>	<u>1/30/23</u>	DEPARTMENT OF LAW
Signature	Date	
<u>[Signature]</u>	<u>2/1/23</u>	COUNTY EXECUTIVE
Signature	Date	
_____	_____	CLERK OF THE BOARD OF LEGISLATORS
Signature	Date	
_____	_____	COUNTY AUDITOR
Signature	Date	
_____	_____	REAL PROPERTY TAX SERVICES AGENCY
Signature	Date	
_____	_____	COMMISSIONER OF FINANCE
Signature	Date	

APPLICANT _____ Nault, Ronald _____

TOWN _____ Carmel _____ TAX MAP # _54.8-1-55.1,55.2 & 55.3_____

William J. Carlin Jr.
Commissioner of Finance



Lisa A Johnson
County Director

DATE 01/20/2023

NAME Ronald Nault

Town: Carmel

ADDRESS: 21 Bayberry Ln.
Guilford, CT 06437

School District: Carmel Central Schools

Tax Map # 54.8-1-55.1, 55.2 & 55.3

Roll Year	Tax Map #	Special District O & M	Units charged	Tax rates	Amount Billed	Corrected units	Corrected Amount	Refund
2021	54.8-1-55.1	Sewer # 2	6.8	207.002175	1407.61	1.7	351.90	1,055.71
2021	54.8-1-55.2	Sewer # 2	6.8	207.002175	1407.61	3.4	703.81	703.80
2021	54.8-1-55.3	Sewer # 2	6.8	207.002175	1407.61	1.7	351.90	1,055.71

Pursuant to Real Property Tax Law §556 as defined in section §550(2) e, The original parcel had 6.8 units then was split into 3 parcels in 2021. The unit charges should have been updated to reflect the split. The appropriate taxing jurisdictions are to correct the tax rolls and issue a refund.

Tax Jurisdiction:	Amount Paid	Corrected Amt.	Refund
2022 County/Town 54.8-1-55.1	4,387.75	3,332.04	1,055.71
2022 County/Town 54.8-1-55.2	5,233.67	4,529.87	703.80
2022 County/Town 54.8-1-55.3	4,064.54	3,008.83	1,055.71
TOTALS	13,685.96	10,870.74	2,815.22

County impact \$ 0

THIS APPLICATION IS: APPROVED ☒ DENIED ☐

SIGNATURE

Handwritten signature of Lisa A Johnson in cursive script.

Lisa Johnson

From: Droese, Glenn <gad@ci.carmel.ny.us>
Sent: Friday, January 20, 2023 12:45 PM
To: Lisa Johnson; Kraus, Kathleen
Subject: Nault Correction of Errors
Attachments: 54.8-1-55.1.pdf; 54.8-1-55.3.pdf; 54.8-1-55.2.pdf

PUTNAM COUNTY NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER! DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!

Hi Lisa and Kathleen,

It has come to my attention that three parcels, 54.8-1-55.1, 54.8-1-55.2, and 54.8-1-55.3, owned by Ronald Nault and other family members has had the incorrect sewer O & M units on them since the primary parcel was subdivided starting on the 2021 assessment roll. The parcels currently have 6.8 units on each parcel. They should have had 1.7 units on 55.1 and 55.3. Parcel 55.2 should have been 3.4 units.

I recommend a refund on the January 2022 tax bill and a correction on the 2023 tax bill before it is paid.

I have prepared the attached RP-554's for the three parcels. Please let me know if anything else is needed.

Glenn A. Droese

Assessor
Town of Carmel
60 McAlpin Ave.
Mahopac, NY 10541
Phone: (845)-628-1500
WWW.CI.CARMEL.NY.US



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Refund or Credit of Real Property Taxes

RP-556
(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Ronald Nault					
Mailing address of owners (number and street or PO box) 21 Bayberry Ln			Location of property (street address) 36 Belden Rd		
City, village, or post office Guilford		State CT	ZIP code 06437	City, town, or village Carmel	
Daytime contact number 203-988-7216		Evening contact number		State NY	
Account number (as appears on tax bill) 313950		Amount of taxes paid or payable 4387.75		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 54.8-1-55.1	
Date of payment 1/29/22		Reasons for requesting a refund or credit: Sewer O & M units were not adjusted when parcel was subdivided in 2021. Was 6.8 units and should have been 1.7.			

I hereby request a refund or credit of real property taxes levied by Town for the year(s) 2022 & 2023.
(County, city, village, etc.)

Signature of applicant <i>Ronald Nault</i>	Date 01-20-2023
-----------------------------------------------	---------------------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received 1/20/23	Date warrant annexed 1-1-23
Last day for collection of taxes without interest	Recommendation Approve application* <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <i>Lisa A. Johnson</i>	Date 1/23/23

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____ : (insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error ☐ Error in essential fact ☐ Unlawful Entry ☐

Amount of taxes paid	Amount of taxes due	Amount of refund or credit
----------------------	---------------------	----------------------------

Application denied (reason): _____ _____

Signature of chief executive officer or official designated by resolution	Date
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NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES

RP-553 (1/06)

NOTICE AND PETITION OF ASSESSOR TO THE BOARD OF ASSESSMENT

REVIEW FOR THE Town of Carmel (assessing unit) FOR

CORRECTION OF THE 2021 FINAL ASSESSMENT ROLL and 2022.

To be completed in duplicate by assessor, or designated member of the Board of Assessors. Assessor is to transmit copy by certified mail, return receipt requested, to individual named in Part 2, item 1, EXCEPT where the proposed correction will result in a lower assessment. Transmit original to Chairman of Board of Assessment Review

PART 1: NOTICE OF PETITION

You are hereby notified that the Board of Assessment Review for Town of Carmel will convene at
Assessing Unit
Time (a.m./p.m.) on Date at Location for the purpose of acting on

the Assessor's or Board of Assessor's petition (see below) to correct the Year final assessment roll.

Note: You may appear at the meeting and present any information relevant to the petition below. The Board of Assessment Review will notify the tax levying body of any changes to be made. The tax levying body will then notify you of any such change.

PART 2: PETITION

Ronald Nault

1a. Name of Owner

Day (203) 988-7216

Evening ()

2. Telephone Number

21 Bayberry Ln

1b. Mailing Address

Gilford, CT 06437

36 Belden Rd, Carmel NY

3. Parcel Location (if different than 1b.)

1c. E-mail Address (optional)

Single family residence 54.8-1-55.1

4. Description of real property as shown on tax roll or tax bill (Include tax map designation)

5. Account No.

6a. Entry appearing on final assessment roll;

Land Value n/a

Total Value n/a

Exempt Value n/a

6b. Entry on final assessment roll should be:

Land Value n/a

Total Value n/a

Exempt Value n/a

7. Type of error (see definitions on reverse side):

☒ Clerical error, as defined in Sec. 550 (2), para. e

☐ Error in essential fact, as defined in Sec. 550 (3), para. _____

☐ Unlawful entry, as defined in Sec. 550(7), para. _____

☐ Omitted parcel of taxable real property or an omitted improvement on current or preceding year's assessment roll.

☐ Incorrect grant of partial exemption on preceding year's assessment roll; no transfer of title has occurred.

☐ An entry of assessed valuation of taxable State-owned land on current or preceding year's roll which is less than amount approved by the Office of Real Property Tax Services.

☐ An entry of assessed valuation of a special franchise on current or preceding year's roll which is less than final assessment thereof made by the Office of Real Property Tax Services or the full value of that special franchise as determined by the Office of Real Property Tax Services adjusted by the final state equalization rate established by the Office of Real Property Tax Services for the assessment roll upon which that value appears.

8. Describe how error occurred (Be specific; do not repeat definitions on reverse side; attach documentation)

Sewer O & M units were not adjusted when the parcel was subdivided in 2021. Was 6.8 units and should have been 1.7.

(Use additional sheets if necessary)

I, Glenn A. Droese

Assessor or designated member of the majority of the Board of Assessors of the Town of Carmel, hereby petition the Board of Assessment Review to correct the 2021 final assessment roll as indicated above.

Assessing Unit

2022

1/20/2023

Date

Assessor's signature

To be completed by CHAIRMAN OF BOARD OF ASSESSMENT REVIEW:

Final assessment (to be included on verified statement of changes)\$ _____

REMARKS:

1/23/2023

Date

Don Pirelli

Signature of Chairman of Board of Assessment Review

Real Property Tax Law, Section 550(2):

A "clerical error" means:

- (a) an entry of assessed value on the assessment roll which differs from the entry for the same parcel on the property record card, field book or other final work product of the assessor, or the final verified statement of the board of assessment review due to an error in transcription;
- (b) a mathematical error in the computation of a partial exemption;
- (c) an incorrect entry due to failure of the assessor to act on a partial exemption;
- (d) [not applicable to final assessment rolls];
- (e) an incorrect entry due to a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district;
- (f) a duplicate entry of the description or assessed valuation, or both, of an entire single parcel;
- (g) an entry on an assessment roll which is incorrect by reason of an arithmetical mistake by the assessor appearing on the property record card, field book or other final work product of the assessor; or
- (h), (i) [not applicable to final assessment rolls].

Real Property Tax Law, Section 550(3):

An "error in essential fact" means:

- (a) the assessment of an improvement destroyed or removed prior to taxable status date;
- (b) the assessment of an improvement not in existence or present on a different parcel;
- (c) an incorrect entry of acreage which was considered by the assessor in valuing the parcel and which resulted in an incorrect assessed valuation, where such acreage is shown to be incorrect on a survey submitted by the applicant;
- (d) the omission of the value of an improvement present on real property prior to taxable status date;
- (e) an incorrect entry of a partial exemption for a parcel which is not eligible for such exemption; or
- (f) misclassification of a parcel in an approved assessing unit which is exclusively used for either residential or non-residential purposes.

Real Property Tax Law, Section 550(7):

An "unlawful entry" means:

- (a) an assessment of wholly exempt property on the taxable portion of the assessment roll;
- (b) an assessment of real property located entirely outside the boundaries of the assessing unit, the school district, or the special district in which the real property is designated as being located;
- (c) an entry made by a person or body without the authority to make such entry;
- (d) an assessment of taxable state land which exceeds the assessment as approved by the Office of Real Property Tax Services; or
- (e) an assessment of special franchise property which exceeds the final assessment as made by the Office of Real Property Tax Services or the full value of that special franchise as determined by the Office of Real Property Tax Services adjusted by the final state equalization rate established by the State Board for the assessment roll upon which that value appears.

TOWN OF CARMEL - TOWN & COUNTY 2022

FISCAL YEAR: 1/1/2022 to 12/31/2022	WARRANT DATE: 12/22/2021	STATE AID: TWN \$140,362	
MAKE CHECKS PAYABLE TO: Kathleen Kraus, Tax Receiver P.O. BOX 887 MAHOPAC, NY 10541		BANK	BILL 8039
TO PAY IN PERSON: Carmel Town Hall Mon-Fri 8:30 AM - 4:30 PM Sat 9:00 AM - 12:00 PM 1/7, 1/14, 1/21 and 1/28 only		TAX MAP NUMBER 372000 54.8-1-55.1	
PROPERTY OWNER: Nault Ronald Nault Roger 21 Bayberry Ln Guilford, CT 06437		PROPERTY INFORMATION: ACCOUNT#: 313950 DIMENSION: 0.72 Acres ROLL SECTION: 1 CLASS: 210 - 1 Family Res LOCATION: 36 Belden Rd MUNICIPALITY: Carmel SCHOOL: 372002 Carmel Central FULL MARKET VALUE: 230,900 UNIFORM % OF VALUE: 100.00 LAND ASSESSMENT: 91,000 TOTAL ASSESSMENT: 230,900	
		EXEMPTION	VALUE
		FULL VALUE	TAX PURPOSE

PROPERTY TAX PAYERS BILL OF RIGHTS:

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE FROM PRIOR YEAR LEVY	TAXABLE VALUE OR UNITS	RATE	TAX AMOUNT
COUNTY TAX	46,687,781	2.5	230,900.00	3.02199500	697.78
TOWN TAX	24,494,477	0.4	230,900.00	4.72465200	1,090.92
AMBULANCE #1	249,700	0.0	230,900.00	0.19397800	44.79
CARMEL FIRE	267,826	4.3	230,900.00	1.08909800	251.47
REED LIBRARY	303,423	4.0	230,900.00	0.22165700	51.18
CARMEL REFUSE PAIL	0	0.0	1.00	429.21500000	429.22
SEWER #2 O&M	0	0.0	1.7 1.7	207.00217500	351.90 351.90
SEWER #2A CAP	0	0.0	0.44	100.17996200	44.08
CARMEL WATER #2	1,400,000	1.8	230,900.00	1.60544200	370.70

RECEIPT:

Received: 01/29/2022

Full Tax Payment Multi-Bill Receipt #: 50869 via Mail from: Darlene P. Nebinger
 Tax Amount \$4,387.75 Check # 748412846 \$4,387.75

Total Paid: \$4,387.75

PAID IN FULL



54.8-1-55.1		372000 Carmel		Active	R/S: 1	School: Carmel Central	
Nault, Ronald		Roll Year: 2021		Prior Year		Land AV: 91,000	
36 Belden Rd		Land Size: 0.72 acres		1 Family Res		Total AV: 230,900	
Owner Total: 4 Name: Ronald Nault Address: 21 Bayberry Ln PO Box: City: Guilford, CT Zip: 06437				Site Total: 1 Ppcls: 1 Family R Nbhd Cd: 602 Sewer: Private Water: Comm/pu Utilities: Electric			
Taxable Value County: 230,900 Muni: 230,900 School: 230,900 Village: 0 Schl after Star: 230,900		Miscellaneous Book: Page: Mortg: Bank: Acct No: 313950		Land Total: 1 Type: FF Depth: 242.20 Acres: 0.72 Sqft: 0 Primary			
Sale Total: 0 Book: Page: Sale Date: Sale Price: Owner:				Building Total: 1 Bidstyle: 04 Cape cod Ext Wall: 01 Sfla: 1378 Yr Built: 1936 Baths: 1 1/2 Baths: 1 Eff Yr Bld: 0 Beds: 4 Cond: Normal			
Exemption Total: 0 Code: Amount: Term: Year: Dwn Pct:				Improvement Total: 2 Type: Name: Dim1: Dim2: SQFT Yr Built: RP1 Porch-oper 6.00 8.00 48.00 1990 RP2 Porch-cove 4.00 5.00 20.00 1924			
Special District Total: 7 Code: Units: Pct: Type: Move Tax:							
RG005 Carmel Refus 1.00 00 00							
SW002 Sewer #2 o&m 6.80 00 00							
SW015 Sewer #2a c 44 00 00							
WD001 Carmel Wate 00 00 00							

Special District Update, Group - Administrator, Name - glenn

Total 7 Special Districts: To open, click the appropriate row

Code	Primary Units	2nd Units	Pct	Init Yr	Type
AD001	00	00	0000		
FD004	00	00	0000		
LIBRY	00	00	0000	2014	
RG005	1.00	00	0000	2012	
SW002	6.80	00	0000		
SW015	44	00	0000		

Special District: **SW002: Sewer #2 o&m** Type:

Primary Units: **6.80** Value:

Secondary Units: **00** Move Tax: **00**

Percent: **0000**

Init Yr:

518 1.70



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Refund or Credit of Real Property Taxes

RP-556
(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Ronald Nault			
Mailing address of owners (number and street or PO box) 21 Bayberry Ln		Location of property (street address) 2-4 Rogers Ln	
City, village, or post office Guilford	State CT	ZIP code 06437	City, town, or village Carmel
Daytime contact number 203-988-7216		Evening contact number	State NY
Account number (as appears on tax bill) 313950		Amount of taxes paid or payable 5233.67	Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 54.8-1-55.2
Date of payment 1/29/22			
Reasons for requesting a refund or credit: Sewer O & M units were not adjusted when parcel was subdivided in 2021. Was 6.8 units and should have been 3.4.			

I hereby request a refund or credit of real property taxes levied by Town for the year(s) 2022 & 2023.
(County, city, village, etc.)

Signature of applicant 	Date 01-20-2023
----------------------------	--------------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received 1/20/23	Date warrant annexed 1-1-22
Last day for collection of taxes without interest	Recommendation Approve application* <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official 	Date 1/23/23

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____ : (insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error ☐ Error in essential fact ☐ Unlawful Entry ☐

Amount of taxes paid	Amount of taxes due	Amount of refund or credit
----------------------	---------------------	----------------------------

Application denied (reason): _____ _____

Signature of chief executive officer or official designated by resolution	Date
---------------------------------------------------------------------------	------



RP-553 (1/06)

**NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES**

NOTICE AND PETITION OF ASSESSOR TO THE BOARD OF ASSESSMENT

REVIEW FOR THE Town of Carmel (assessing unit) FOR

CORRECTION OF THE 2021 FINAL ASSESSMENT ROLL and 2022

To be completed in duplicate by assessor, or designated member of the Board of Assessors. Assessor is to transmit copy by certified mail, return receipt requested, to individual named in Part 2, item 1, EXCEPT where the proposed correction will result in a lower assessment. Transmit original to Chairman of Board of Assessment Review

PART 1: NOTICE OF PETITION

You are hereby notified that the Board of Assessment Review for Town of Carmel will convene at _____
Assessing Unit
_____ (a.m./p.m.) on _____ at _____
Time Date Location

for the purpose of acting on the Assessor's or Board of Assessor's petition (see below) to correct the _____ final assessment roll.
Year

Note: You may appear at the meeting and present any information relevant to the petition below. The Board of Assessment Review will notify the tax levying body of any changes to be made. The tax levying body will then notify you of any such change.

PART 2: PETITION

Ronald Nault

1a. Name of Owner

Day (203) 988-7216

Evening ()

2. Telephone Number

21 Bayberry Ln

1b. Mailing Address

2-4 Rogers Ln, Carmel NY

3. Parcel Location (if different than 1b.)

Gilford, CT 06437

1c. E-mail Address (optional)

Two single family residences on one parcel 54.8-1-55.2

4. Description of real property as shown on tax roll or tax bill (Include tax map designation)

5. Account No. _____

6a. Entry appearing on final assessment roll:

Land Value n/a

Total Value n/a

Exempt Value n/a

6b. Entry on final assessment roll should be:

Land Value n/a

Total Value n/a

Exempt Value n/a

7. Type of error (see definitions on reverse side):

☒ Clerical error, as defined in Sec. 550 (2), para. e

☐ Error in essential fact, as defined in Sec. 550 (3), para. _____

☐ Unlawful entry, as defined in Sec. 550(7), para. _____

☐ Omitted parcel of taxable real property or an omitted improvement on current or preceding year's assessment roll.

☐ Incorrect grant of partial exemption on preceding year's assessment roll; no transfer of title has occurred.

☐ An entry of assessed valuation of taxable State-owned land on current or preceding year's roll which is less than amount approved by the Office of Real Property Tax Services.

☐ An entry of assessed valuation of a special franchise on current or preceding year's roll which is less than final assessment thereof made by the Office of Real Property Tax Services or the full value of that special franchise as determined by the Office of Real Property Tax Services adjusted by the final state equalization rate established by the Office of Real Property Tax Services for the assessment roll upon which that value appears.

8. Describe how error occurred (Be specific; do not repeat definitions on reverse side; attach documentation) _____

Sewer O & M units were not adjusted when the parcel was subdivided in 2021. Was 6.8 units and should have been 3.4.

(Use additional sheets if necessary)

I, Glenn A. Droese

Assessor or designated member of the majority of the Board of Assessors of the
Town of Carmel, hereby petition the Board of Assessment Review to correct the 2021 final assessment roll as indicated above.
Assessing Unit

1/20/2023

Date

[Signature]
Assessor's signature

To be completed by CHAIRMAN OF BOARD OF ASSESSMENT REVIEW:

Final assessment (to be included on verified statement of changes)\$ _____

REMARKS:

1/23/2023

Date

Don Pull

Signature of Chairman of Board of Assessment Review

Real Property Tax Law, Section 550(2):

A "clerical error" means:

- (a) an entry of assessed value on the assessment roll which differs from the entry for the same parcel on the property record card, field book or other final work product of the assessor, or the final verified statement of the board of assessment review due to an error in transcription;
- (b) a mathematical error in the computation of a partial exemption;
- (c) an incorrect entry due to failure of the assessor to act on a partial exemption;
- (d) [not applicable to final assessment rolls];
- (e) an incorrect entry due to a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district;
- (f) a duplicate entry of the description or assessed valuation, or both, of an entire single parcel;
- (g) an entry on an assessment roll which is incorrect by reason of an arithmetical mistake by the assessor appearing on the property record card, field book or other final work product of the assessor; or
- (h), (i) [not applicable to final assessment rolls].

Real Property Tax Law, Section 550(3):

An "error in essential fact" means:

- (a) the assessment of an improvement destroyed or removed prior to taxable status date;
- (b) the assessment of an improvement not in existence or present on a different parcel;
- (c) an incorrect entry of acreage which was considered by the assessor in valuing the parcel and which resulted in an incorrect assessed valuation, where such acreage is shown to be incorrect on a survey submitted by the applicant;
- (d) the omission of the value of an improvement present on real property prior to taxable status date;
- (e) an incorrect entry of a partial exemption for a parcel which is not eligible for such exemption; or
- (f) misclassification of a parcel in an approved assessing unit which is exclusively used for either residential or non-residential purposes.

Real Property Tax Law, Section 550(7):

An "unlawful entry" means:

- (a) an assessment of wholly exempt property on the taxable portion of the assessment roll;
- (b) an assessment of real property located entirely outside the boundaries of the assessing unit, the school district, or the special district in which the real property is designated as being located;
- (c) an entry made by a person or body without the authority to make such entry;
- (d) an assessment of taxable state land which exceeds the assessment as approved by the Office of Real Property Tax Services; or
- (e) an assessment of special franchise property which exceeds the final assessment as made by the Office of Real Property Tax Services or the full value of that special franchise as determined by the Office of Real Property Tax Services adjusted by the final state equalization rate established by the State Board for the assessment roll upon which that value appears.

TOWN OF CARMEL - TOWN & COUNTY 2022

FISCAL YEAR: 1/1/2022 to 12/31/2022		WARRANT DATE: 12/22/2021	STATE AID: TWN \$140,362	
MAKE CHECKS PAYABLE TO: Kathleen Kraus, Tax Receiver P.O. BOX 887 MAHOPAC, NY 10541		BANK	BILL 8040	TAX MAP NUMBER 372000 54.8-1-55.2
PROPERTY OWNER: Nault Ronald Nault Roger 21 Bayberry Ln Guilford, CT 06437		TO PAY IN PERSON: Carmel Town Hall Mon-Fri 8:30 AM - 4:30 PM Sat 9:00 AM - 12:00 PM 1/7, 1/14, 1/21 and 1/28 only		PROPERTY INFORMATION: ACCOUNT#: 313950 DIMENSION: 240.00 X 129.38 ROLL SECTION: 1 CLASS: 280 - Res Multiple LOCATION: 2-4 Rogers Ln MUNICIPALITY: Carmel SCHOOL: 372002 Carmel Central FULL MARKET VALUE: 307,800 UNIFORM % OF VALUE: 100.00 LAND ASSESSMENT: 98,400 TOTAL ASSESSMENT: 307,800
		EXEMPTION	VALUE	FULL VALUE TAX PURPOSE

PROPERTY TAX PAYERS BILL OF RIGHTS:

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE FROM PRIOR YEAR LEVY	TAXABLE VALUE OR UNITS	RATE	TAX AMOUNT
COUNTY TAX	46,687,781	2.5	307,800.00	3.02199500	930.17
TOWN TAX	24,494,477	0.4	307,800.00	4.72465200	1,454.25
AMBULANCE #1	249,700	0.0	307,800.00	0.19397800	59.71
CARMEL FIRE	267,826	4.3	307,800.00	1.08909800	335.22
REED LIBRARY	303,423	4.0	307,800.00	0.22165700	68.23
CARMEL REFUSE PAIL	0	0.0	1.00	429.21500000	429.22
SEWER #2 O&M	0	0.0	5/6 34 5.80	207.00217500	703.81 1,407.61
SEWER #2A CAP	0	0.0	0.55	100.17996200	55.10
CARMEL WATER #2	1,400,000	1.8	307,800.00	1.60544200	494.16

RECEIPT:

Received: 01/29/2022

Full Tax Payment	Multi-Bill	Receipt #: 50869	via Mail from: Darlene P. Nebinger
Tax Amount	\$5,233.67	Check # 748412846	\$5,233.67

Total Paid: \$5,233.67

PAID IN FULL



54.8-1-55.2		372000 Carmel		Active	R/S: 1	School: Carmel Central
Nault, Ronald		Roll Year: 2021 Prior Year		Res Multiple		Land AV: 98,400
2-4 Rogers Ln		Land Size: 0.71 acres				Total AV: 307,800
Owner Total: 4 Name: Ronald Nault Addl Addr: Street: 21 Bayberry Ln PO Box: City: Guilford, CT Zip: 06437				Site Total: 2 Ppcls: Nbhd Cd: Sewer: Water: Utilities: 1 Family R: 602 Private Comm/puElectric 1 Family R: 602 Private Comm/puElectric		
Taxable Value County: 307,800 Muni: 307,800 School: 307,800 Village: 0 Schl after Star: 307,800		Miscellaneous Book: Page: Mortg: Bank: Acct No: 313950		Land Total: 1 Type: FF Depth: Acres: Sqft: Primary 240.00 129.38 0.71 0		
Sale Total: 0 Book Page Sale Date Sale Price Owner				Building Total: 1 Bldstyle: 09 Cottage Ext Wall: 04 Sfla: 696 Yr Built: 1948 Baths: 1 1/2 Baths: 0 Eff Yr Bld: 0 Beds: 2 Cond: Normal		
Exemption Total: 0 Code Amount Year Own Pct				Improvement Total: 3 Type Name Dim1 Dim2 SQFT Yr Built CP6 Canpy-w/sl 3.00 3.00 9.00 1950 RG4 Gar-1.0 del 12.00 20.00 240.00 1950 RP2 Porch-cove 4.00 3.00 12.00 1950		
Special District Total: 7 Code Units Pct Type Move Tax						
AD001 Ambulance # 00 00 00						
FD004 Carmel fire 00 00 00						
LIBRY Reed Library 00 00 00						
RG005 Carmel Refus 1.00 00 00						

Special District Update, Group - Administrator, Name - glenn

Total 7 Special Districts: To open, click the appropriate row

Code	Primary Units	2nd Units	Pct	Init Yr	Type
AD001	00	00	0000		
FD004	00	00	0000		
LIBRY	00	00	0000	2014	
RG005	1.00	00	0000	2012	
SW002	6.80	00	0000		
SW015	.55	00	0000		

Special District: **SW002 Sewer #2 o&m** Type:

Primary Units: **6.80** Value:

Secondary Units: **00** Move Tax: **00**

Percent: **0000**

Init Yr:

518 3.40



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Refund or Credit of Real Property Taxes

RP-556
(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Ronald Nault					
Mailing address of owners (number and street or PO box) 21 Bayberry Ln			Location of property (street address) 6 Rogers Ln		
City, village, or post office Guilford		State CT	ZIP code 06437	City, town, or village Carmel	
Daytime contact number 203-988-7216		Evening contact number		State NY	
Account number (as appears on tax bill) 313950		Amount of taxes paid or payable 4064.54		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 54.8-1-55.3	
Date of payment 1/29/22		Reasons for requesting a refund or credit: Sewer O & M units were not adjusted when parcel was subdivided in 2021. Was 6.8 units and should have been 1.7.			

I hereby request a refund or credit of real property taxes levied by Town for the year(s) 2022 & 2023.
(County, city, village, etc.)

Signature of applicant 	Date 01-20-2023
----------------------------	--------------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received 1/20/23	Date warrant annexed 1-1-22
Last day for collection of taxes without interest	Recommendation Approve application* <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official 	Date 1/23/23

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____: (insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error ☐ Error in essential fact ☐ Unlawful Entry ☐

Amount of taxes paid	Amount of taxes due	Amount of refund or credit
----------------------	---------------------	----------------------------

Application denied (reason): _____ _____

Signature of chief executive officer or official designated by resolution	Date
---------------------------------------------------------------------------	------



RP-553 (1/06)

NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES

NOTICE AND PETITION OF ASSESSOR TO THE BOARD OF ASSESSMENT
REVIEW FOR THE Town of Carmel (assessing unit) FOR
CORRECTION OF THE 2021 FINAL ASSESSMENT ROLL and 2022

To be completed in duplicate by assessor, or designated member of the Board of Assessors. Assessor is to transmit copy by certified mail, return receipt requested, to individual named in Part 2, item 1, EXCEPT where the proposed correction will result in a lower assessment. Transmit original to Chairman of Board of Assessment Review

PART 1: NOTICE OF PETITION

You are hereby notified that the Board of Assessment Review for Town of Carmel will convene at
Assessing Unit
Time (a.m./p.m.) on _____ at _____ Location _____ for the purpose of acting on
the Assessor's or Board of Assessor's petition (see below) to correct the _____ final assessment roll.
Year

Note: You may appear at the meeting and present any information relevant to the petition below. The Board of Assessment Review will notify the tax levying body of any changes to be made. The tax levying body will then notify you of any such change.

PART 2: PETITION
Ronald Nault

1a. Name of Owner

Day 203 988-7216 Evening ()

2. Telephone Number

21 Bayberry Ln

6 Rogers Ln, Carmel NY

1b. Mailing Address

3. Parcel Location (if different than 1b.)

Gilford, CT 06437

1c. E-mail Address (optional)

Single family residence parcel 54.8-1-55.3

4. Description of real property as shown on tax roll or tax bill (Include tax map designation)

5. Account No. _____

6a. Entry appearing on final assessment roll:

Land Value n/a

Total Value n/a

Exempt Value n/a

6b. Entry on final assessment roll should be:

Land Value n/a

Total Value n/a

Exempt Value n/a

7. Type of error (see definitions on reverse side):

- ☒ Clerical error, as defined in Sec. 550 (2), para. e
☐ Error in essential fact, as defined in Sec. 550 (3), para. _____
☐ Unlawful entry, as defined in Sec. 550(7), para. _____
☐ Omitted parcel of taxable real property or an omitted improvement on current or preceding year's assessment roll.
☐ Incorrect grant of partial exemption on preceding year's assessment roll; no transfer of title has occurred.

- ☐ An entry of assessed valuation of taxable State-owned land on current or preceding year's roll which is less than amount approved by the Office of Real Property Tax Services.
☐ An entry of assessed valuation of a special franchise on current or preceding year's roll which is less than final assessment thereof made by the Office of Real Property Tax Services or the full value of that special franchise as determined by the Office of Real Property Tax Services adjusted by the final state equalization rate established by the Office of Real Property Tax Services for the assessment roll upon which that value appears.

8. Describe how error occurred (Be specific; do not repeat definitions on reverse side; attach documentation) _____
Sewer O & M units were not adjusted when the parcel was subdivided in 2021. Was 6.8 units and should have been 1.7.

(Use additional sheets if necessary)

I, Glenn A. Droese, Assessor or designated member of the majority of the Board of Assessors of the
Town of Carmel, hereby petition the Board of Assessment Review to correct the 2021 final assessment roll as indicated above.
Assessing Unit 2022

1/20/2023

Date

Assessor's signature

To be completed by CHAIRMAN OF BOARD OF ASSESSMENT REVIEW:

Final assessment (to be included on verified statement of changes)\$ _____

REMARKS:

1/23/2023

Date

Don Paul

Signature of Chairman of Board of Assessment Review

Real Property Tax Law, Section 550(2):

A "clerical error" means:

- (a) an entry of assessed value on the assessment roll which differs from the entry for the same parcel on the property record card, field book or other final work product of the assessor, or the final verified statement of the board of assessment review due to an error in transcription;
- (b) a mathematical error in the computation of a partial exemption;
- (c) an incorrect entry due to failure of the assessor to act on a partial exemption;
- (d) [not applicable to final assessment rolls];
- (e) an incorrect entry due to a mistake in the determination or transcription of a special assessment or other charge based on units of service provided by a special district;
- (f) a duplicate entry of the description or assessed valuation, or both, of an entire single parcel;
- (g) an entry on an assessment roll which is incorrect by reason of an arithmetical mistake by the assessor appearing on the property record card, field book or other final work product of the assessor; or
- (h), (i) [not applicable to final assessment rolls].

Real Property Tax Law, Section 550(3):

An "error in essential fact" means:

- (a) the assessment of an improvement destroyed or removed prior to taxable status date;
- (b) the assessment of an improvement not in existence or present on a different parcel;
- (c) an incorrect entry of acreage which was considered by the assessor in valuing the parcel and which resulted in an incorrect assessed valuation, where such acreage is shown to be incorrect on a survey submitted by the applicant;
- (d) the omission of the value of an improvement present on real property prior to taxable status date;
- (e) an incorrect entry of a partial exemption for a parcel which is not eligible for such exemption; or
- (f) misclassification of a parcel in an approved assessing unit which is exclusively used for either residential or non-residential purposes.

Real Property Tax Law, Section 550(7):

An "unlawful entry" means:

- (a) an assessment of wholly exempt property on the taxable portion of the assessment roll;
- (b) an assessment of real property located entirely outside the boundaries of the assessing unit, the school district, or the special district in which the real property is designated as being located;
- (c) an entry made by a person or body without the authority to make such entry;
- (d) an assessment of taxable state land which exceeds the assessment as approved by the Office of Real Property Tax Services; or
- (e) an assessment of special franchise property which exceeds the final assessment as made by the Office of Real Property Tax Services or the full value of that special franchise as determined by the Office of Real Property Tax Services adjusted by the final state equalization rate established by the State Board for the assessment roll upon which that value appears.

TOWN OF CARMEL - TOWN & COUNTY 2022

FISCAL YEAR: 1/1/2022 to 12/31/2022	WARRANT DATE: 12/22/2021	STATE AID: TWN \$140,362
-------------------------------------	--------------------------	--------------------------

MAKE CHECKS PAYABLE TO: Kathleen Kraus, Tax Receiver P.O. BOX 887 MAHOPAC, NY 10541	BANK	BILL 8041	TAX MAP NUMBER 372000 54.8-1-55.3
-----------------------------------------------------------------------------------------------------	-------------	---------------------	---------------------------------------------

PROPERTY OWNER: Nault Ronald Nault Roger 21 Bayberry Ln Guilford, CT 06437	TO PAY IN PERSON: Carmel Town Hall Mon-Fri 8:30 AM - 4:30 PM Sat 9:00 AM - 12:00 PM 1/7, 1/14, 1/21 and 1/28 only	PROPERTY INFORMATION: ACCOUNT#: 313950 DIMENSION: 290.80 X 141.41 ROLL SECTION: 1 CLASS: 210 - 1 Family Res LOCATION: 6 Rogers Ln MUNICIPALITY: Carmel SCHOOL: 372002 Carmel Central FULL MARKET VALUE: 199,100 UNIFORM % OF VALUE: 100.00 LAND ASSESSMENT: 95,200 TOTAL ASSESSMENT: 199,100
-----------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

EXEMPTION	VALUE	FULL VALUE	TAX PURPOSE
-----------	-------	------------	-------------

PROPERTY TAX PAYERS BILL OF RIGHTS:

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill. The filing date for this assessment has passed.

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE FROM PRIOR YEAR LEVY	TAXABLE VALUE OR UNITS	RATE	TAX AMOUNT
COUNTY TAX	46,687,781	2.5	199,100.00	3.02199500	601.68
TOWN TAX	24,494,477	0.4	199,100.00	4.72465200	940.68
AMBULANCE #1	249,700	0.0	199,100.00	0.19397800	38.62
CARMEL FIRE	267,826	4.3	199,100.00	1.08909800	216.84
REED LIBRARY	303,423	4.0	199,100.00	0.22165700	44.13
CARMEL REFUSE PAIL	0	0.0	1.00	429.21500000	429.22
SEWER #2 O&M	0	0.0	1.7 6.80	207.00217500	351.90 1,407.61
SEWER #2A CAP	0	0.0	0.66	100.17996200	66.12
CARMEL WATER #2	1,400,000	1.8	199,100.00	1.60544200	319.64

RECEIPT:

Received: 01/29/2022

Full Tax Payment	Multi-Bill	Receipt #: 50869	via Mail from: Darlene P. Nebinger
Tax Amount	\$4,064.54	Check # 748412846	\$4,064.54

Total Paid: \$4,064.54

PAID IN FULL



54.8-1-55.3		372000 Carmel	Active	R/S: 1	School: Carmel Central
Nault, Ronald		Roll Year: 2021 Prior Year	1 Family Res		Land AV: 95,200
6 Rogers Ln		Land Size: 0.85 acres			Total AV: 199,100
Owner Total: 4 Name: Ronald Nault Addl Addr: Street: 21 Bayberry Ln PO Box: City: Guilford, CT Zip: 06437			Site Total: 1 Ppcls: Nbhd Cd: Sewer: Water: Utilities: 1 Family R 602 Private Comm/pu Electric		
Taxable Value County: 199,100 Munr: 199,100 School: 199,100 Village: 0 Schl after Star: 199,100		Miscellaneous Book: Page: Mortg: Bank: Acct No: 313950		Land Total: 1 Type: FF: Depth: Acres: Sqft: Primary 290.00 0 0.85 0	
Sale Total: 0 Book Page Sale Date Sale Price Owner			Building Total: 1 Bldstyle: 09 Cottage Ext Wall: 04 Sfla: 632 Yr Built: 1959 Baths: 1 1/2 Baths: 0 Eff Yrblt: 0 Beds: 2 Cond: Normal		
Exemption Total: 0 Code Amount Term Year Own Pct			Improvement Total: 2 Type Name Dim1 Dim2 SQFT Yr Built CP6 Canpy-w/sl 4.00 3.00 12.00 1959 RG4 Gar-1.0 del 0 0 240.00 1959		
Special District Total: 7 Code Units Pct Type Move Tax					
AD001 Ambulance #			.00 .00 .00		
FD004 Carmel fire			.00 .00 .00		
LIBRY Reed Library			.00 .00 .00		
RG005 Carmel Refus			1.00 .00 .00		

Special District Update, Group - Administrator, Name - glenn

Total 7 Special Districts To open, click the appropriate row

Code	Primary Units	2nd Units	Pct	Init Yr	Type
AD001	.00	.00	.0000		
FD004	.00	.00	.0000		
LIBRY	.00	.00	.0000	2014	
RG005	1.00	.00	.0000	2012	
SW002	6.80	.00	.0000		
SW015	.66	.00	.0000		

Special District: **SW002 Sewer #2 o&m** Type: **S/B 1.70**

Primary Units: **6.80** Value: **.00**

Secondary Units: **.00** Move Tax: **.00**

Percent: **.0000**

Init Yr:

Cancel Save Add Delete Close Print

#10

**APPROVAL/ AUTHORIZATION/ COUNTY AUDITOR TO ATTEND MARCH NEW YORK
GOVERNMENT FINANCE OFFICERS' ASSOCIATION ANNUAL CONFERENCE**

WHEREAS, the County Auditor has requested permission to attend the New York Government Finance Officers' Association Conference to be held in Albany, New York in March 2023 for registration and lodging total expenditure of approximately \$515 per person; and

WHEREAS, the Audit & Administration Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature authorizes the County Auditor to attend the New York Government Finance Officers' Association Conference to be held in Albany, New York in March 2023.



NEW YORK GOVERNMENT FINANCE OFFICERS' ASSOCIATION



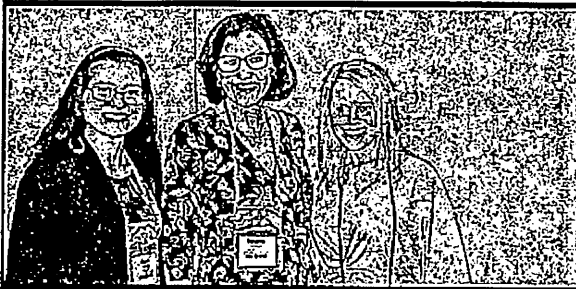
Responsible Knowledgeable Accountable



[JOIN NOW](#)

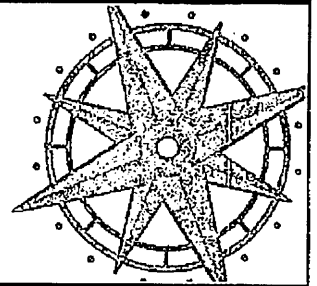
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[CALENDAR](#)



Check out our Professional Development Calendar

- In-Person Training
- Virtual Training
- GFI Programs



2023 ANNUAL CONFERENCE OVERVIEW

The banner features the NYGFOA logo at the top, followed by the tagline "Responsible | Knowledgeable | Accountable". Below this, it reads "Annual Conference" and "March 29-31" in a large, bold font. The year "2023" is displayed in very large, white, outlined numbers at the bottom. The background is a textured, light blue-grey.

The NYGFOA Annual Conference is New York State's premier event for government finance professionals! Interact with over 600 finance professionals from all levels of state and local government as well as the private sector. Commissioners, comptrollers, directors of finance, financial analysts, treasurers, clerks, supervisors, CFOs, accountants, budget directors, business managers, cash managers, council members, supervisors, and others will be in attendance.

WILLIAM J. CARLIN, Jr. CPA, CPFO
Commissioner Of Finance



MICHAEL J. LEWIS
Chief Deputy Commissioner of Finance

SHEILA BARRETT
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
RE: Letter of Necessity – Town of Putnam Valley ARPA request
Date: February 16, 2023

Please accept this memorandum as a letter of necessity for the Legislature to consider the enclosed reallocation of ARPA and sales tax funds to the Town of Putnam Valley at the Audit & Administration Committee meeting scheduled for February 23, 2023 rather than the Rules, Enactments & Intergovernmental Relations Committee meeting to be scheduled in March.

As the letter enclosed from Supervisor Annabi indicates, these projects are to be completed as soon as possible to ensure public safety, and consideration by the Audit & Administration Committee will save approximately one month of time for the process to be completed. I would also note that the Legislators Gouldman and Montgomery have been made aware of this request throughout the process and are familiar with this request.

CC: Kevin M. Byrne, County Executive

2023 FEB 16 AM 11:21
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

WILLIAM J. CARLIN, Jr. CPA, CPFO
Commissioner Of Finance



MICHAEL J. LEWIS
Chief Deputy Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk

From: William J. Carlin, Jr., Commissioner of Finance

WJC

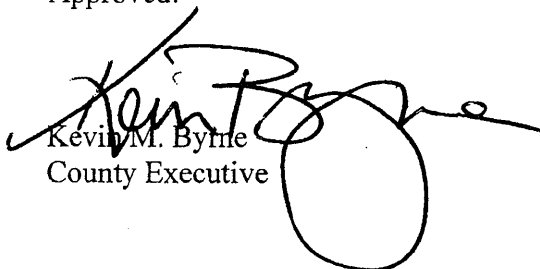
RE: Town of Putnam Valley – ARPA & Sales Tax funding change request

Date: February 15, 2023

Please find enclosed correspondence from the Town of Putnam Valley requesting that the sales tax and ARPA funding be reallocated to the Wenonah Road Stormwater Project and the Bell Hollow Bridge Replacement Project. This proposal is supported by the administration.

A proposed resolution for consideration by the Legislature is attached.

Approved:


Kevin M. Byrne
County Executive

APPROVAL/TOWN OF PUTNAM VALLEY AMERICAN RESCUE PLAN ACT (ARPA) & SALES TAX FUNDING
REALLOCATION

WHEREAS, the Town of Putnam Valley was allocated a total of \$ 1,204,284 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Putnam Valley has requested that the use of these funds originally approved for a water & sewer project pursuant to Resolutions #133 & #134 of 2022 be modified to provide that the ARPA funding of \$ 602,142 be reallocated to the Wenonah Road Stormwater Project and that the sales tax funding of \$ 602,142 be reallocated to the Bell Hollow Bridge Replacement Project; and

WHEREAS, the County consultant has indicated that the Wenonah Road Stormwater Project is an allowable use of ARPA funds; and

WHEREAS, the County Executive and the Audit & Administration Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the Town of Putnam Valley ARPA funding of \$ 602,142 originally allocated pursuant to Resolution # 133 of 2022 hereby authorized to be expended on the Wenonah Road Stormwater Project; and be it further

RESOLVED, that the Town of Putnam Valley sales tax funding of \$ 602,142 originally allocated pursuant to Resolution # 134 of 2022 hereby authorized to be expended on the Bell Hollow Bridge Replacement Project.

From: Jacquie Annabi <jannabi@putnamvalley.gov>
Sent: Wednesday, February 15, 2023 12:31 PM
To: William Carlin
Cc: Kevin Byrne; Nancy Montgomery; William Gouldman; Jim Burpoe; Matthew Covucci; Michael Lewis; Maria Donovan; Elaine McGinty
Subject: RE: ARPA request

PUTNAM COUNTY NOTICE

1

We have received your request for a reallocation of ARPA funds pursuant to your letter dated February 10, 2023. Regarding the allocation, please be advised that County ARPA funds can only be used for projects that fit into certain criteria, such as water and sewer projects, and the Bell Hollow bridge replacement project will not qualify. Therefore, we would propose allocating your \$ 602,142 in ARPA funding to the Wenonah Road Stormwater conveyance project. Your project cost estimate was \$ 483,120, but as we know these types of projects have often exceed estimated costs. We would allocate the \$ 602,142 in sales tax towards the Bell Hollow Bridge Replacement Plan.

Please indicate that you agree to this proposed allocation, and we will prepare the necessary resolution for approval by the County Legislature.

Please contact me if you have any questions in this matter.

Sincerely,

William J. Carlin, Jr
Commissioner of Finance
Putnam County

845-808-1071



JACQUELINE ANNABI
Supervisor

Town Board Members

LOUIE LUONGO, *Councilman*
RALPH SMITH, *Councilman*
STACEY TOMPKINS, *Councilwoman*
CHRISTIAN RUSSO, *Councilman*

Supervisor's Office

MARIA ANGELICO, *Finance Director*
ELAINE McGINTY, *Confidential Secretary*

February 10, 2023

Via E-mail & Regular Mail

County Executive Kevin M. Byrne
Putnam County Office Building
40 Gleneida Avenue, 3rd Floor
Carmel, NY 10512

William J. Carlin, Jr.
Commissioner
Putnam County Finance
40 Gleneida Avenue, Room 202
Carmel, NY 10512

Re: ARPA FUNDS

Dear County Executive Byrne & Commissioner Carlin,

Further to our recent communications pertaining to our use of ARPA funds, set forth below is a summary of the projects on which the Town is currently working, assistance with which we would truly appreciate relating to the re-appropriate of funds.

- Reduction of Phosphorus in Watershed Area, which involves drainage repair from Hiawatha and Wenonah Road, and from Oscawana Lake Road. It is imperative that this project move ahead as soon as possible for the health of Oscawana Lake, and in turn for the health of our residents who enjoy the lake throughout the summer months. The estimated cost of this project is \$483,120.00, a copy of which is attached for your information.

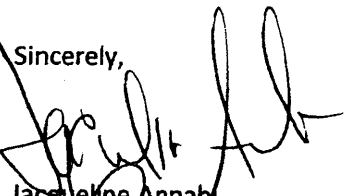
- Bell Hollow Bridge Replacement Plan – The current condition of the bridge is of serious concern, and the bridge needs to be replaced as a matter of urgency to ensure public safety. The total estimated cost for this project at this time is \$1,290,445.43 (a copy is attached for your ease of reference), which includes, but is not limited to, removal of the existing bridge, installation of the new bridge (including all construction materials, asphalt, etc. required for the same), vegetative restoration, maintenance and traffic protection, mobilization fees, construction infection fees, and design and engineering costs. Our intention is to do as much of the above-referenced work in-house as possible, which will decrease the total cost of the project to hopefully just under \$1,000,000.

County Executive Kevin M. Byrne
Commissioner William J. Carlin, Jr.
February 10, 2023
Page 2

These projects will be worked on simultaneously within the Town of Putnam Valley due to the immediate necessity associated with them. The costs associated with these undertakings are a substantial burden on the taxpayers of the Town. The re-appropriation of previously approved funds from Putnam County would greatly alleviate and offset this encumbrance.

Thank you for your consideration of this matter.

Sincerely,



Handwritten signature of Jacqueline Annabi in black ink, consisting of a stylized 'J' followed by a series of loops and a horizontal stroke.

Jacqueline Annabi
Supervisor, Town of Putnam Valley

Encl.

cc: Legislator William J. Gouldman
Legislator Nancy Montgomery
Matthew Covucci

**TOWN OF PUTNAM VALLEY
WENONAH ROAD STORMWATER CONVEYANCE
INSTALLATION
GRANT REQUEST COST ESTIMATE**

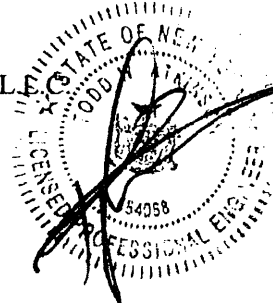
Scope of Work

The Town of Putnam Valley wishes to install 765 linear feet of 36 inch HDPE stormwater pipe with three catchbasins, three manholes and a concrete headwall with rip rap dissipater from the intersection of Oscawana Lake Road and Hiawatha Road along Wenonah Road to a discharge location at the toe of the slope. The stormwater conveyance piping will facilitate the removal of nutrients from the paddock area on the horse farm from the conveyance that makes its way to Oscawana Lake, a phosphorus impaired waterbody. The conveyance is currently contributing over 30% of the phosphorus loading to Oscawana Lake, eliminating this loading will lead to improved lake health.

Project Cost Estimate

<u>Description</u>	<u>QTY</u>	<u>UNIT</u>	<u>AMOUNT</u>
36 in HDPE SW Line	765 LF	\$400.00/LF	\$306,000
Concrete Catchbasin	3 EA	\$10,000 /EA	\$30,000
6 ft Diameter Manhole	3 EA	\$10,000/EA	\$30,000
Headwall and Rip Rap	1 EA	\$30,000/EA	\$30,000
<u>Engineer/Survey/Const Admin at 22%</u>			<u>\$87,120</u>
Total			\$483,120

Prepared by:
Todd W. Atkinson, P.E.
J. Robert Folchetti & Associates, P.L.L.C.
31 Sodom Road
Brewster, New York 10509



PROJECT: TPV BELL HOLLOW BRIDGE REPLACEMENT						Dated 1/6/2023	
PAYMENT	PAYMENT ITEM DESCRIPTION AND				ESTIMATED		
ITEM NO.	UNIT PRICE (IN WORDS)			QUANTITY / UNIT	UNIT PRICE (IN FIGURES)	TOTAL AMOUNT	
1A	REMOVAL EXISTING BRIDGE			UNITS			
1A1	REMOVAL & DISPOSAL OF EXISTING BRIDGE			LS	1	\$10,000.00	\$10,000.00
2A	INSTALLATION NEW BRIDGE						
2A1	INSTALLATION OF NEW BRIDGE			LF	45	\$4,000.00	\$180,000.00
3A	BYPASS & DEWATERING OPERATION						
3A1	HIGH VOLUME DIESEL PUMP			DAY	90	\$406.00	\$36,540.00
3A2	DIESEL FUEL			GAL	8640	\$8.02	\$69,292.80
3A3	INSTANT COFFER DAM			EA	1	\$15,744.00	\$15,744.00
4A	CLEARING & GRUBBING						
4A1	CLEARING & GRUBBING			LS	1	\$15,920.00	\$15,920.00
5A	ASPHALT ROAD SERVICE						
5A1	REMOVAL & DISPOSAL EXISTING ASPHALT ROAD SURFACE & BINDER			SY	1244.44	\$35.00	\$43,555.40
5A2	NEW ASPHALT TOP COAT 2"			SY	929	\$135.00	\$125,415.00
5A3	NEW ASPHALT BINDER 4"			SY	929	\$85.00	\$78,965.00
5A4	STONE ROAD BASE ITEM 4 (DOT APPROVED)			SY	154.81	\$70.00	\$10,836.70
6A	VEGETATIVE RESTORATION						
6A1	VEGETATIVE RESTORATION (TOP SOIL, SEED & HAY)			SY	1906.5	\$40.00	\$76,260.00
7A	MAINTENANCE & TRAFFIC PROTECTION						
7A1	MAINTENANCE & TRAFFIC PROTECTION			LS	1	\$28,134.00	\$28,134.00
8A	ENVIRONMENTAL PROTECTION						
8A1	EROSION & SEDIMENT CONTROL			LS	1	\$20,000.00	\$20,000.00
9A	EXCAVATION, BACKFILL & STONE						
9A1	SELECT BACKFILL			CY	296.3	\$70.00	\$20,741.00
9A2	EXCAVATION			CY	570.37	\$100.00	\$57,037.00
9A3	BASE STONE			CY	61	\$60.00	\$3,660.00
10A	EXTRAS						
10A1	EXTRA ITEM 4 (DOT APPROVED)			CY	75	\$70.00	\$5,250.00
10A2	EXTRA SELECT BACKFILL			CY	150	\$65.00	\$9,750.00
10A3	EXTRA BASE STONE			CY	75	\$60.00	\$4,500.00
						SUBTOTAL	\$811,600.90
	FIELD CHANGE PAYMENT						
	FIELD CHANGE PAYMENT (5%)			LS	1	\$40,580.05	\$40,580.05
	MOBILIZATION FEE						
	MOBILIZATION FEE (4%)			LS	1	\$32,464.04	\$32,464.04
	CONSTRUCTION INSPECTION FEE						
	CONSTRUCTION INSPECTION FEE (15%)			LS	1	\$121,740.14	\$121,740.14
	RIGHT OF WAY						
	RIGHT OF WAY (5%)			LS	1	\$40,580.05	\$40,580.05

[illegible]

DATE: JANUARY 2023

DWG. 2/2

BELL HOLLOW BRIDGE REPLACEMENT

TOWN OF PUTNAM VALLEY
PUTNAM COUNTY, NEW YORK

PARTIAL PLAN AND PROFILE

