AUDIT & ADMINISTRATION COMMITTEE MEETING HELD IN ROOM #318 OF THE COUNTY OFFICE BUILDING CARMEL, NEW YORK 10512

Members: Chairman Castellano, Legislators Sullivan & Jonke

Thursday 6:30pm August 24, 2017

The meeting was called to order at 6:32p.m. by Chairman Castellano who requested that Legislator Sullivan lead in the Pledge of Allegiance. Upon roll call Legislator Jonke, Legislator Sullivan, and Chairman Castellano were present.

Item #3 - Approval of Minutes - July 24, 2017

The minutes were approved as submitted.

Item #4 - Correspondence/ County Auditor

a. Sales Tax Report

Chairman Castellano stated the sales tax went up considerably in the month of July. He questioned if there was a reason for this.

Commissioner of Finance William Carlin stated the number on the report is an estimate. He stated after six (6) months the amount was within \$5,000 of what was budgeted. He stated the State recommends waiting until the end of each quarter when the reconciliation is done.

- b. Board In Revenue Report Duly Noted
- **c. OTB Report** Duly Noted
- d. Transfer/Revenue Report Duly Noted
- e. Contingency/Sub-Contingency Report Duly Noted

Item #5 - Correspondence/ Commissioner of Finance

a. Approval/ Budgetary Amendment 17A042/ Health Dept./ Drinking Water Enhancement (DWE) Program (Also reviewed in Health)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

b. Approval/ Budgetary Amendment 17A044/ Finance/ Capital Projects/ Reflect Actual Costs (Also reviewed in Physical)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sullivan. All in favor.

Item #6 - Approval/ Fund Transfer 17T157/ Health Dept./ Fund Preschool Evaluations Account (Also reviewed in Health)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #7 - Approval/ Fund Transfer 17T162/ Sheriff's Dept./ Corrections/ Overtime & Temporary

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sullivan. All in favor.

Item #8 - Approval/ Fund Transfer 17T164/ Sheriff's Dept./ Corrections/ Overtime

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Jonke. All in favor.

Item #9 - Approval/ Fund Transfer 17T165/ Sheriff's Dept./ Corrections/ Increase in Medical Contract

Legislator Sullivan questioned if the cost of the contract increased.

Commissioner Carlin stated yes, there is an escalation clause in the jail medical contract, which is a five (5) year contract. He stated each year there is an increase.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sullivan. All in favor.

Item #10 - FYI/ County's Deposits & Investments/ Second Quarter Ended June 30, 2017

Chairman Castellano stated there was a substantial increase this year as compared to this quarter last year; \$175,328.34 vs. \$143,974.89.

Item #11 - Other Business

a. FYI/ Overtime/Temporary Report

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Jonke. All in favor.

Commissioner Carlin stated the temporary line for the Planning Department should be taken care of by the next report.

Item #12 – Adjournment

There being no further business, at 6:42p.m. Chairman Castellano made a motion to adjourn; Seconded by Legislator Jonke. All in favor.

Respectfully submitted by Administrative Assistant Beth Green.