

- e. **2021 Contingency/Sub-Contingency Report – Duly Noted**

Item #5 – Correspondence/Commissioner of Finance

- a. **Overtime/Temporary Report – Duly Noted**

- b. **Approval/ Budgetary Amendment 21A084/ Sheriff's Dept./ Use T-Commission Reserve Funds to Purchase Replacement Communications Recorder**

Chairman Castellano stated the Sheriff's Department, District Attorney, and Bureau of Emergency Services are splitting this cost. He stated this is the Sheriff's Department's portion.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

- c. **Approval/ Budgetary Amendment 21A085/ Dept. of Social Services/ Other than Personal Costs following Contract Award by NYS Office of Victim Advocacy**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

- d. **Approval/ Budgetary Amendment 21A086/ District Attorney/ Include Criminal Justice Discovery Reform Grant**

Commissioner Carlin stated this grant will reimburse the County for its costs and the County will also reimburse the involved town and village police departments.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

- e. **Approval/ Budgetary Amendment 21A087/ Finance/ Emergency Services/ Adjust Budget for Receipt of 2020 SICG (Statewide Interoperable Communications Grant) Formula Grant Award**

Commissioner Carlin stated this is the annual grant the County receives from the State's collection of 911 funds. He stated it goes toward the radio program each year.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

f. Approval/ Budgetary Amendment 21A089/ Sheriff's Dept./ Overtime Expenses Reimbursed per Contract between Sheriff's Dept. and Drug Enforcement Administration

Commissioner Carlin stated this is being put into two (2) overtime lines instead of one (1) to keep it separate from the regular overtime.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

g. Approval/ Budgetary Amendment 21A090/ Finance/ Place Proceeds from Sale of 20 Fair Street (White House) into Facility Renovation Reserve Account

Chairman Castellano made a motion to waive the rules and accept the revised Budgetary Amendment 21A090; Seconded by Legislator Albano. All in favor.

Chairman Castellano stated the revised amount is for \$199,688.

Commissioner Carlin stated a down payment was received a few months ago and that amount was originally left out of the calculation for the budgetary amendment.

Chairman Castellano stated he is glad this property will be back on the tax rolls.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #6 – Approval/ Fund Transfer 21T223/ Sheriff's Dept./ Overtime in September

Chairman Castellano stated the overtime costs are due to five (5) correction officer vacancies.

Captain James Greenough stated as of today the population in the jail is at 65. He stated overtime is being incurred due to the five (5) vacancies and the increased use of earned time, as not much was used last year due to COVID.

Chairman Castellano questioned if the vacancies are close to being filled.

Captain Greenough stated vacancy controls have not come through yet and they are not allowed to hire until that comes through.

Legislator Jonke stated this was discussed in the Personnel Committee as well. He stated the Vacancy Control Committee is holding back to see what they will do in the future, therefore overtime will be incurred at the jail.

Legislator Gouldman questioned how long it will be until the vacancy control comes through.

Captain Greenough stated he is unsure.

Chairman Castellano stated it should be in the report that will be done next year. He questioned of the 65 inmates, how many are residents of Putnam and not board ins.

Captain Greenough stated 32 of the inmates are Federal board ins.

Legislator Sullivan questioned if the Sheriff's Department seeks out board ins or if other agencies contact the Sheriff's Department to request a board in be placed in Putnam.

Captain Greenough stated it could be both. He stated the Sheriff's Department will try to get more board ins to increase the revenue collected and sometimes agencies contact the Sheriff's Department if they need to board inmates.

Legislator Sullivan stated a discussion was had last week and it was stated that although board ins bring in revenue, the County loses money on each board in. He suggested if Putnam did not have the board ins it might be possible to shrink the size of the jail and save some money. He questioned how Captain Greenough feels about this.

Captain Greenough stated he does not believe the jail could be shrunk to result in a cost savings. He stated it could be debated how much money is made from board ins, but there are specific costs for the jail no matter how many inmates there are such as heating, cooling, and maintenance. He stated next year the Sheriff's Department is going to request an increase in the amount collected on board ins, which can only be done every three (3) years. He stated an increase was approved in 2019 and they will try to submit for an increase again.

Legislator Sullivan stated there are currently 32 board in inmates, which makes up about half of the jail population. He questioned what the capacity of the jail is.

Captain Greenough stated the capacity is 128 inmates.

Legislator Sullivan stated without the board ins, there are about 33 inmates remaining. He stated he believes with such a low number there is a way to close off some of the jail and reduce the overall cost. He stated this was brought up in the discussion the other night and he found it compelling.

Captain Greenough stated that would call for a variance from the State, which is only good for 30 days and can only be increased twice. He stated the State requires a reason for the variance and they can accept or deny the request. He stated in the past, financial reasons were not accepted. He stated they are usually approved for things like a construction project or an issue in a certain part of the jail. He stated if the State

approves the variance, they require a plan moving forward to alleviate the initial problem.

Legislator Jonke questioned if a variance would allow for reducing manpower.

Captain Greenough stated the variance would allow condensing the housing units. He stated there are high risk and low risk inmates that are typically kept separate from one another.

Legislator Jonke stated he does not entirely agree with what was proposed the other night. He stated there are fixed costs to run a jail. He stated it would be interesting if there is a way to reduce manpower and overall payroll based on the number of inmates.

Captain Greenough stated Putnam County is limited in how it can condense. He stated other larger counties have multiple units in their jail with more than one section per unit. He stated those larger counties would be able to condense a specific unit because there are multiple duplicated sections. He stated Putnam County has four (4) units total and does not have the duplication the larger county jails might have, therefore it is not as easy to condense the population.

Legislator Albano suggested studying the impact of board ins before the Sheriff's Department looks to increase the board in population.

Captain Greenough stated right now, they are trying to maintain the numbers they have.

Chairman Castellano stated the County is mandated by the State to have the jail. He stated the study planned for next year should answer many of the questions that have been brought up tonight.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #7 – Approval/ Fund Transfer 21T225/ Sheriff's Dept./ Purchase Replacement Communications Recorder

Commissioner Carlin requested further information on this item.

County Auditor Michele Sharkey stated this goes with item #5b, Approval/ Budgetary Amendment 21A084/ Sheriff's Dept./ Use T-Commission Reserve Funds to Purchase Replacement Communications Recorder. She stated the funding is coming from two (2) lines.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #8 – Approval/ Fund Transfer 21T228/ Sheriff’s Dept./ Utilize Funds Placed in Sub-Contingency during 2021 Budget Process to Cover Overtime through Year End

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #9 – Approval/ Fund Transfer 21T240/ Highway/ Overtime Expenses through Year End

Commissioner Carlin stated there is a vacancy in the Highway Department, which has been covering the overtime cost. He stated this was addressed in the 2022 budget.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #10 – Approval/ Fund Transfer 21T241/ Health/ Cover Negative Balance in Health Education Temp. Line – Epidemiologist Worked Additional Hours due to Covid

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #11 – Approval/ Fund Transfer 21T255/ Sheriff’s Dept./ Overtime

Chairman Castellano questioned what time frame this \$109,124 fund transfer is for.

Sheriff’s Department Fiscal Manager Kristen VanTassel stated she calculated the moves and vacancies within Road Patrol and most of these are through the end of December. She stated there are currently three (3) vacancies in Road Patrol that were only calculated through the end of September because they are currently interviewing, however she is unaware if the positions will be filled by the end of the year. She stated the \$109,124 is due to promotions, moves into other organizations within the Sheriff’s Department, and the three (3) vacancies.

Chairman Castellano questioned if this funding would cover overtime through the end of the year.

Fiscal Manager VanTassel stated no, it will not cover through the end of the year.

Chairman Castellano questioned if it would cover through the end of October.

Fiscal Manager VanTassel stated although she can not say for sure, she is confident that it will cover through the end of October. She stated there are fund transfers currently in the system that will come before the Audit & Administration Committee next month to hopefully cover through the end of the year.

Chairman Castellano clarified that this fund transfer was moving funds from vacant Jail Personnel lines to cover overtime in the Road Patrol division.

Commissioner Carlin stated that is correct.

Fiscal Manager VanTassel stated the funds are coming from Road Patrol personnel lines, not Jail Personnel lines.

Commissioner Carlin stated the account title on the fund transfer is incorrect; the account the funds are coming from is Road Patrol personnel.

Fiscal Manager VanTassel provided the Committee with an updated fund transfer with the correct title.

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Gouldman. All in favor.

Legislator Sullivan stated he is confused because it is different that what the fund transfer on the agenda says. He requested clarification on where the funds are coming from.

Commissioner Carlin stated the funds are coming from various vacancies from within the Road Patrol division.

Legislator Sullivan stated \$200,000 was recently transferred to cover overtime.

Fiscal Manager VanTassel stated yes, that \$200,000 was from Jail Personnel to Road Patrol overtime. She stated the account number on the fund transfer is correct, only the title was incorrect.

Chairman Castellano clarified that the funds from vacant personnel lines in Road Patrol are being used to cover the overtime.

Legislator Sullivan stated \$200,000 above the budget has already been spent and now this is another \$100,000. He stated this account is now \$300,000 above budget for overtime and it will go higher by the end of the year.

Fiscal Manager VanTassel stated the original budget was \$520,000, about \$200,000 was transferred from Jail Personnel and this fund transfer being considered tonight is for \$109,124.

Legislator Sullivan stated he believed the last transfer was going to cover through the end of the year.

Fiscal Manager VanTassel stated at a previous meeting she did state that it would not cover through the end of the year.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #12 – Approval/ Fund Transfer 21T257/ Highway/ Judicial Electric Costs through Year End

Commissioner Carlin stated the electrical costs are estimated and then moved into the correct line when the actual cost is known. He stated this is mostly for the new courthouse. He stated the Office of Court Administration reimburses a portion of the cost, therefore it is important to have the funding in the proper lines.

Chairman Castellano questioned how the increase in energy costs will affect the budget.

Commissioner Carlin stated the costs keep changing, the budget was increased for next year to accommodate the increased cost.

Chairman Castellano stated he saw that the cost of gasoline was up 14% as compared to last year and he would be interested to see how electric will change.

Commissioner Carlin stated electric is on bid, but he would find out.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

Item #13 – Approval/ Fund Transfer 21T262/ Emergency Services/ Fund Overtime & Temporary Lines Depleted due to Changes in 911 Dispatch Center

Commissioner Carlin stated the consolidation is moving forward, hopefully the need for overtime will lessen as it moved toward completion.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #14 – Approval/ Semi-Annual Mortgage Tax Payments/ April 1, 2021 – September 30, 2021

Chairman Castellano stated the total for this time period is \$2,875,965.53 to be transferred to the local municipalities. He stated the total is \$1 million higher than last year at this time. He stated the total on the last report received at the end of March 2021 was \$3,231,823.94. He stated properties are selling fast in Putnam County and property values are going up.

Legislator Jonke stated all of this money is going back to the towns. He stated the sharing of sales tax between the County and the town is often mentioned; he questioned if this should be shared among the County and towns as well.

Commissioner Carlin stated when the sharing of sales tax revenue is brought up it is often by people who are newer and less familiar with how government works.

Chairman Castellano stated if you look at the numbers before the COVID pandemic, it has doubled since September 2019. He stated this one of the few benefits of COVID.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

Item #15 – Other Business – None

Item #16 – Adjournment

There being no further business, at 7:11pm Chairman Castellano made a motion to adjourn; Seconded by Legislator Albano. All in favor.

Respectfully submitted by Administrative Assistant, Beth Robinson.