



Putnam County

Title VI Program Plan

February 1, 2024 – January 31, 2027

Putnam County Department of Planning,
Development and Public Transportation
841 Fair Street
Carmel, NY 10512

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I. Policy Statement: Putnam County’s Commitment to Civil Rights

Putnam County is committed to comply with all federal and state authorities requiring non-discrimination, including Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1988, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), Section 503 of the Rehabilitation Act of 1971, the Age Discrimination Act of 1975 and Executive Orders 12898 (Environmental Justice) and 13166 (Limited English Proficiency). Putnam County is committed to ensuring that no person is excluded from participation in, denied the benefits of, or subjected to discrimination on the basis of race, color or national origin, as protected by Title VI in the Federal Transit Administration Circular 4702.1B.

All Federally assisted programs, projects and services will be administered in a manner to guarantee that Putnam County complies with all requirements imposed by or pursuant to civil rights acts and Department of Transportation regulations. Putnam County is responsible for initiating and monitoring Title VI activities and preparing required reports and other responsibilities as set forth in 23 Code of Federal Regulation (CFR) Part 200 and 49 Code of Federal Regulation (CFR) Part 21 and Federal Transit Administration Circular 4702.1B. Moreover, anyone requiring information in alternative formats or in another language, subject to Putnam County’s Limited English Proficiency (LEP), Plan is able to seek assistance by contacting the Civil Rights Officer/Title VI Coordinator.

Putnam County’s Title VI Program Plan (the “Plan”) is prepared in conformance with Federal, State, and Local statutory and regulatory requirements, with the underlying policy that federally funded programs, projects, and transportation services provided by Putnam County on its fixed routes and demand response services, including paratransit services, are provided in a non-discriminatory manner, and that participation by and outreach to the public is ensured.

The Putnam County Legislature was involved in the approval and adoption of this Title VI Program Plan. The Legislature approved and adopted the previous Title VI Program Plan by Resolution #113 of 2021 dated June 3, 2021 and revised Resolution #161 of 2022 dated August 4, 2022 to modify the Civil Rights Officer/Title VI Coordinator. (**See Attachment A**). This Plan has been updated and contains all of the required elements for all fixed-route transit providers. Putnam County’s transit system is in the New York – Newark, NY-NJ-CT urbanized area, however we service a population of less than 100,000 and operate less than fifty vehicles in peak service. It is important to note that this Plan only applies to the Putnam County Department of Planning, Development, and Public Transportation’s transit system. This Plan supersedes Putnam County’s Program Plan dated January 2021 and is effective as of February 1, 2024. It has been prepared using data from the U.S. Census (2020) and ACS 1-year and 5-year estimates.

II. Dissemination of Policy

To ensure that the widest possible circulation of Putnam County's Plan is attained, the following actions are taken:

1. The Plan, together with all required notices, is posted on Putnam County's website and is available to the general public.
2. The printed Plan is available for review at Putnam County transit facility.
3. All required Title VI compliance notices are posted throughout Putnam County facilities/offices, aboard public transit vehicles, and at the transit facility.
4. The Equal Employment Opportunity Policy Statement is displayed on the Putnam County website and intranet.
5. Training is provided on an ongoing basis to educate and inform transportation/other staff of the ongoing responsibilities in regard to the Equal Employment Opportunity Policy Statement.

List of Locations where Title VI Notice is Placed:

- 841 Fair Street Carmel, NY 10512
- 40 Gleneida Avenue Carmel, NY 10512
- 110 Old Route 6, Carmel, NY 10512
- All County public transit vehicles

III. Title VI Reporting Relationships

See Attachment B (Putnam County Organization Chart).

A. Organization and Staffing

The Putnam County Department of Planning, Development and Public Transportation is responsible for ensuring the implementation of the Plan. The Civil Rights Officer/Title VI Coordinator is responsible for the overall management and coordination of the Title VI program. Putnam County does not currently have any subrecipients.

B. Authorities

Title VI of the 1964 Civil Rights Act provides that no person in the United State shall, on the grounds of race, color, national origin, religion, or gender, be excluded from participation in, be denied benefits of, or be otherwise subject to discrimination under any program or activity receiving federal financial assistance (USDOT 23 CFR 200 and 49 CFR 21, FTA Circular 4702.1B).

Section 503 of the Rehabilitation Act of 1971 prohibits discrimination on the basis of physical or mental disability in federally assisted programs or activities.

Age Discrimination Act of 1975 prohibits discrimination on the basis of age in programs or activities receiving federal financial assistance.

The Civil Rights Restoration Act of 1988 broadened the scope of Title VI coverage by expanding related rules and regulations to recipients, sub-recipients, and contractors, irrespective of whether such programs and activities are federally funded or not (PL 100259).

Environmental Justice Executive Order 12898 addresses disproportionate adverse environmental, social, and economic impacts that may occur in minority and low-income populations.

Limited English Proficiency Executive Order 13166 addresses access to services for persons whose primary language is not English and have a limited ability to read, write, speak, or understand the English language.

Disadvantaged Business Enterprise (DBE) Bid Opportunities: In addition to other non-discrimination laws and regulations that must be adhered to, Putnam County establishes narrowly-tailored goals for the participation of disadvantaged businesses in federally funded projects and seeks to ensure that nondiscrimination in the award and administration of federally funded contracts (49 CFR Part 26).

IV. Title VI Coordinator Responsibilities

The Title VI Coordinator is responsible for initiating, monitoring, and ensuring Putnam County's compliance with the following Title VI requirements:

1. Participate in Title VI training opportunities, as available.
2. Process, review, and investigate Title VI complaints received by Putnam County.
3. Maintain a log of all Title VI complaints received by Putnam County.
4. Meet with various County staff to determine the effectiveness of program area activities at all levels.
5. Regularly conduct Title VI reviews and assist in the formation of department goals.
6. Work with department staff to evaluate programs and services to avoid, minimize and/or mitigate adverse health and environmental effects of actions, programs, or services to the public, with particular attention to minority populations and low-income populations.
7. Engage in efforts with department staff to ensure the full and fair participation by all potentially affected communities in the input process for projects, programs and services.
8. Assist in the development of relevant Title VI information for dissemination to minority and Limited English Proficiency (LEP) populations and ensure general dissemination is available in languages other than English, as needed.
9. Assist departments in identifying solutions to communication issues with non-English speaking or low-English speaking proficiency individuals and communities.
10. Oversee dissemination of Title VI program information as required. Public dissemination will include posting of public statements and inclusion of Title VI language in contracts and bid documents and, where practicable, the Title VI Policy Statement will be included on announcements of hearings and meetings to the general public.
11. Work with County departments to establish procedures for resolving deficiencies and work to correct deficiencies, if any, through strategies including utilization of disadvantaged business enterprises and public involvement.

V. Title VI Responsibilities for County Department Staff

Department staff will work with the Title VI Coordinator to accomplish Title VI goals and responsibilities, and generally assist with implementation and monitoring of Title VI requirements for federally funded projects, programs, and transportation services in which the respective department is involved. The following responsibilities apply to County staff involved in federally funded programs, projects and transportation services:

A. Planning Process

1. Detail efforts taken to identify minority or low-income populations affected by federally funded project activities, including rights of way, roads, bridges, etc.
2. Conduct meetings/ hearings to provide information to local populations concerning proposed projects.
3. Attend public meetings to document and verify the level of participation of Title VI protected group members.
4. Monitor to ensure follow-through occurs with respect to all efforts to include under-served populations.
5. Consult DBE firms to identify possible barriers to their contract participation and use information to endeavor elimination of such barriers.
6. Ensure that Limited English Proficiency (LEP) individuals who will be affected by contract awards or construction projects receive meaningful access to the public awareness/ involvement process to allow/encourage their participation.
7. As applicable, ensure that economic, social, topographic, and environmental impacts of a proposed project are key factors weighed in the location consideration and that special efforts are engaged in the area of Environmental Justice to inform members of minority or low-income communities of public hearings or other public involvement activities.
8. Document contacts and encounters with LEP and DBE persons.

B. Bidding Process

1. Identify any federally funded projects when presenting requests for proposals or invitations to bid through the Purchasing Department.
2. For federally funded projects, provide Title VI Coordinator with copies of any requests for proposals or invitations to bid at the same time information is submitted to the Purchasing Department.
3. Ensure policies and procedures for selection of proposals and contract negotiations and administration for federally funded projects comply with Title VI requirements.
4. Conduct pre-grant and post-grant approval reviews of federally funded grant programs for compliance with Title VI requirements.
5. Document all evidence to support conclusions concerning Environmental Justice issues, if any.
6. Ensure all federally funded projects include the necessary Title VI appendix.
7. Ensure that all bidders on federally funded projects, including contractors, vendors, suppliers, etc., who will utilize subcontractors, are required to state in their bids to Putnam County how enterprises owned by “minority, women and persons with a disability” (MBE, WBE, DBE) will be considered in the bid evaluation process.

C. Contracts

1. Include Title VI language in contract award letters to encourage the utilization of DBE or MWBE certified firms. Award of construction contracts shall be granted on the basis of the lowest responsible bidder meeting the established DBE goal through subcontracting or sufficient good faith efforts.
2. Ensure that DOT Title VI Assurance language is included in all contracts, deeds, licenses, permits or other similar instruments for federally funded projects.
3. Ensure that consultants retained on federally funded projects are qualified and screened for Title VI compliance with regard to consultant firms that may relate to public works projects and/or the development of construction plans and special provisions for roads and bridges, design work associated with structures or facilities, performance of environmental studies, or preparing NEPA or SEQRA documents for public work projects.
4. Oversee prime contractors who are required to contact and solicit subcontract bids from eligible MBE, WBE, or DBEs to substantiate that contract documentation is provided.
5. Provide supportive services to DBEs.
6. Review all projects for application of DBE goals.

D. Reporting

1. Assist the Title VI Coordinator in gathering and maintaining necessary data and documentation required for completion of Title VI update reports.
2. Document encounters and contacts with LEP person(s).
3. Gather statistical data on DBE utilization.
4. Maintain statistical and demographic data including race, color, national origin, and gender on anyone affected by federally funded projects, programs, and services.
5. Assist the Title VI Coordinator in gathering and organizing information for updates to older versions of the Title VI Plan.

E. General Duties

1. Conduct pre-grant and post-grant approval reviews of federally funded grant projects, programs, and services for compliance with Title VI requirements.
2. Report to the Title VI Coordinator on the availability of bilingual staff and resources.
3. Disseminate notices in Spanish and English. All public meeting notices, advertisements and notices to the public concerning meetings or notification of programs and/or services available through Putnam County, which either directly or indirectly involve federal funding, will be required to include both a Title VI and an ADA notice in the publication.

VI. Title VI Transportation Service Standards and Policies

A. Service Standards

Vehicle Load: The service standard for vehicle load is full capacity where every seat is occupied. If every seat is consistently occupied for a consecutive 30-day period, route service will be reviewed. There is no distinction between peak and off-peak service.

Vehicle Headway: The service standard for vehicle headway is one hour or so as identified on the systems schedule of stops and time intervals. There is no distinction between peak and off-peak service.

On-Time Performance: On-time performance is a bus passing its scheduled time-point either on-time or no more than ten minutes late. If the bus is meeting this standard 95% of the time, the service is considered acceptable.

Distribution of Transit Amenities: Transit amenities will be identified and installed based on need. Need will be determined based on the number of passenger boardings. If passenger boardings at any given stop exceed ten people, transit amenities will be considered. Additionally, an assessment will be done of the location in terms of safety, already existing amenities that may be available from other sources such as a local municipality, and other issues such as permitting from other agencies.

Service Availability: Service will be designed to serve a majority of the population in a given area and to link as many as possible origin trip areas to common destination points. In the suburban/rural setting of the County, the goal is to provide fixed-route service on roadways that are within $\frac{3}{4}$ of a mile walking distance to most of the population in the area. The paratransit service is also provided within $\frac{3}{4}$ of a mile of the fixed-route transit bus service as statutorily required.

B. Service Policies

Vehicle Assignment: Vehicle assignment will be determined by checking the load factor. If a route is consistently experiencing full capacity for 30 consecutive days, either in peak or off-peak times, a larger vehicle will be assigned to the route. Assignment of vehicles to a route is based initially on vehicle load. Smaller vehicles are assigned to routes where ridership is less.

Transit Security: Transit security will be addressed through the following policies and procedures:

- a) All new employees will have background checks.
- b) All security-related problems are to be documented and reported to the appropriate authorities. Protocols are in place with the County Sheriff, County Law Department, and the Director of Transportation.
- c) Unusual and/or repeated suspicious behavior is to be reported to management. Depending on the situation, notification may be given to the Putnam County Sheriff's Department.
- d) If a driver leaves a bus when the bus is in service, the driver must park the bus in a secure location, shut the bus off, remove the keys, and lock the bus.
- e) The Transit Operator will have a copy of the Agency Safety Plan (ASP) which is revised annually.
- f) Security inspections will be done on all facilities monthly by the Director of Transportation (**See Attachment C**).
- g) Security training for employees will be obtained as courses become available.
- h) The County and Transit Operator will review the Emergency Plan and Security Plan annually.
- i) Security awareness programs for the public will be conducted through County programs by the Sheriff's Department, the Bureau of Emergency Services, and media coverage.

C. Evaluation of Significant Service Changes (See also Attachment D):

1. Definition of a Major Service Change

A major service change is any route change that would expand or reduce service that is over 10% of the weekly revenue mileage of all existing fixed routes excluding the trolley service. This will include a change in service areas, days of service and/or scheduled times.

2. Public Hearing: It is the policy of the Department of Planning, Development and Public Transportation to hold a public hearing through the Putnam County Legislature on all fare changes and any major service change prior to implementation thereof.

3. Procedures: The following procedures will be followed when Fare/Major Service changes are being proposed:

1. Discuss the proposed changes internally. Internally meaning within the Planning Department and with the Transit Operator.
2. Analyze all fare and major service changes according to the procedures set forth in item D below.
3. Discuss the proposed changes with the County Executive as part of, among other things, the County Executive's proposed budget.
4. Finalize changes with the County Executive as part of the proposed budget.
5. Once the County Executive's proposed budget is released to the County Legislature, cooperate with the news media and the Legislative Committees in reviewing the department proposals.
6. Public Hearings are held by the County Legislature to receive input from the public. The public is to be given 30-day notice prior to a hearing.
7. Receive comments at hearing(s) or by mail; and, as appropriate, integrate comments into the proposed changes, if any. Operational and financial constraints will determine if/how comments are addressed. Comments at the hearing(s) will be recorded in the form of minutes.
8. County Legislature adopts final budget containing route/fare changes.
9. County Executive has opportunity for veto of Legislative changes.
10. County Legislature has opportunity to override any veto by County Executive.
11. Fare changes/route changes become final.

D. Procedures to Analyze all Fare and/or Major Service Changes

Although Putnam County is considered a small, fixed route transit provider, it will analyze all fare changes and major service changes as defined in item C above. The following steps will be implemented in connection with the analysis:

- Communication of changes will be done through the public hearing process and notices will be placed on the buses to inform people of pending proposed changes. Advertisements will also be placed in the officially designated County newspapers and uploaded to the County website.
- Route changes will be analyzed by comparing where the proposed changes will take place with the Census Tract maps which show minority and low-income populations.

For span of service changes that would reduce or expand hours and days of service, input would be sought from the ridership through comments made to the drivers or received at the Transit Facility office regarding requests for such changes. An informal survey may also be conducted of the ridership. Additionally, input from the business community or some other entity requesting service may be used along with petitions presented to various groups to help determine usage.

Regarding fare changes, the ridership and general public will be presented with opportunities to comment at public hearings and/or in writing. To accommodate ridership financial needs, there are various payment options and discounted plans available. Feedback will be focused on input regarding the amount of the fare increase and whether or not it is reasonable for minority and low-income populations. The cost of alternate travel modes in the area will also be evaluated.

The County will determine whether the proposed changes have any discriminatory impact by analyzing the characteristics of the people in the area that would be impacted by the changes. Changes shall never be focused on a minority and/or low-income area in a manner that creates a hardship for only that area.

If any adverse effects are evident from a fare change or major service change, the County will review the changes and determine if any actions can be implemented to minimize, mitigate, or offset any adverse impacts. Possible strategies might include any or all of the following alternatives:

- Minimize fare increases through added discounts on existing payment options.
- Create new alternative payment options with discounts.
- Determine if alternative transportation service options in the area are feasible, either from a cost standpoint and/or availability standpoint and be prepared to make recommendations regarding those services.
- Provide sufficient notice of proposed changes to allow adequate time for people to find an alternate means of travel.

Finally, if an analysis demonstrates a disparate impact on low-income and minority populations, the County will document that the proposal meets a substantial need that is in the public interest and that alternatives would have more severe adverse effects than the preferred alternative. It is likely that a cost-benefit analysis would be done to help define the final course of action.

E. Description of Public Outreach Efforts

Putnam County engaged the public in the development of its Title VI Program Plan. The Transportation Advisory Council (TAC) committee members typically meet bi-annually, or as needed, to review the current transportation system and the changing needs of Putnam County. The Council includes representation of various community service agencies such as the disabled community, social services agencies, office for senior resources, and the business community; all of which is aimed to assist in identifying needs within the changing demographics. The TAC recognizes the need to be inclusive of other racial demographics and welcomes their input; the racial breakdown of the board members is featured within the following pages. Putnam County encourages members of minority populations to engage with the TAC, participate in meetings,

and utilize/review the transit system in general. Documents can be translated upon request and dispatch staff are trained to connect to translation services as needed. Translators are also available at public meetings. The original Legislative Resolution adopting the TAC was passed on August 28, 2013 (*See Attachment E*) and a Resolution appointing the members with their affiliation and representation was adopted on October 15, 2013 (*See Attachment F*). TAC members have since changed, however, County/community representatives continue to compose the board.

On-board surveys are conducted annually to monitor the riders and their various needs. Presently, the Planning Department assigns this duty to seasonal interns who conduct on-board surveys used to determine languages spoken by passengers and overall public opinion of the County transportation system. Bus drivers also assess ridership and report back to management with noted comments and/or concerns. On-board surveys provide a plethora of information and are extremely useful to the County to capture the needs of the riding community.

Public outreach has always been accomplished through public notices for system-wide changes such as changes in fare structure or routes. Notification of the County's responsibilities under Title VI is posted on the County's web site in English and Spanish at [Civil Rights - Putnam County, New York \(putnamcountyny.com\)](http://www.putnamcountyny.com). The foregoing notification has also been disseminated to the public with written signs, in English and Spanish, that are placed on all public transit buses. Formal public notices, in English and Spanish, are also published in the local newspaper on an annual basis. Copies of recent notices can be found in **Attachments G and H**.

In addition to the above regular procedures, Putnam County periodically holds public outreach activities to solicit input from our transit dependent citizens, such as the disabled community and senior citizens in general, as well as members of the minority community. Putnam County advertises these outreach efforts through: Town Hall Meetings/Forums in Residential Community Centers, press releases, emails to Putnam Independent Living Services (PILS), town hall meetings, and phone contacts with the Office for Senior Resources. Putnam County will hold these public meetings at the county-owned Spain Cornerstone Park and/or Historic County Courthouse which are both centrally located meeting/conference rooms in the center of the Hamlet of Carmel (the county seat) at Rte. 52 and Fair Street. Both of these locations are easily accessible via public transit (buses), on-foot (sidewalks), and private vehicles with parking availability. All public outreach sessions will be scheduled at a time and place convenient to most people.

Putnam County has a dedicated group of volunteers consisting of private sector individuals, county officials, consumers and the Transit Operator who meet at least biannually and as needed to discuss transportation opportunities and efficiencies on matters such as service, fares, public input, and mobility management. The Director of Transportation creates an agenda for these meetings and coordinates public communications. A local Law (L.L. 7-2013) to Amend Chapter 25 of the Code of Putnam County entitled "Councils and Commissions" was adopted by the Legislature of the County of Putnam on August 7, 2013 with the following powers and duties:

1. Explore opportunities and make recommendations to the County Executive and Legislature exploring all facets of Public Transportation in order to improve efficiencies, better manage assets, leverage resources, and create partnerships for optimal transportation services.
2. Conduct annual comprehensive assessments by reviewing and analyzing routes. The review should include the right sizing of vehicles for needed transportation services and the coordination of all other modes of transportation for optimizing scheduling and connecting services.
3. Study the Triennial Review conducted by the Federal Transit Authority and make appropriate improvements and recommendations.
4. Make recommendations to the Commissioner of Planning, Development, and Public Transportation for infrastructure improvements and other transportation additions to be included in the capital plan.
5. Make recommendations regarding rules of guidance pertaining to a countywide Taxi & Limousine Law. If/when such law is enacted, the Transportation Advisory Council shall coordinate with the Director of Consumer Affairs to ensure compliance therewith and, when necessary, make findings of fact and impose penalties and sanctions in accordance with the provisions of this law to ensure compliance.
6. Coordinate and provide a venue for the conduct of transportation safety-net hearings related to PART and Paratransit transportation services, and act on a case-by case basis to make recommendations for those who need transportation. The Transportation Advisory Council shall also give guidance regarding guidelines, policies, and procedures with regard to PART and Paratransit and other special needs transportation services.

The Transportation Advisory Council (TAC) is composed of 12 members:

<u>TAC</u>	<u>Caucasian</u>	<u>Latino/a</u>	<u>Black</u>	<u>Male</u>	<u>Female</u>
<u>12</u>	<u>9</u>	<u>2</u>	<u>1</u>	<u>8</u>	<u>4</u>

2023 Transportation Advisory Council Membership

- Putnam County Director of Transportation
- Legislator / Chairman of the Physical Services Committee
- Commissioner of Planning, Development and Public Transportation
- Commissioner of Social Services
- Commissioner of Health / Health Dept. Representative
- Director of Tourism
- Director of Office for the Aging
- Director of Consumer Affairs
- Director of the Office of Veteran Affairs
- Representative of the Taxi/Limousine Community
- Citizen / IT Consultant
- Citizen-at-Large

Summary of Public Outreach & Involvement Activities Last Three Years

Type of Outreach	Location	Issues Discussed	Date
Public Meetings	40 Gleneida Ave, Carmel, NY 10512	Public review prior to Title VI Plan review/adoption by County Legislature	Dec. 2023
Workshop/ Comment Period	841 Fair St., Carmel, NY 10512	Public review/ comment period	Dec. 2023
TAC Meeting	841 Fair St., Carmel, NY 10512	On-demand transportation services	June 2023
TAC Meeting	841 Fair St., Carmel, NY 10512	Summer surveys/sampling. Youth Bureau transportation	May 2023
TAC Meeting	841 Fair St., Carmel, NY 10512	Discuss recent Program of Projects (POP) meeting: Hybrid trolley, bus, and van purchases	Feb. 2023
Public Meeting	40 Gleneida Ave, Carmel, NY 10512	Title VI Plan revision to amend Civil Rights Officer	Oct. 2022
Public Meeting	40 Gleneida Ave, Carmel, NY 10512	Title VI Plan, public workshop to solicit comments and input	July 2022
Public Meeting	40 Gleneida Avenue, Carmel, NY 10512	Ridership numbers, revised transportation budget, need for 2 new hybrid trolleys, transit facility renovations	Oct. 2021
TAC Meeting	40 Gleneida Avenue, Carmel, NY 10512	Return from Covid-19, disinfecting and sanitizing safety measures, what the public can expect from the return of public transit, 2 new hybrid trolley purchases in 2022	June 2021
Survey/Sampling	On board Bus	Timeliness, any complaints, comments/concerns	Summer 2021,2022,2023
Newspaper Advertisement for a Public Hearing by request	N/A	Advertisement for a Public Hearing by request regarding 5307 grant application. If any citizen responds for comment, a public meeting will be held	May 2019, August 2021, June 2022, June 2023

VII. Title VI Methodology for Identification of Target Populations and Demographic Analysis

Statistical data on race, color, national origin and sex of participants in and beneficiaries of federally funded programs (e.g., impacted citizens and affected communities, will be gathered by County staff and maintained by the Title VI Coordinator. The data gathering process will be reviewed regularly to ensure sufficiency of the data in meeting the requirements of the Title VI program administration. Statistical data sources may include, without limitation, the following

sources: U.S. Census, New York Metropolitan Transportation Council (NYMTC), Putnam County Department of Social Services, and school districts located within its jurisdiction.

A. Public Notices

In an effort to reach a greater portion of the Spanish speaking population, all public notices regarding federally funded projects, programs, or services are provided in English and Spanish. In addition, a sign-in sheet will be at all public meetings and a translator may be available, upon reasonable advance request/notice.

Putnam County believes that public input into its process is valuable. As a policy matter and a requirement of federal law, the County planning process will make special efforts to consider the concerns of traditionally underserved communities, including low-income and minority communities and people with disabilities.

B. Construction Contracts, Planning Initiatives and Grant Programs that are federally funded will conduct pre- and post-grant reviews for Title VI compliance.

Putnam County shall establish monitoring procedures for pre-grant and post-grant approval reviews of federally funded programs for compliance with Title VI requirements. Putnam County will endeavor to ensure that awards of federal financial assistance are only granted to entities that adhere to the substantive nondiscrimination mandates of Title VI and other related laws.

C. Pre-Award Authority

Title VI guidelines grant Putnam County discretionary authority to dispense assistance to sub-recipients. They also support obtaining assurances from sub-recipients. When Putnam County receives information pre-award that indicates noncompliance by a sub-grantee, it may defer making the grant decision, may seek a voluntary resolution and, if no settlement is reached (after complying with procedural requirements), may refuse to award assistance.

D. Subcontractors and Vendors

All subcontractors and vendors who receive payments from Putnam County, where funding originates from any federal assistance, are subject to the provisions of Title VI of the Civil Rights Act of 1964 as amended. Written contracts shall contain non-discrimination language, either directly or through the bid specification package which becomes an associate component of the contract. Putnam County has no subrecipients.

E. Additional Data Collection

As required by applicable regulations, laws, and/or statutes, Putnam County shall, in regard to each assisted program, project or service, provide for the collection of relevant and current data and information from relevant departments to permit effective enforcement of Title VI requirements.

Examples of data and information which, to the extent necessary and appropriate for determining compliance with Title VI, shall be required as follows:

1. The method services are provided by the program in question and related data necessary for determining whether any persons are or will be denied such services on the basis of prohibited discrimination.
2. The population eligible to be served by race, color, and national origin.
3. Data regarding covered employment, including use or planned use of bilingual public-contact employees serving beneficiaries of the program or service where necessary to permit effective participation by beneficiaries unable to speak or understand English.
4. The location of existing or proposed facilities connected with the program or service and related information adequate for determining whether the location has or will have the effect of unnecessarily denying access to any person on the basis of prohibited discrimination.
5. The present or proposed membership, by race, color and national origin, in any planning or advisory body which is an integral part of the program.
6. Where changes to programs or services are proposed, the requirements and steps used or proposed to guard against unnecessary adverse impact on persons on the basis of race, color or national origin.
7. Prompt notification of any lawsuit filed against the contractor or subcontractor alleging discrimination on the basis of race, color or national origin, and the name/contact information of each contractor or subcontractor against whom such discrimination is alleged.
8. A statement from the sub-recipient or contractor describing any civil rights compliance reviews and information concerning the department of organization performing the review, and periodic statements by any recipient regarding such reviews.
9. A written assurance by the sub-recipient or contractor that it will comply with and maintain records required, pursuant to preceding paragraphs, by the County's directives and guidelines.

Where a federal agency determines that any of the requirements of this section are inapplicable or inappropriate regarding any program, the basis for this conclusion shall be set forth in writing and made available to the public upon request.

F. Demographic Analysis

See, Appendix Tables for 2020 Census and 2017-2021 American Community Survey (ACS) data that provides demographic details for Putnam County's population. Census 2020 placed the County's population at 97,668. This is a 2,042 decrease over the Census 2010 population of 99,710.

The race breakdown for Putnam County as a whole in 2020 indicated that 89.6% of the population was white alone. The white alone not Hispanic or Latino percent is 73.5%. In all Census Tracts, there is no evidence of any dense concentration of minorities based on the minority concentration actual number count breakdown for 2020. In sum, the overall white population percentage has increased since 2010 but the Hispanic or Latino percent has increased to 19.1%. The Hispanic tract average percentage has continued to increase since 2010.

An important element of the race data is the Hispanic or Latino population. The 2020 Census data reveals that the Hispanic or Latino population is higher than the average of all tracts in Tracts 101, which contains the Putnam Lake area; Tract 102, which contains the Patterson Hamlet area; Tracts 103 and 104, which contains the Lake Carmel area; and Tract 118, which contains the Village of Brewster (*See Table 2*). Although the percentage of the Hispanic or Latino population is higher than the average of all the tracts, the actual numbers of people in each tract noted above are small compared to the total population of each tract. The highest Hispanic or Latino percentage was Tract 118 which grew from 26.1% (2010) to 35.4% (2020), due to the population changes within the Village of Brewster.

From the above referenced data, it is concluded that there are small concentrations of minorities, particularly Hispanic or Latino populations in the County. It is important to recognize the Hispanic and Latino population locations as a potential factor in service delivery and information dissemination. In terms of service delivery, the Putnam County bus routes service all of the tracts noted above where the Hispanic or Latino population is higher than the average of all Census tracts in the County. This is also the case for the minority populations although there is not individually significant or specific minority population concentrations.

In addition to a minority concentration analysis, household income and poverty status are important data to identify low-income populations. According to the American Community Survey for 2022, the one-year estimate of income shows a median household income of \$111,102 in Putnam County (*See Table 4*). A \$31,545 increase than the \$79,557 median household income in New York State. According to the 2020 Census, 6.6% of individuals residing within the County are at or below the poverty level. All of these numbers are consistent with the County's past trends, and it is, therefore, concluded that the highest numbers of persons below the poverty level will continue to be located in Census Tracts 102, 110, and 118.01 and the bus system services all of these areas.

Putnam County's bus routes service all of the areas noted, except certain geographically rural areas in the western part of the County. Notably, in years past, the PART 4 bus route serviced the western part of the County (Putnam Valley) but little to no ridership resulted in discontinuing such PART 4 bus route in 2007. A pilot program commenced in April 2018 to attempt to serve this area called the Putnam Valley Commuter Shuttle. However, the service was discontinued in January 2019 for lack of ridership. *See Attachment I* for the latest versions of the County's bus schedules and maps marking the bus routes.

VIII. Putnam County Limited English Proficiency Plan (See Attachment J)

The Limited English Proficiency (LEP) Plan was updated in November 2023 to address Putnam County's responsibilities as a direct recipient of federal financial assistance as pertains to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, Federal Transit Administration Circular 4702.1B dated October 1, 2012, which states, in relevant part, that no person shall be subjected to discrimination on the basis of race, color or national origin.

Executive Order 13166, titled Improving Access to Services for Persons with Limited English Proficiency, indicates that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. It directs each federal agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds.

Putnam County Transit System is owned by Putnam County and currently operated by MV Contract Transportation, Inc. Putnam County has developed this LEP Plan to help identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access services provided by Putnam County. As defined in Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write, or understand English.

This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available.

In order to prepare this Plan, Putnam County undertook the U.S. Department of Transportation (U.S. DOT) four-factor LEP analysis which considers the following factors:

1. The number or proportion of LEP persons in the service area who may be served or are likely to encounter a Putnam County program, activity or service.
2. The frequency with which LEP persons come in contact with Putnam County programs, activities, or services.
3. The nature and importance of programs, activities or services provided by Putnam County to the LEP population.
4. The resources available to Putnam County and the overall costs to provide LEP assistance.

A. Four-Factor Analysis

1. The number or proportion of LEP persons in the service area who may be served or are likely to encounter a Putnam County Transit program, activity, or service.

Putnam County staff reviewed the 2017-2021 American Community Survey report from the U.S. Census and determined that in Putnam County, 20.2% (18,909) of the total population (age 5 and over) speak a language other than English in addition to English (*See Table 7*). However, of that total of Spanish and English-speaking persons, 26.3% speak English “*less than very well.*” In addition, 16.3% of the 34,651 households within Putnam County speak a language other than English. Primarily these individuals and households are Spanish speaking. There are small numbers of other individuals who speak English “*not well*” or “*not at all*” that speak Indo-European languages, Asian and Pacific languages, or other languages; however, they do not meet the 1,000 or more-threshold required for an LEP Plan.

2. The frequency with which LEP persons come in contact with Putnam County programs, activities, or services.

Putnam County assessed the frequency with which staff and drivers have, or could have, contact with LEP persons. This includes documenting phone inquiries and surveying vehicle operators for requests for interpreters and translated documents. To date, the most frequent contact between LEP persons is with bus drivers. Translated written documents in Spanish are posted on the buses relating to fares and transit rules.

3. The nature and importance of programs, activities or services provided by Putnam County to the LEP population.

The largest geographic concentration of LEP individuals in the Putnam County transit service area is Spanish. According to Census 2020 data, concentrated areas have been identified. 26.0% of the population in Census Tract 103 and 25% of Census Tract 104 (Lake Carmel in the Town of Kent) is Hispanic or Latino. In Census Tract 118.01 (the Village of Brewster), 51% of the population is Hispanic or Latino. Additionally, Census Tract 101 (Putnam Lake) is 24% Hispanic or Latino, and Census Tract 102.2 (Town of Patterson) is 27% Hispanic or Latino. Services provided by Putnam County transit service that are most likely to encounter LEP individuals are the fixed route system which serves the general public and the Para-Transit system which serves primarily senior citizens and disabled persons.

It is also likely that Putnam County transit will encounter LEP individuals at the Putnam County Transit facility where bus tickets are sold.

4. The resources available to Putnam County and overall costs to provide LEP assistance.

Putnam County assessed its available resources that could be used for providing LEP assistance, including determining how much a professional interpreter and translation service would cost on an as needed basis, which of its documents would be the most valuable to be translated if the need should arise, and taking an inventory of available organizations that Putnam County could partner with for outreach and translation efforts. The number of staff and vehicle operating training that might be needed was also considered. Based on the four-factor analysis, Putnam County developed its LEP Plan as outlined in the following section.

B. Language Assistance Measures

Proposed manner in which Putnam County and staff may identify LEP person(s) in need of language assistance:

1. Examine records to see if requests for language assistance have been received in the past, either at meetings or over the phone, to determine whether language assistance might be needed at future events or meetings.
2. Have staff available at Putnam County sponsored events to engage attendees in conversation, if possible, and assess attendees' ability to speak and understand English.
3. Survey vehicle operators and other front-line staff, like dispatchers, Paratransit schedulers, and service development planners on their experiences concerning any contacts with LEP persons during the previous year.

There are numerous language assistance measures available to LEP persons, including both oral and written language services. There are also various ways in which Putnam County staff responds to LEP persons, whether in person, by telephone or in writing:

1. Putnam County Hispanic Education and Outreach Programs will continue to provide vital information to LEP groups on Putnam County programs and services.
2. Network with local human service organizations that provide services to LEP individuals and seek opportunities to provide information on Putnam County programs and services.
3. Provide, when possible and practicable, bilingual personnel at community events, public hearings, and Transportation Task Force meetings.
4. Conduct annual surveys of bus drivers and other front-line staff, e.g., dispatchers, Para-Transit schedulers, and service development planners, on their experience concerning any contacts with LEP persons during the previous year.
5. Post the Putnam County Title VI Policy with LEP Plan on the agency website, www.putnamcountyny.com.
6. Provide group travel training for LEP persons with the assistance of bilingual staff.
7. Include language "Spanish speaking preferred" on bus driver recruitment flyers and onboard recruitment posters.

C. Translation Services

Any individual who wishes to request oral or written translation services can do so by contacting the dispatchers at 845-878-7433 who will immediately connect to Language Link translation services or by contacting the Civil Rights Officer at 845-878-3480 or planning@putnamcountyny.gov.

D. Staff Training

The following training will be provided to Putnam County and MV Operations staff:

1. Information on the Putnam County Title VI Procedures and LEP responsibilities
2. Description of language assistance services offered to the public
3. Documentation of language assistance requests
4. How to handle a Title VI/LEP complaint

E. Outreach Techniques

When staff prepares a document or schedules a meeting for which the target audience is expected to include LEP individuals, then documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LEP population.

F. Monitoring and Updating the LEP Plan

Putnam County will update the LEP as required by U.S. DOT. At a minimum, the Plan will be reviewed periodically and updated when it is clear that higher concentrations of LEP individuals are present in the Putnam County transit service area. Updates will include the following:

- The number of documented LEP person contacts encountered annually.
- How the needs of LEP persons have been addressed.
- Determination of the current LEP population in the service area.
- Determination as to whether the need for translation services has changed.
- Determine whether local language assistance programs have been effective and sufficient to meet area needs.
- Determine whether Putnam County's financial resources are sufficient to fund language assistance resources as needed.
- Determine whether Putnam County has fully complied with the goals of its LEP Plan.
- Determine whether complaints have been received concerning Putnam County's failure to meet the needs of LEP individuals.

G. Dissemination of the LEP Plan

Once this Title VI Plan is approved by the County Legislature, a link to the Putnam County Title VI and LEP Plan will be uploaded to the Putnam County website at [Civil Rights - Putnam County, New York \(putnamcountyny.com\)](http://www.putnamcountyny.com/CivilRights-PutnamCounty).

Any person or agency with internet access will be able to access and download the Plan from the Putnam County website. Alternatively, any person or agency may request a copy of the Plan via telephone, fax, mail, or in-person and shall be provided a copy of the Plan at no cost to the requestor. LEP individuals may request a copy of the Plan, translated, which Putnam County will provide, where possible and practicable.

Questions or comments **regarding the LEP Plan** may be submitted to the Putnam County Department of Planning, Development and Public Transportation:

Title VI Coordinator:

Barbara Barosa, Commissioner, Putnam County Department of Planning,
Development & Public Transportation

841 Fair Street
Carmel, NY 10512
Fax: 845-808-1948
Phone: 845-878-3480
Email: planning@putnamcountyny.gov

IX. Environmental Justice Plan for Low-Income and Minority Populations

Environmental Justice Policy. It is the policy of Putnam County to ensure that all of its programs, policies, and services do not have disproportionate adverse effects on minority and low-income populations. Putnam County takes a proactive approach in engaging these communities to ensure their full and fair participation in processes involving federally funded projects.

Executive Order (EO) 12898. Putnam County promotes and protects the rights of community members to participate meaningfully in decisions that may affect them. The County follows the directives of EO 12898 which states: “Each federal agency must make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health, environmental, economic and social effects of its programs, policies and activities on minority and low-income populations, particularly when such analysis is required by NEPA. The EO emphasizes the importance of NEPA’s public participation process, directing that each Federal agency shall provide opportunities for community input in the NEPA process. Agencies are further directed to identify potential effects and mitigation measures in consultation with affected communities.”

EO 12898 requires agencies to work to ensure effective public participation and access to information. Each agency should translate crucial public documents, notices and hearings that relate to human health or environmental issues for limited English-speaking populations when it is practicable and appropriate.

X. Title VI Discrimination Complaint Procedures.

A. Complaint Procedures for Federally Assisted Programs and Services:

Putnam County has established procedures to file a complaint under Title VI of the Civil Rights Act of 1964 as amended, including its Disadvantaged Business Enterprise (DBE), Equal Employment Opportunity (EEO), Section 504 of the Rehabilitation Act of 1973, Civil Rights Restoration Act of 1987, the Americans with Disabilities Act of 1990 and the ADA Amendments Act of 2008, relating to any transportation or public work project, program or service administered by Putnam County as well as to sub-recipients, consultants and contractors.

These procedures apply to complaints filed against a program and/or activity funded by the Federal Highway Administration (FHWA) or the Federal Transit Administration (FTA).

The procedures outlined herein do not obstruct or deny the right of any complainant to file formal complaints with other state or federal agencies or to seek private counsel for complaints alleging discrimination. Every effort will be made to resolve complaints at the lowest possible level. The option of informal mediation between the affected parties and the investigator may be utilized to explore potential resolutions at any stage of the process. The investigator will make

every effort to pursue complaint resolution and will request information concerning the relief sought and settlement possibilities at the initial interview stage.

The procedures are provided in English and Spanish. Any person who believes that they have been discriminated against on the basis of race, color or national origin by Putnam County may file a complaint (*See Attachment K*) and/or may contact the Putnam County Civil Rights Officer, the Putnam County Director of Transportation, the NYSDOT Office of Civil Rights, the FHWA Office of Civil Rights, or the FTA Office of Civil Rights to discuss any concerns:

Putnam County Department of Planning, Development and Public Transportation
Barbara Barosa, Title VI Coordinator/ Civil Rights Officer
841 Fair Street, Carmel, NY 10512
Phone: 845-878-3480
Email: barbara.barosa@putnamcountyny.gov

Putnam County Department of Planning, Development and Public Transportation
Vincent Tamagna, Director of Transportation
841 Fair Street, Carmel, NY 10512
Phone: 845-878-3480
Email: vincent.tamagna@putnamcountyny.gov

New York State Department of Transportation
Office of Civil Rights
50 Wolf Road, 6th Floor
Albany, NY 12232
Phone: (518) 457-1129 Fax (518) 549-1273
Email: Civilrights@dot.ny.gov

Federal Highway Administration
U.S. Department of Transportation
Office of Civil Rights
1200 New Jersey Avenue, SE
8th Floor E81-105
Washington, DC 20590
Phone: (202) 366-0693
Email: FHWA.TitleVIcomplaints@dot.gov

Federal Transit Administration
Office of Civil Rights
Attention: Complaint Team
East Building, 5th Floor – TCR
1200 New Jersey Avenue, SE
Washington, DC 20590
Phone: (888) 446-4511
Email: FTACivilRightsCommittee@dot.gov

B. Eligibility

If any individual, group of individuals or entity believes that they or any other program beneficiaries have been subjected to discrimination prohibited by Title VI as a recipient of benefits and/or services, they may file a Complaint with Putnam County.

Title VI Complaints filed by an aggrieved party received by any employee or department should be directed to the Civil Rights Officer. Employees or departments who receive informal or formal complaints under Title VI must notify the Civil Rights Officer of the complaint as soon as possible.

C. Title VI Complaint Process

1. Upon receipt of a Complaint, the Civil Rights Officer will review the Complaint to determine whether it falls within the jurisdiction of the County under Title VI.

2. The Civil Rights Officer will investigate the Complaint and forward a copy of the Complaint to the County Executive, Personnel Director and County Attorney, and the NYSDOT Title VI Coordinator for a determination of acceptability.

3. In order to be accepted, a complaint must meet the following criteria:

- Must be filed within 180 days of the alleged occurrence or issue
- Must involve a covered basis such as race, color or national origin
- Must involve a program or activity that receives Federal financial assistance

4. The NYSDOT will be notified of sub-recipient complaints received and intent to investigate. IF the NYSDOT accepts the complaint, it will assume responsibility for the investigation.

5. If the complaint involves a matter in which Putnam County is not a sub-recipient of the NYSDOT, then Putnam County will conduct its own investigation and forward a Report of the Investigation to the County Executive, County Attorney, and Personnel Department.

6. In the event the Complainant is not satisfied with the results of the investigatory process, they shall be advised of their right to appeal Putnam County's decision. Appeals must be received by the County Executive within 60 days of the Report's regular mailing to the Complainant. The decision of the County Executive with regard to the Appeal will be final.

7. Putnam County will maintain a log of all complaints received. The log will include the name of the complainant and respondent, the basis of the complaint, the date received, the date NYSDOT was notified, if applicable, the disposition of the complaint and an explanation of the actions taken or proposed to resolve issue(s) raised in the complaint.

D. List of Investigations, Lawsuits, & Complaints

	Date (Month, Day, Year)	Summary (Include basis of complaint: Race, Color or National Origin)	Status	Action(s) Taken
Investigations				
1.				
2.				
3.				
Lawsuits				
1.				
2.				
3.				
Complaints				
1.				
2.				
3.				

To date there have been no investigations, lawsuits or complaints alleged against Putnam County with regards to Title VI.

Appendix

Table 1:

Population Trends by Town and Village, Putnam County 1930-2020 Year and Percent Change by Decade

**POPULATION TRENDS BY TOWN AND VILLAGE
PUTNAM COUNTY 1930 - 2020 YEAR & PERCENT CHANGE**

GEOGRAPHIC AREA	1930	1940	% Chg. 30/40	1950	% Chg. 40/50	1960	% Chg. 50/60	1970	% Chg. 60/70	1980	% Chg. 70/80	1990	% Chg. 80/90	2000	% Chg. 90/2000	2010	% Chg. 2000/10	2020	% Chg. 2010/20
*TOWNS:																			
Carmel	3,434	4,195	22.2%	5,458	30.1%	9,113	67.0%	21,639	137.5%	27,948	29.2%	28,816	3.1%	33,006	14.5%	34,305	3.9%	33,576	-2.1%
Kent	770	1,546	100.8%	2,146	38.8%	3,924	82.9%	8,106	106.6%	12,433	53.4%	13,183	6.0%	14,009	6.3%	13,507	-3.6%	12,900	-4.5%
Patterson	1,196	1,328	11.0%	2,075	56.3%	2,853	37.5%	4,124	44.5%	7,247	75.7%	8,679	19.8%	11,306	30.3%	12,023	6.3%	11,541	-4.0%
Philipstown	3,982	4,246	6.6%	4,332	2.0%	5,918	36.6%	7,717	30.4%	9,155	18.6%	9,242	1.0%	9,422	1.9%	9,662	2.5%	9,831	1.7%
Putnam Valley	859	1,187	38.2%	1,908	60.7%	3,070	60.9%	5,209	69.7%	8,994	72.7%	9,094	1.1%	10,686	17.5%	11,809	10.5%	11,762	-0.4%
Southeast	3,503	4,053	15.7%	4,388	8.3%	6,844	56.0%	9,901	44.7%	11,416	15.3%	14,927	30.8%	17,316	16.0%	18,404	6.3%	18,058	-1.9%
*VILLAGES:																			
Brewster	1,664	1,863	12.0%	1,810	-2.8%	1,714	-5.3%	1,638	-4.4%	1,650	0.7%	1,566	-5.1%	2,162	38.1%	2,390	10.5%	2,506	4.9%
Cold Spring	1,784	1,897	6.3%	1,788	-5.7%	2,083	16.5%	2,083	0.0%	2,161	3.7%	1,998	-7.5%	1,983	-0.8%	2,013	1.5%	1,987	-1.3%
Nelsonville	470	457	-2.8%	522	14.2%	555	6.3%	583	5.0%	567	-2.7%	585	3.2%	565	-3.4%	628	11.2%	624	-0.6%
Putnam County	13,744	16,555	20.5%	20,307	22.7%	31,722	56.2%	56,696	78.7%	77,193	36.2%	83,941	8.7%	95,745	14.1%	99,710	4.1%	97,668	-2.0%

* Included in town counts.

SOURCE: U.S. Bureau of the Census
PREPARED BY: Putnam County Department of Planning, Development, and Public Transportation 8/23

Table 2:

Race and Hispanic or Latino Population, Putnam County by Census Tract 2020
2020 Census Tract Map

Label	Putnam County, New York	Census Tract 101	Census Tract 102.01	Census Tract 102.02	Census Tract 103	Census Tract 104	Census Tract 105	Census Tract 106	Census Tract 107	Census Tract 108	Census Tract 109.01	Census Tract 109.02	Census Tract 110	Census Tract 111	Census Tract 112.01	Census Tract 112.02	Census Tract 113	Census Tract 114	Census Tract 115.01	Census Tract 115.02	Census Tract 116	Census Tract 117	Census Tract 118.01	Census Tract 118.02	Census Tract 119
Total:	97,668	3,602	4,312	3,627	4,716	3,277	4,907	3,738	2,610	3,483	3,591	4,175	3,996	5,113	2,549	4,056	4,121	5,157	3,978	2,960	5,642	4,834	3,742	4,259	5,273
Hispanic or Latino	27,780	886	700	971	1,428	815	775	287	391	438	756	632	464	825	340	755	631	751	775	492	732	665	1,923	909	819
Not Hispanic or Latino:	79,908	2,716	3,612	2,656	3,288	2,462	4,132	3,451	2,219	3,045	2,835	3,543	3,532	4,288	2,209	3,301	3,490	4,406	3,203	2,468	4,910	4,169	1,819	3,350	4,404
Population of one race:	77,166	2,580	3,487	2,578	3,359	2,359	3,974	3,295	2,311	2,889	2,708	3,375	3,405	4,143	2,132	3,242	3,386	4,304	3,117	2,362	4,794	4,072	1,736	3,162	4,286
White alone	71,942	2,249	3,237	2,486	3,095	2,174	3,694	3,168	2,223	2,696	2,467	3,180	3,122	3,633	2,023	3,077	3,193	4,097	2,815	2,197	4,576	3,852	1,488	3,075	3,915
Black or African American alone	2,425	128	141	178	156	88	115	46	9	95	118	101	73	169	38	48	99	65	163	65	85	91	101	86	147
American Indian and Alaska Native alone	80	7	6	0	8	2	8	0	5	2	8	2	0	1	1	3	1	2	9	1	2	2	5	5	0
Asian alone	2,146	76	80	97	78	76	116	64	66	78	75	77	99	104	41	81	70	117	100	93	92	102	114	80	270
Native Hawaiian and Other Pacific Islander alone	12	1	1	0	0	0	0	0	0	1	0	0	5	0	0	0	0	0	0	0	0	3	0	0	1
Some Other Race alone	561	19	72	17	72	19	41	17	8	27	40	15	16	16	9	33	23	23	30	6	39	22	28	16	53
Population of two or more races:	2,742	136	125	78	129	103	158	108	108	146	127	168	127	145	77	59	104	102	86	106	116	97	83	88	118
Population of two races:	2,585	131	118	72	117	93	152	149	104	140	122	166	115	130	75	55	98	100	78	102	113	81	76	85	113

Table 3:Hispanic or Latino Origin by Race, Putnam County 2022 ACS 1-year Estimate

Hispanic or Latino Origin by Race



Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

Putnam County, New York			
Label	Estimate	Margin of Error	
▼ Total:	98,045	*****	
▼ Not Hispanic or Latino:	79,332	*****	
White alone	70,372	±935	
Black or African American alone	2,851	±549	
American Indian and Alaska Native alone	0	±217	
Asian alone	2,473	±320	
Native Hawaiian and Other Pacific Islander alone	39	±62	
Some other race alone	987	±825	
▼ Two or more races:	2,610	±796	
Two races including Some other race	692	±528	
Two races excluding Some other race, and three or more races	1,918	±629	
▼ Hispanic or Latino:	18,713	*****	
White alone	2,791	±1,275	
Black or African American alone	74	±125	
American Indian and Alaska Native alone	121	±212	
Asian alone	151	±255	
Native Hawaiian and Other Pacific Islander alone	0	±217	
Some other race alone	8,300	±2,021	
▼ Two or more races:	7,276	±1,745	
Two races including Some other race	7,147	±1,726	
Two races excluding Some other race, and three or more races	129	±170	

Income in the Past 12 Months (in 2022 Inflation-Adjusted Dollars)

Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

Putnam County, New York						
Label	Households		Families		Nonfamily households	
	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
▼ Total	36,104	25,158	N	N	10,946	
Less than \$10,000	3.4%	2.6%	N	N	5.2%	
\$10,000 to \$14,999	2.3%	0.6%	N	N	6.0%	
\$15,000 to \$24,999	3.5%	1.3%	N	N	8.8%	
\$25,000 to \$34,999	4.0%	2.1%	N	N	8.4%	
\$35,000 to \$49,999	9.5%	6.3%	N	N	16.9%	
\$50,000 to \$74,999	9.1%	9.6%	N	N	12.6%	
\$75,000 to \$99,999	11.4%	11.5%	N	N	11.3%	
\$100,000 to \$149,999	20.7%	19.8%	N	N	22.3%	
\$150,000 to \$199,999	14.2%	17.0%	N	N	5.1%	
\$200,000 or more	22.0%	29.2%	N	N	3.4%	
Median income (dollars)	111,102	136,029	154,206	58,477		
Mean income (dollars)	143,926	168,838	N	78,909		
▼ PERCENT ALLOCATED						
Household income in the past 12 months	43.8%	(X)	(X)	(X)		
Family income in the past 12 months	(X)	43.4%	(X)	(X)		
Nonfamily income in the past 12 months	(X)	(X)	(X)	(X)		43.7%

Table 5:
Putnam County, NY Quick Facts

All Topics ▼	Putnam County, New York
Population, Census, April 1, 2020	97,668
PEOPLE	
Population	
Population Estimates, July 1, 2022, (V2022)	98,045
Population estimates base, April 1, 2020, (V2022)	97,682
Population, percent change - April 1, 2020 (estimates base) to July 1, 2022, (V2022)	0.4%
Population, Census, April 1, 2020	97,668
Population, Census, April 1, 2010	99,710
Age and Sex	
Persons under 5 years, percent	4.6%
Persons under 18 years, percent	19.0%
Persons 65 years and over, percent	19.3%
Female persons, percent	49.7%
Race and Hispanic Origin	
White alone, percent	89.6%
Black or African American alone, percent (a)	4.9%
American Indian and Alaska Native alone, percent (a)	0.6%
Asian alone, percent (a)	2.5%
Native Hawaiian and Other Pacific Islander alone, percent (a)	0.1%
Two or More Races, percent	2.4%
Hispanic or Latino, percent (b)	19.1%
White alone, not Hispanic or Latino, percent	73.5%
Population Characteristics	
Veterans, 2017-2021	3,418
Foreign born persons, percent, 2017-2021	13.9%
Housing	
Housing units, July 1, 2022, (V2022)	38,409
Owner-occupied housing unit rate, 2017-2021	83.3%
Median value of owner-occupied housing units, 2017-2021	\$377,800
Median selected monthly owner costs -with a mortgage, 2017-2021	\$2,800
Median selected monthly owner costs -without a mortgage, 2017-2021	\$1,151
Median gross rent, 2017-2021	\$1,544
Building permits, 2022	176
Families & Living Arrangements	
Households, 2017-2021	34,651
Persons per household, 2017-2021	2.76
Living in same house 1 year ago, percent of persons age 1 year+, 2017-2021	92.4%
Language other than English spoken at home, percent of persons age 5 years+, 2017-2021	20.2%
Computer and Internet Use	
Households with a computer, percent, 2017-2021	95.5%
Households with a broadband Internet subscription, percent, 2017-2021	93.1%
Education	
High school graduate or higher, percent of persons age 25 years+, 2017-2021	93.3%
Bachelor's degree or higher, percent of persons age 25 years+, 2017-2021	41.5%
Health	
With a disability, under age 65 years, percent, 2017-2021	6.2%
Persons without health insurance, under age 65 years, percent	4.7%

Economy	
In civilian labor force, total, percent of population age 16 years+, 2017-2021	65.2%
In civilian labor force, female, percent of population age 16 years+, 2017-2021	60.3%
Total accommodation and food services sales, 2017 (\$1,000) (c)	146,303
Total health care and social assistance receipts/revenue, 2017 (\$1,000) (c)	609,918
Total transportation and warehousing receipts/revenue, 2017 (\$1,000) (c)	77,809
Total retail sales, 2017 (\$1,000) (c)	909,879
Total retail sales per capita, 2017 (c)	\$9,200
Transportation	
Mean travel time to work (minutes), workers age 16 years+, 2017-2021	39.2
Income & Poverty	
Median household income (in 2021 dollars), 2017-2021	\$111,617
Per capita income in past 12 months (in 2021 dollars), 2017-2021	\$49,808
Persons in poverty, percent	6.6%
BUSINESSES	
Businesses	
Total employer establishments, 2021	2,897
Total employment, 2021	21,254
Total annual payroll, 2021 (\$1,000)	1,141,107
Total employment, percent change, 2020-2021	-3.4%
Total nonemployer establishments, 2019	9,818
All employer firms, Reference year 2017	2,553
Men-owned employer firms, Reference year 2017	1,744
Women-owned employer firms, Reference year 2017	S
Minority-owned employer firms, Reference year 2017	257
Nonminority-owned employer firms, Reference year 2017	2,101
Veteran-owned employer firms, Reference year 2017	69
Nonveteran-owned employer firms, Reference year 2017	2,250
GEOGRAPHY	
Geography	
Population per square mile, 2020	424.3
Population per square mile, 2010	432.9
Land area in square miles, 2020	230.20
Land area in square miles, 2010	230.31
FIPS Code	36079

Table 6:

Putnam County Selected Economic Characteristics, 2017-2021 ACS 5-year Estimates

DP03 | SELECTED ECONOMIC CHARACTERISTICS

American Community Survey | 2021 ACS 5-Year Estimates Data Profiles

Notes | Geos | Topics | Codes | Dataset | Year | Hide | Transpose | Margin of Error | Restore | Excel | CSV | ZIP | Cite

Putnam County, New York				
Label	Estimate	Margin of Error	Percent	Percent Margin of Error
▼ EMPLOYMENT STATUS				
▼ Population 16 years and over	81,276	±297	81,276	(X)
▼ In labor force	53,009	±1,010	65.2%	±1.2
▼ Civilian labor force	53,009	±1,010	65.2%	±1.2
Employed	50,491	±1,031	62.1%	±1.3
Unemployed	2,518	±426	3.1%	±0.5
Armed Forces	0	±30	0.0%	±0.1
Not in labor force	28,267	±1,007	34.8%	±1.2
▼ Civilian labor force	53,009	±1,010	53,009	(X)
Unemployment Rate	(X)	(X)	4.8%	±0.8
▼ Females 16 years and over	40,622	±197	40,622	(X)
▼ In labor force	24,491	±625	60.3%	±1.6
▼ Civilian labor force	24,491	±625	60.3%	±1.6
Employed	23,411	±667	57.6%	±1.7
▼ Own children of the householder under 6 years	5,083	±201	5,083	(X)
All parents in family in labor force	4,006	±245	78.8%	±4.5
▼ Own children of the householder 6 to 17 years	13,687	±327	13,687	(X)
All parents in family in labor force	10,296	±645	75.2%	±4.2
▼ COMMUTING TO WORK				
▼ Workers 16 years and over	49,265	±994	49,265	(X)
Car, truck, or van -- drove alone	36,263	±1,144	73.6%	±1.7
Car, truck, or van -- carpooled	3,793	±500	7.7%	±1.0
Public transportation (excluding taxicab)	3,453	±432	7.0%	±0.9
Walked	722	±217	1.5%	±0.4
Other means	418	±122	0.8%	±0.2
Worked from home	4,616	±672	9.4%	±1.4

Mean travel time to work (minutes)	39.2	±1.1	(x)	(x)
▼ OCCUPATION				
▼ Civilian employed population 16 years and over	50,491	±1,031	50,491	(x)
Management, business, science, and arts occupations	22,846	±935	45.2%	±1.8
Service occupations	8,775	±582	17.4%	±1.1
Sales and office occupations	10,382	±618	20.6%	±1.1
Natural resources, construction, and maintenance occupations	4,637	±461	9.2%	±0.9
Production, transportation, and material moving occupations	3,851	±476	7.6%	±0.9
▼ INDUSTRY				
▼ Civilian employed population 16 years and over	50,491	±1,031	50,491	(x)
Agriculture, forestry, fishing and hunting, and mining	194	±120	0.4%	±0.2
Construction	4,298	±471	8.5%	±0.9
Manufacturing	2,311	±306	4.6%	±0.6
Wholesale trade	1,057	±220	2.1%	±0.4
Retail trade	4,951	±536	9.8%	±1.0
Transportation and warehousing, and utilities	2,530	±429	5.0%	±0.9
Information	1,465	±321	2.9%	±0.6
Finance and insurance, and real estate and rental and leasing	3,693	±480	7.3%	±0.9
Professional, scientific, and management, and administrative an...	6,212	±563	12.3%	±1.1
Educational services, and health care and social assistance	15,035	±858	29.8%	±1.6
Arts, entertainment, and recreation, and accommodation and foo...	3,504	±441	6.9%	±0.9
Other services, except public administration	2,500	±324	5.0%	±0.6
Public administration	2,741	±452	5.4%	±0.9
▼ CLASS OF WORKER				
▼ Civilian employed population 16 years and over	50,491	±1,031	50,491	(x)
Private wage and salary workers	38,060	±1,088	75.4%	±1.5
Government workers	9,154	±805	18.1%	±1.6
Self-employed in own not incorporated business workers	3,193	±422	6.3%	±0.8
Unpaid family workers	84	±82	0.2%	±0.2
▼ INCOME AND BENEFITS (IN 2021 INFLATION-ADJUSTED DOLLARS)				
▼ Total households	34,651	±501	34,651	(x)
Less than \$10,000	770	±190	2.2%	±0.5
\$10,000 to \$14,999	725	±245	2.1%	±0.7
\$15,000 to \$24,999	1,525	±312	4.4%	±0.9
\$25,000 to \$34,999	1,642	±273	4.7%	±0.8
\$35,000 to \$49,999	2,431	±376	7.0%	±1.1
\$50,000 to \$74,999	4,281	±444	12.4%	±1.3
\$75,000 to \$99,999	4,381	±419	12.6%	±1.2
\$100,000 to \$149,999	7,443	±612	21.5%	±1.7
\$150,000 to \$199,999	4,749	±517	13.7%	±1.5
\$200,000 or more	6,704	±587	19.3%	±1.7
Median household income (dollars)	111,617	±4,424	(x)	(x)
Mean household income (dollars)	136,752	±4,772	(x)	(x)
▼ With earnings	28,171	±552	81.3%	±1.2
Mean earnings (dollars)	132,010	±5,036	(x)	(x)
▼ With Social Security	12,899	±487	37.2%	±1.4
Mean Social Security income (dollars)	24,266	±738	(x)	(x)

▼ With retirement income	9,927	±551	28.6%	±1.6
Mean retirement income (dollars)	39,236	±2,584	(X)	(X)
▼ With Supplemental Security Income	1,226	±235	3.5%	±0.7
Mean Supplemental Security Income (dollars)	12,740	±1,710	(X)	(X)
▼ With cash public assistance income	645	±178	1.9%	±0.5
Mean cash public assistance income (dollars)	7,063	±3,195	(X)	(X)
With Food Stamp/SNAP benefits in the past 12 months	1,077	±266	3.1%	±0.8
▼ Families	26,065	±627	26,065	(X)
Less than \$10,000	380	±152	1.5%	±0.6
\$10,000 to \$14,999	172	±90	0.7%	±0.3
\$15,000 to \$24,999	561	±214	2.2%	±0.8
\$25,000 to \$34,999	639	±138	2.5%	±0.5
\$35,000 to \$49,999	1,444	±271	5.5%	±1.0
\$50,000 to \$74,999	3,046	±395	11.7%	±1.5
\$75,000 to \$99,999	3,179	±365	12.2%	±1.4
\$100,000 to \$149,999	6,349	±578	24.4%	±2.1
\$150,000 to \$199,999	4,278	±523	16.4%	±2.0
\$200,000 or more	6,017	±536	23.1%	±2.0
Median family income (dollars)	127,838	±4,046	(X)	(X)
Mean family income (dollars)	154,674	±5,367	(X)	(X)
Per capita income (dollars)	49,808	±1,574	(X)	(X)
▼ Nonfamily households	8,586	±602	8,586	(X)
Median nonfamily income (dollars)	53,530	±5,004	(X)	(X)
Mean nonfamily income (dollars)	75,664	±6,841	(X)	(X)
Median earnings for workers (dollars)	48,215	±2,917	(X)	(X)
Median earnings for male full-time, year-round workers (dollars)	77,820	±5,453	(X)	(X)
Median earnings for female full-time, year-round workers (dollars)	62,597	±3,159	(X)	(X)

Table 7:

Language Spoken at Home, Putnam County 2017 – 2021 ACS 5-year Estimates

Putnam County, New York												
Label	Total		Percent		Percent of specified language speakers		Speak English only or speak Eng...		Speak English less than "very w...		Percent speak English less than ...	
	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Population 5 years and over	93,551	(X)	94.7%	86,569	94.7%	4,982	5.3%					
Speak only English	74,642	(X)	79.8%	(X)	(X)	(X)	(X)					(X)
Speak a language other than English	18,909		20.2%	13,927	73.7%	4,982	26.3%					
Speak A LANGUAGE OTHER THAN ENGLISH												
Spanish	10,080		10.8%	7,510	74.5%	2,570	25.5%					
5 to 17 years old	1,847		2.0%	1,653	89.5%	194	10.5%					
18 to 64 years old	7,412		7.9%	5,442	73.4%	1,970	26.6%					
65 years old and over	821		0.9%	415	50.5%	406	49.5%					
Other Indo-European languages	6,593		7.0%	5,023	76.2%	1,570	23.8%					
5 to 17 years old	1,080		1.2%	1,034	95.7%	46	4.3%					
18 to 64 years old	4,077		4.4%	3,210	78.7%	867	21.3%					
65 years old and over	1,436		1.5%	779	54.2%	657	45.8%					
Asian and Pacific Island languages	1,416		1.5%	792	55.9%	624	44.1%					
5 to 17 years old	96		0.1%	91	94.8%	5	5.2%					
18 to 64 years old	1,026		1.1%	536	52.2%	490	47.8%					
65 years old and over	294		0.3%	165	56.1%	129	43.9%					
Other languages	820		0.9%	602	73.4%	218	26.6%					
5 to 17 years old	17		0.0%	17	100.0%	0	0.0%					
18 to 64 years old	695		0.7%	486	69.9%	209	30.1%					
65 years old and over	108		0.1%	99	91.7%	9	8.3%					
CITIZENS 18 YEARS AND OVER												
All citizens 18 years old and over	73,822	(X)	96.2%	71,030	96.2%	2,792	3.8%					
Speak only English	61,802	(X)	83.7%	(X)	(X)	(X)	(X)					(X)
Speak a language other than English	12,020		16.3%	9,228	76.8%	2,792	23.2%					
Spanish	5,817		7.9%	4,691	80.6%	1,126	19.4%					
Other languages	6,203		8.4%	4,537	73.1%	1,666	26.9%					

Attachment A:

Resolution #113, Approving Putnam County's Title VI Program Plan 2021
&
Resolution #159, Approving the Amendment of County Civil Rights Officer,
August 2022

PUTNAM COUNTY LEGISLATURE

Resolution #113

Introduced by Legislator: Carl L. Albano on behalf of the Physical Services Committee at a Regular Meeting held on June 1, 2021.

page 1

APPROVAL/ PUTNAM COUNTY'S PROPOSED PROGRAM PLAN IN CONFORMANCE WITH AND AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION AND TITLE VI REGULATIONS

WHEREAS, the U.S. Department of Transportation, by and through the Federal Transit Administration ("FTA"), provides funding and/or financial assistance to transit providers to, among other things, develop new transportation systems and improve, maintain and operate existing systems; and

WHEREAS, the County of Putnam ("County") is a direct recipient of Federal funding and/or financial assistance, as defined in FTA C 4702.1B (the "Circular"), and, as such, must comply with the mandate of Title VI of the Civil Rights Act of 1964 ("Title VI"), which provides, in relevant part, that no person shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity by recipient(s) of Federal funding and/or financial assistance; and

WHEREAS, the County's prior submission to the FTA of the Putnam County Title VI Program Plan ("Program Plan) was approved by the Putnam County Legislature ("Legislature") by Resolution #102 of 2019; and

WHEREAS, the County, by and through the Department of Planning, Development and Public Transportation, in furtherance of the objectives of Title VI and as required by the FTA, has prepared, for submission to and approval by the FTA, an update to its Program Plan, supporting the integration into the County's services, programs and activities the considerations, goals and mandate of Title VI, et seq.; and

WHEREAS, the Program Plan's objectives include, without limitation, ensuring that the level and quality of public transportation services is provided in a non-discriminatory manner, promoting full and fair participation in public transportation decision-making without regard to race, color or national origin, and ensuring meaningful access to transit-related services, programs and activities by persons with limited English proficiency; now therefore be it

RESOLVED, that the County Executive, together with the Putnam County Legislature, support the County's continued participation in approved FTA services, programs and activities, as well as continue to be a recipient of FTA funding and/or financial assistance therefor; and be it further

RESOLVED, that the County Executive, together with the Putnam County Legislature, support, approve and authorize the Department of Planning, Development and Public Transportation to submit to the FTA for its review and approval the County's Title VI Program Plan, which conforms to the mandate set forth in the Circular FTA C 4702.1B as required by the FTA; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

State of New York

ss:

County of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on June 1, 2021.

Dated: June 3, 2021

Signed: *Diane Schonfeld*

Diane Schonfeld
Clerk of the Legislature of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #159

Introduced by Legislator: Carl L. Albano on behalf of the Physical Services Committee at a Regular Meeting held on August 2, 2022.

page 1

APPROVAL/ PUTNAM COUNTY'S PROPOSED PROGRAM PLAN AMENDMENT OF CIVIL RIGHTS OFFICER IN CONFORMANCE WITH AND AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION AND TITLE VI REGULATIONS

WHEREAS, the U.S. Department of Transportation, by and through the Federal Transit Administration ("FTA"), provides funding and/or financial assistance to transit providers to, among other things, develop new transportation systems and improve, maintain and operate existing systems; and

WHEREAS, the County of Putnam ("County") is a direct recipient of Federal funding and/or financial assistance, as defined in FTA C 4702.1B (the "Circular"), and, as such, must comply with the mandate of Title VI of the Civil Rights Act of 1964 ("Title VI"), which provides, in relevant part, that no person shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity by recipient(s) of Federal funding and/or financial assistance; and

WHEREAS, the County, by and through the Department of Planning, Development and Public Transportation, in furtherance of the objectives of Title VI and as required by the FTA, has prepared, for submission to and approval by the FTA, an update to its Program Plan, supporting the integration into the County's services, programs and activities the considerations, goals and mandate of Title VI; and

WHEREAS, the Program Plan's objectives include ensuring that the level and quality of public transportation services is provided in a non-discriminatory manner, promoting full and fair participation in public transportation decision-making without regard to race, color or national origin, and ensuring meaningful access to transit-related services, programs and activities by persons with limited English proficiency; now therefore be it

RESOLVED, that the County Executive, together with the Putnam County Legislature, support the County's continued participation in approved FTA services, programs and activities, as well as continue to be a recipient of FTA funding and/or financial assistance therefor; and be it further

RESOLVED, that the County Executive, together with the Putnam County Legislature, support, approve and authorize the Department of Planning, Development and Public Transportation to submit to the FTA for its review and approval the County's Title VI Program Plan, amending the Civil Rights Officer listed therein and which conforms to the mandate set forth in the Circular FTA C 4702.1B as required by the FTA; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

State of New York
ss:
County of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on August 2, 2022.

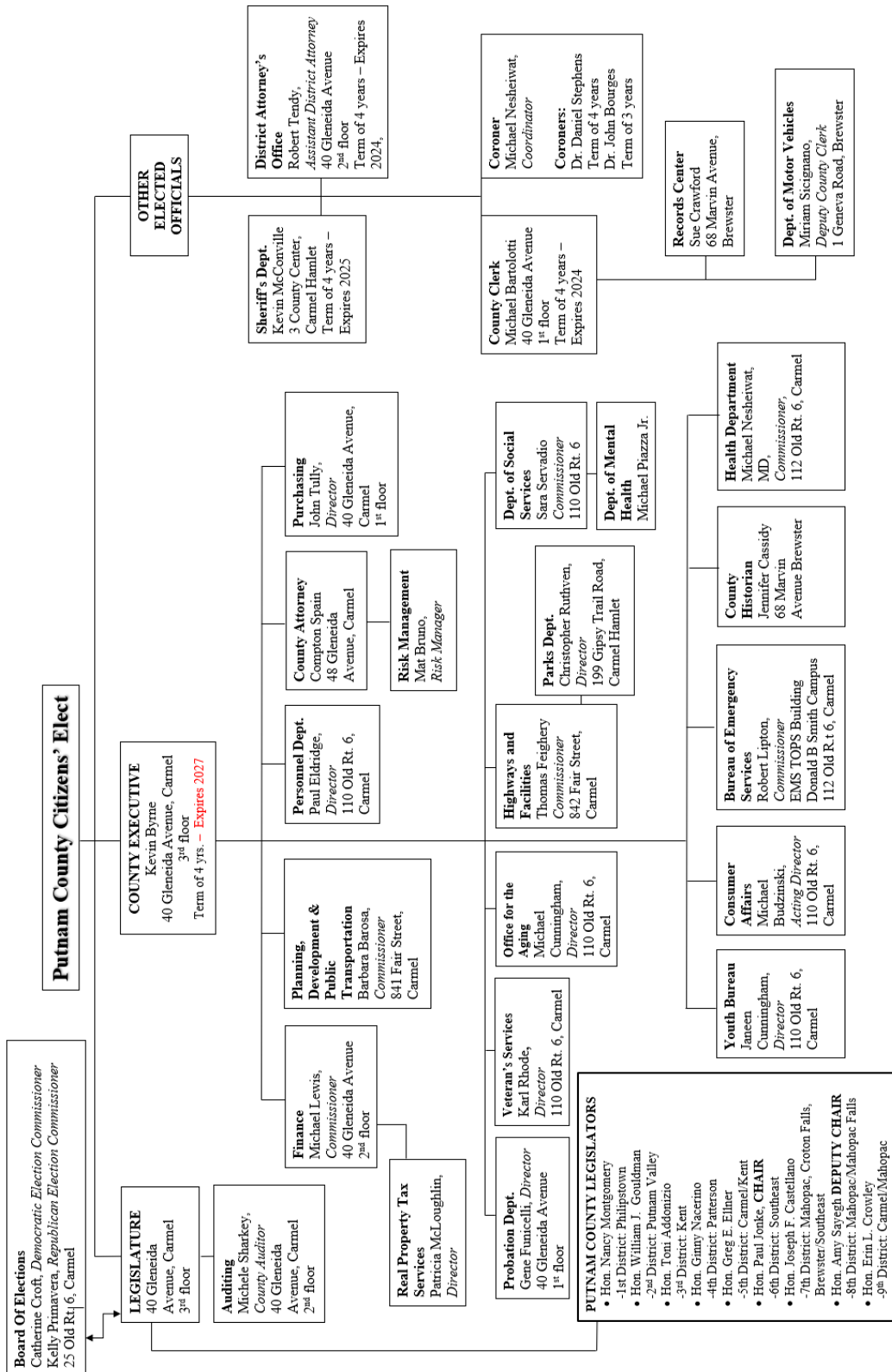
Dated: August 4, 2022

Signed: *Diane Schonfeld*

Diane Schonfeld
Clerk of the Legislature of Putnam County

Attachment B:

Putnam County Organizational Chart



Attachment C:



GM Monthly Facility Audit

LOCATION: PUTNAM 239	DATE:			
Area	Yes	No	N/A	Comments
Safety Management Practices				
Maintains MVT standardized Accident Log updated and current				
Performs New Hires 45/75 day assessments as required				
Division's instructors (class and BTW) are properly ICP certified				
Division utilizes the standard MVT training program (AVATAR)				
➤ Check 1 file from the last class that graduated for accuracy and completeness				
Division follows minimum training program requirements (hours, protocols, materials, etc.)				
Division manages DriveCam Program per DC Program Management Plan				
➤ # Vehicles Out Of Service				7
➤ # Vehicles Overdue for Download				
➤ # DC events overdue for coaching/retraining				
Division follows disciplinary requirements outlined in Handbook/CBA				
Location Safety Committee is active and meeting minutes kept and posted on bulletin board				
Safety Meetings attendance tracked and documented on Form SF-6 and filed				
Drivers retrained per Safety Retraining Policy (Policy #12)				
➤ Check most recent preventable accident retraining file for accuracy and completeness				
Safety vests are worn				
COVID-19 Safety				
Signage and flyers visible, up-to-date, and not worn out - at building entrance, throughout office and maintenance				
COVID-19 Communications Board is up-to-date				
Facial covering signage is posted throughout the location				
Physical distancing decals and signage visible and not worn out - at entrance, throughout office and maintenance				
Sanitary stations set up at all high-touch point areas				
PPE Inventory System up-to-date				
Sufficient supply of PPE - cleaning supplies, masks, gloves, sanitizer, wipes, face shields, etc.				
Daily cleaning log is being maintained and is up-to-date				
Screening / daily clearance protocol process is working as intended and using most recent forms				
Workspace seating adheres to 6-foot distance				
Furniture is removed in congregation-prone areas to encourage physical distancing				
Communal items are removed or temporarily closed down (i.e. drinking fountains, candy dishes)				
Any physical distancing bottlenecks and need to establish capacity limit or 1-in, 1-out				
Exterior				
Are exterior lights functioning properly?				
Landscaping well maintained				
Trash not overflowing from dumpster				
Parking lot free of debris				
Parking lot in good repair and free of trip hazards				
Building and fencing free of graffiti				
Does fuel island have spill kit (if applicable)				
Is fuel island free of leaks (if applicable)				
Fuel island has fire extinguisher available (if applicable)				
Fuel island has emergency cut-off switch and it is visible and properly identified (if applicable)				
Fuel hose hung properly (if applicable)				
Fuel nozzle trigger lock removed (if applicable)				

Area	Yes	No	N/A	Comments
Vehicles				
Exterior of vehicle clean (wheels, windows etc.)				
Interior free of trash, debris and graffiti				
DVIs properly filled out				
Current insurance and registration located in vehicle				
Accident kits are present with most up-to-date accident procedures				
Fire extinguisher is present and serviceable				
Maintenance Area				
Is Facility clean?				
Is the maintenance floor clear of free oil spills or slick spots?				
Are maintenance personnel wearing safety glasses?				
Is proper footwear being worn?				
Are all machinery fitted with proper guards?				
Electrical cords intact and free of cuts/repair?				
Electrical Panels / Breaker Boxes have unobstructed access				
Electrical Panels / Breaker Boxes have not been modified and have no uncovered openings.				
Inventory stored properly and organized				
Are hoses rolled up when not in use?				
Are Lockout/Tagout procedures in place?				
Is waste area clean and orderly?				
Are aerosol cans stored in fire proof cabinets?				
Are oily rags disposed of in their proper container (covered metal waste cans)?				
Are safety glasses for visitors provided in accessible an area?				
Are all facility/shop lights operational and functional?				
Are exits properly marked?				
Is first aid kit properly stocked?				
Plumbed eyewash station is inspected weekly				
Are eyewash stations within 15' of hazardous materials such as corrosive (batteries).				
Electrical panel area free of clutter (3x3)				
Are facility / shop areas free of "trip & falls" hazards?				
Are all storage drums covered and labeled?				
Are all air / water hoses clean, free of defects and properly stored?				
Are all drop lights clean, serviceable, and properly stored?				
Is signage permanently mounted?				
Are locker room floors free of debris and uniforms?				
Are there accurate "Days without an Injury" and "Days without Incident" signs posted?				
Is proper personal protective equipment (PPE) used by employees in the shop areas?				
Tools and Equipment				
Jack stands and lifts have weight capacity clearly marked on them				
Jack stand in good condition				
Jack stand being used when applicable				
Tires and wheels secure				
Batteries secured and stored with secondary containment				
Vehicle lifts in good condition				
Vehicle wash area clean and organized				
Water hoses rolled up when not in use (wash area)				
Pit area clean and organized (where applicable)				
Are fire extinguishers inspected monthly basis				
Appropriate signs posted for PPE, fire extinguisher, restricted area, etc.				

Area	Yes	No	N/A	Comments
Office Administrative Areas				
Are floor clean and free of clutter?				
Are exits properly marked?				
Electrical cords not daisy chained?				
Restrooms clean and sanitary?				
Are restrooms clean, orderly, and stocked?				
Plumbing fixtures functioning properly				
Tables and chairs serviceable, functional and free of hazards?				
Driver bulletin board current not cluttered				
Is all necessary signage required by customer, local, state, or federal regulations posted?				
Are evacuation maps posted in conspicuous area?				
Are employees aware of designated assembly?				
Are stairwells and stairways clear with serviceable handrails & treads				
OSHA 300 log up to date (includes light duty report).				
Site Specific Equipment/Areas				
Manager Review				
Safety Manager Name (Print): Meghan Maglio				
Safety Manager's Signature:				
General Manager Name (Print): Sherralee Malverty				
General Manager's Signature:				
Safety Inspection Comments / Remediation action(s) taken:				

Attachment D:

Policy & Procedures for Public Comment on Fare/Service Changes

ARTICLE XI

Procedure for Public Comment Process on Fare & Service Changes

- I. Fare Change(s): any increase or reduction in any fare in the PART system, including but not limited to; fixed route, paratransit, seasonal trolley, commuter shuttle.
 1. See Section IV of Article XI below.
- II. Major Service Change(s): any route change that would expand or reduce service that is over 10% of the weekly revenue mileage of all existing fixed routes excluding the trolley service. This will include a change in service areas, days of service and/or scheduled times.
 1. See Section IV of Article XI below.
- III. Minor Service Change(s): increasing or reducing less than 10% of the weekly revenue mileage of all existing fixed routes excluding the trolley service. This will include a change in service areas, days of service and/or scheduled times.
 1. Based on input from PART, the Commissioner/Deputy Commissioner or Transportation Manager approves or denies contemplated service changes.
 2. Upon arrival, the Commissioner/Deputy Commissioner or Transportation Manager notifies the County Executive of the change(s).
- IV. Procedures to Implement Fare/Major Service Changes

The following procedures will be used when Fare/Major Service changes are being planned:

1. Discuss the proposed changes internally. Internally means within the Planning Department and with the Transit Operator.
2. Analyze all fare and major service changes according to the procedures set forth in item V of Article XI below.
3. Discuss the proposed changes with the County Executive as part of, among other things, the County Executive's proposed budget.
4. Finalize changes with the County Executive as part of the proposed budget.
5. Once the County Executive's proposed budget is released to the County Legislature, cooperate with the news media and the Legislative Committees in reviewing the department proposals.
6. Public Hearings are held by the County Legislature to receive input from the public. Public is to be given a 30-day notice prior to a hearing.
7. Receive comments at hearing(s) or by mail; and, as appropriate, integrate comments into the proposed changes, if any. Operational and financial constraints will determine if/how comments are addressed. Comments at the hearing(s) will be recorded in the form of minutes.

8. County Legislature adopts final budget containing route/fare changes.
9. County Executive has opportunity for veto of Legislative changes.
10. County Legislature has opportunity to override any veto by County Executive.
11. Fare changes/route changes become final.

V. Procedures to Analyze all Fare and/or Major Service Changes

Although Putnam County is considered a non-large fixed route transit provider, for purposes of Title VI, Putnam County will analyze all fare changes and major service changes as defined in Section I and II of Article XI above. The following steps will be implemented in connection with the analysis:

- Communication of changes will be done through the public hearing process and notices will be placed in the buses to inform people of pending proposed changes, and advertised in the officially designated newspapers, and County website.
- Route changes will be analyzed by comparing where the proposed changes will take place with the Census Tract maps which show minority and low-income populations.

For span of service changes that would reduce or expand hours and days of service, input would be sought from the ridership through comments made to the drivers or received at the office regarding requests for such changes. An informal survey might also be conducted of the ridership. Additionally, input from the business community or some other entity requesting service might be used as well as petitions presented from various groups to help determine usage.

In regard to fare changes, the ridership and general public will be presented opportunities to comment at public hearings or in writing. There are various payment options and methods to pay and there are discount plans. Feedback will be focused on input regarding the amount of the fare increase and whether or not it is reasonable for minority and low-income populations. In this regard, the cost of alternate travel modes in the area will be evaluated.

The County will determine whether or not the proposed changes have any discriminatory impact by analyzing the characteristics of the people in the area that would be impacted by the changes. Changes should not be focused on only a minority and/or low-income area in a manner that creates a hardship for only that area.

If any adverse effects are evident from a fare change or major service change, the County will review the changes and determine if any actions can be implemented to minimize, mitigate or offset any adverse impacts. Possible strategies might include any or all of the following alternatives:

- Minimize fare increases through added discounts on existing payment options.
- Create new alternative payment options with discounts.
- Determine if alternative transportation service options in the area are feasible either from a cost stand-point and/or availability stand-point and be prepared to make recommendations regarding these services.

- Provide sufficient notice of proposed changes to allow adequate time for people to find an alternate means of travel.

Finally, if an analysis demonstrates a disparate impact on low-income and minority populations, the County will document that the proposal meets a substantial need that is in the public interest and that alternatives would have more severe adverse effects than the preferred alternative. It is likely that a cost-benefit analysis would be done to help define the final course of action. In the next several years, it is likely that budgetary constraints and funding sources will weigh heavily on the evaluation of alternatives. In short, service will be balanced against what the taxpayer can afford and in light of any newly imposed New York State property tax cap.

Attachment E:
Resolution R-165, Adopting Transportation Advisory Council (TAC)

PUTNAM COUNTY LEGISLATURE

Resolution #165

Introduced by Legislator: Ginny Nacerino on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on August 7, 2013.

page 1

APPROVAL/LOCAL LAW/AMEND CHAPTER 25/CODE OF PUTNAM COUNTY ENTITLED "COUNCILS AND COMMISSIONS"

A Local Law to Amend Chapter 25 of the Code of Putnam County entitled "Councils and Commissions"

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF PUTNAM, as follows:

Section 1.

A new Article VI entitled "Transportation Advisory Council" is hereby added to Chapter 25 of the Code of Putnam County to read as follows:

Section 25-39. Establishment.

There is hereby created and established in the County of Putnam, New York a Transportation Advisory Council to be known as the "Putnam County Transportation Advisory Council", and said Board shall be and exist for the benefit of the County of Putnam and the inhabitants thereof, and same is hereby established for the accomplishment of any and all purposes provided by law.

Section 25-40. Membership and term.

A) Membership in the Transportation Advisory Council shall consist of the following:

(1) There shall be seven (7) members appointed by the County Executive and confirmed by the Legislature, who reside in the County of Putnam. One member shall be a representative of the Putnam County Chambers of Commerce; one member shall be a real estate and/or commerce professional; one member shall be a representative for people with disabilities; one member shall be a representative of the taxi & limousine business; one member shall be a citizen-at-large; one member shall be a citizen with a mental impairment; and one member shall be a citizen with a physical disability.

Vote:

State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on August 7, 2013.

Dated: August 9, 2013

Signed: _____

Diane Schonfeld
Clerk Of The Legislature Of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #165

Introduced by Legislator: Ginny Nacerino on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on August 7, 2013.

page 2

(2) Ex-officio members shall be the Putnam County Transportation Manager or an appointee of the Commissioner of Planning, Development and Public Transportation, the Chairman of the Physical Services Committee, the Chair of the Economic Development & Energy Committee, the Commissioner of Planning, Development and Public Transportation, the Commissioner of Social Services, the Commissioner of Health, the Director of Tourism, the Director of Office for the Aging, the Director of Consumer Affairs, the Director of the Economic Development Corporation, the Director of the Office of Veterans Affairs.

B) All appointed members shall serve at the pleasure of the County Executive during their three (3) year term of appointment.

C) Appointed member vacancies on the Transportation Advisory Council shall be filled in the same manner as the original appointment, except that a vacancy occurring through circumstances other than by expiration of a term shall be filled only for the remainder of said term.

D) An appointed member of the Transportation Advisory Council shall serve until his or her successor has been appointed.

Section 25-41. Chairperson.

The Chairperson of the Transportation Advisory Council shall be the Putnam County Transportation Manager or the appointee of the Commissioner of Planning, Development and Public Transportation.

Section 25-42. Powers and duties.

The powers and duties of the Transportation Advisory Council shall be to:

A) Explore opportunities and make recommendations to the County Executive and Legislature exploring all facets of Public Transportation in order to improve efficiencies, better manage assets, leverage resources and create partnerships to save dollars and improve transportation services.

Vote:

State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on August 7, 2013.

Dated: August 9, 2013

Signed:

Diane Schonfeld
Clerk Of The Legislature Of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #165

Introduced by Legislator: Ginny Nacerino on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on August 7, 2013.

page 3

- B) Provide quarterly updates and make annual presentations to the Legislature.
- C) Make recommendations for a marketing plan, advertising opportunities and promotions to the County Executive and the Legislature, as needed.
- D) Conduct annual comprehensive assessments by reviewing and analyzing routes. The review should include the right sizing of vehicles for needed services and the coordination with all other modes of transportation for optimizing scheduling and connecting services.
- E) Study the Triennial Review conducted by the Federal Transit Authority and make appropriate improvements and recommendations.
- F) Make recommendations for infrastructure improvements and other transportation additions to be included in the capital plan to the Commissioner of Planning, Development, and Public Transportation. These improvements may include rolling inventory, bus shelters, and bus stops.
- G) Make recommendations regarding the creation and contents of a countywide Taxi & Limousine Law.
- H) Coordinate and provide a venue for transportation safety-net hearings related to Paratransit and Putnam Paratransit +, and act on a case-by-case basis to make recommendations for those who need transportation. The Transportation Advisory Council shall also give guidance with regard to guidelines, policies and procedures with regard to Paratransit, Putnam Paratransit + and other special needs transportation services.

Section 25-43. Meetings.

- A) The Transportation Advisory Council shall hold meetings at least monthly, and at such other times as its Chairperson deems necessary for the efficient discharge of

Vote:

State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on August 7, 2013.

Dated: August 9, 2013

Signed: _____

Diane Schonfeld
Clerk Of The Legislature Of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #165

Introduced by Legislator: Ginny Nacerino on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on August 7, 2013.

page 4

the business of the Transportation Advisory Council. Transportation Advisory Council meetings shall comply with the New York State Open Meetings Law.

B) The Transportation Advisory Council shall adopt rules and procedures for its meetings.

C) The Transportation Advisory Council shall maintain minutes of the proceedings of all meetings, memorializing votes taken, questions asked, and comments made with regard to the business before the Transportation Advisory Council.

D) Four (4) members of the Transportation Advisory Council shall constitute a quorum for the transaction of business.

Section 25-44. Compensation.

The members of the Transportation Advisory Council shall receive no compensation for their services.

Section 2.

This local law shall take effect immediately.

BY POLL VOTE: ALL AYES. LEGISLATOR DICARLO WAS ABSENT. MOTION CARRIES.



Vote:

State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on August 7, 2013.

Dated: August 9, 2013

Signed: Diane Schonfeld

Diane Schonfeld
Clerk Of The Legislature Of Putnam County

Attachment F:
Resolution R-215, Appointing Member of the TAC

PUTNAM COUNTY LEGISLATURE

Resolution #215

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on October 2, 2013.

page 1

APPROVAL/APPOINTMENT/MEMBERS OF TRANSPORTATION ADVISORY COUNCIL

WHEREAS, by Resolution #165 of 2013, the Putnam County Legislature amended Chapter 25 of the Code of Putnam County entitled "Councils and Commissions" by adding a new Article VI entitled "Transportation Advisory Council"; and

WHEREAS, pursuant to the Resolution, the membership of the Transportation Advisory Council shall consist of seven (7) members, who reside in Putnam County, appointed by the County Executive and confirmed by the Legislature; and

WHEREAS, the County Executive has appointed the following residents of the County of Putnam to the Putnam County Transportation Advisory Council:

- Bill Nulk, Member of the Putnam County Chambers of Commerce
- Jennifer Maher, Real Estate/Commerce Professional
- Tina Cornish-Lauria, Representative for People with Disabilities
- Ruth Awaia-Quesada, Representative of the Taxi & Limousine Business
- Eric Gross, Citizen-at-Large
- Marvin Novinsky, Citizen – Mental Disability
- Kathleen Macken, Citizen – Physical Disability

Now Therefore Be It

RESOLVED, that the Putnam County Legislature hereby confirms the appointment of the above named residents to the Putnam County Transportation Advisory Council.

BY ROLL CALL VOTE: EIGHT AYES. ONE ABSTENTION – LEGISLATOR LOBUE. MOTION CARRIES.

Vote:
State Of New York
ss:

County of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on October 2, 2013.

Dated: October 4, 2013

Signed: Diane Schonfeld

Diane Schonfeld
Clerk Of The Legislature Of Putnam County

**The PUTNAM COUNTY NEWS
and RECORDER**

Affidavit of Publication

State of New York
County of Putnam

Douglas Cunningham being duly sworn, doth depose and say that he is the Publisher of the Putnam County News & Recorder, a newspaper printed and published weekly at the Village of Cold Spring, County of Putnam, and State of New York, and that the annexed Legal Notice, which is a true and accurate copy, was published in said paper for _____ weeks successively, beginning on the _____ day of _____, 2019, and ending on the _____ day of _____, 2019.

Subscribed and sworn before me this _____ day of _____, 2019

Notary Signature

KIMBERLEY HYATT
Notary Public, State of New York
Qualified in Putnam County
Commission Expires Aug. 29, 2020

LEGAL NOTICE
PUTNAM COUNTY
TRANSIT OPERATIONS
PROTECTION UNDER
TITULO VI

Putnam County's Department of Planning, Development, and Public Transportation (the Department) operates all program activities without discrimination on the basis of race, color, and national origin in compliance with the requirements of Title VI regulations at 49 CFR Part 21, 23 CFR Part 200, and Federal Transit Administration Circular 4702.1B. The Department does not discriminate on the basis of race, color, sex, gender, national origin, religion, and income. Additional information on the Department's obligations and a description of procedures may be obtained by contacting the Putnam County Department of Planning, Development, and Public Transportation at 841 Fair Street, Carmel, NY 10512, or by e-mailing the Department at planning@putnamcounty.gov.

S I S T E M A D E
TRANSPORTE DEL
CONDOMINIO DE PUTNAM
PROTECCIÓN BAJO EL
TÍTULO VI

El Departamento de Planificación y Desarrollo del Condado de Putnam y el Departamento Público de Transporte (en este caso "el Departamento") administra todos sus programas y actividades sin discriminación en cuenta de raza, color, y sexo, género, origen nacional, religión, e ingresos. Información adicional sobre las obligaciones y descripción de procedimientos puede obtenerse contactando al Departamento de Planificación y Desarrollo del Condado de Putnam y el Departamento Público de Transporte en 841 Fair Street, Carmel, NY 10512, o por correo electrónico al Departamento en planning@putnamcounty.gov.

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The Putnam County Courier

Affidavit of Publication

State of New York
County of Putnam

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Subscribed and sworn before me this _____ day of _____, 2019

Notary Signature

KIMBERLEY HYATT
Notary Public, State of New York
Qualified in Putnam County
Commission Expires Aug. 29, 2020

LEGAL NOTICE

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The Putnam County Courier
Affidavit of Publication

State of New York
County of Putnam

Douglas Cunningham being duly sworn, doth depose and say that he is the Editor of the Putnam County Courier, a newspaper printed and published weekly at the Village of Cold Spring, County of Putnam, and State of New York, and that the annexed Legal Notice, which is a true and accurate copy, was published in said paper for weeks successively, beginning on the 24th day of January, 2021, and ending on the 26th day of January, 2021.

Douglas Cunningham

Subscribed and sworn before me this 26th day of January, 2021.

[Signature]
KIMBERLEY MAZZUCA
Notary Public, State of New York
Qualified in Dutchess County
Commission Expires Aug. 28, 2024

LEGAL NOTICE
NOTICE OF PUTNAM COUNTY TRANSPORTATION PROTECTIONS UNDER TITLE VI
Putnam County operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes s/he has been discriminated against on the basis of race, color, or national origin may file a complaint with the County of Putnam. For more information, visit our website at www.putnamcounty.com/transp or call our office at 845-378-5480 ext. 48109. Putnam County is an Equal Opportunity Employer.

NOTICIA DE PROTECCIONES DE TRANSPORTE DEL CONDADO DE PUTNAM BAJO EL TITULO VI
El Condado de Putnam opera sus programas y servicios sin tener en cuenta el origen étnico, el color o el sexo. Si usted cree que ha sido discriminado por cualquier motivo relacionado con el origen étnico, el color o el sexo, puede presentar una queja ante el Condado de Putnam. Para obtener más información, visite nuestro sitio web www.putnamcounty.com/transp o llame a nuestro oficina al 845-378-5480 ext. 48109. El Condado de Putnam es un empleador igualitario.

The Putnam County Courier
Affidavit of Publication

State of New York
County of Putnam

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Douglas Cunningham

Subscribed and sworn before me this 14th day of January, 2020.

[Signature]
KIMBERLEY HYATT
Notary Public, State of New York
Registered No. HY6347248
Qualified in Putnam County
Commission Expires Aug. 28, 2020

LEGAL NOTICE
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**The PUTNAM COUNTY NEWS
and RECORDER**

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County of Putnam

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Douglas Cunningham

Subscribed and sworn before me this 05th day of January, 2021

Kimberley Mazzuca
KIMBERLEY MAZZUCA
NOTARY PUBLIC STATE OF NEW YORK
Registered with the State of New York
Qualified in Dutchess County
Commission Expires Aug. 29, 2024

LEGAL NOTICE
NOTICE
PUTNAM COUNTY
TRANSIT OPERATIONS
PROTECCIONES UNDER
TITULO VI
Putnam County operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the County of Putnam. For more information on the Putnam County's procedures to file a complaint, contact Vincent Tamagna at 845-878-3480 ext. 48109; or email: vtamagna@putnamcountyny.gov; or visit our office at 841 Fair Street, Carmel, New York 10512. Information is available at our website www.putnamcounty.com/transportation. A complainant may file a complaint directly with the Federal Transit Administration at the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590. If information is needed in another language, contact Vincent Tamagna at 845-878-3480 ext. 48109.

The Putnam County Courier

Affidavit of Publication

State of New York
County of Putnam

Douglas Cunningham being duly sworn, doth depose and say that he is the Publisher of the Putnam County Courier, a newspaper printed and published weekly at the Village of Cold Spring, County of Putnam, and State of New York, and that the annexed Legal Notice, which is a true and accurate copy, was published in said paper for _____ weeks successively, beginning on the 25th day of January, 2022, and ending on the 25th day of January, 2022.

Douglas Cunningham

Subscribed and sworn before me this 05th day of January, 2022

KIMBERLEY MAZZUCA
NOTARY PUBLIC STATE OF NEW YORK
Registered with the State of New York
Qualified in Dutchess County
Commission Expires Aug. 29, 2024

con el Título VI de la Ley de Derechos Civiles. Cualquier persona que crea que ella o él ha sido agraviado por cualquier práctica discriminatoria ilegal bajo el Título VI puede presentar una queja ante el Condado de Putnam. Para obtener más información sobre el programa de derechos civiles del condado de Putnam, y los procedimientos para presentar una queja, comuníquese con Vincent Tamagna al 845-878-3480 ext. 48109; o vincent.tamagna@putnamcountyny.gov por correo electrónico; o visite nuestra oficina en 841 Fair Street, Carmel, Nueva York 10512. Información disponible en nuestro sitio web www.putnamcounty.com/transportation. Un reclamante puede presentar una queja directamente ante la Administración Federal de Tránsito en la Oficina de Derechos Civiles. Atención: Coordinador del Programa Título VI, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590. Si se necesita información en otro idioma, comuníquese con Vincent Tamagna al 845-878-3480 ext. 48109.

LEGAL NOTICE
NOTICE
PUTNAM COUNTY
TRANSIT OPERATIONS
PROTECCIONES UNDER
TITULO VI
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NOTICIA
OPERACIONES DE
TRANSIT
DEL CONDADO DE
PUTNAM BAJO EL
TITULAR VI
El Condado de Putnam opera sus programas y servicios sin tener en cuenta la raza, el color y el origen nacional de acuerdo

The Putnam County Courier Affidavit of Publication

State of New York
County of Putnam
Douglas Cunningham being duly sworn,
doth depose and say that he is the
Publisher of the Putnam County
Courier, a newspaper printed and
published weekly at the Village of
Cold Spring, County of Putnam, and
annexed Legal Notice, which is a
true and accurate copy, was
published in said paper for
..... weeks
beginning on the day of
..... 2023,
the day of

Douglas Cunningham

Subscribed and sworn before me this
..... day of



LEGAL NOTICE
NOTICE
PUTNAM COUNTY
TRANSIT OPERATIONS
PROTECCIONES UNDER
TITLE VI
Putnam County operates its
programs and services without
regard to race, color, and
national origin in accordance
with Title VI of the Civil Rights
Act. Any person who believes
she or he has been aggrieved by
any unlawful discriminatory
practice under Title VI may file
a complaint with the County of
Putnam for more information
on the Putnam County's
civil rights program, and the
procedures to file a complaint,
contact Vincent Tamagna at
845-878-3480 ext. 48109, or
email vincent.tamagna@putnamcounty.ny.gov, or visit
our office at 841 Fair Street,
Carmel, New York 10512.
Information as well as forms
are available at our website
www.putnamcounty.com/transit.
A complainant may file a complaint directly
with the Federal Transit
Administration at the Office
of Civil Rights, Attention:
Title VI Program Coordinator,
East Building, 5th Floor,
TCR, 1200 New Jersey Ave.,
SE, Washington, DC 20590.
If information is needed in
another language, contact
Vincent Tamagna at 845-878-
3480 ext. 48109.

NOTICIA
PROTECCIONES DE OP-
ERACIONES DE TRANSIT
DEBIDO AL
TITULO VI
El Condado de Putnam opera
sus programas y servicios sin
tener en cuenta la raza, el color
y el origen nacional de acuerdo
con el Título VI de la Ley de
Derechos Civiles. Cualquiera
persona que crea que ha sido
agradada por cualquier prác-
tica discriminatoria ilegal bajo
el Título VI puede presentar
una queja ante el Condado de
Putnam. Para obtener más in-
formación sobre el programa de
derechos civiles del condado de
Putnam, y los procedimientos
para presentar una queja, co-
munique con Vincent Tamagna
al 845-878-3480 ext. 48109,
o vincent.tamagna@putnamcounty.ny.gov por correo elec-
trónico, o visite nuestra ofic-
ina en 841 Fair Street, Carmel,
Nueva York 10512. Infor-
mación así como formularios
están disponibles en nuestro
sitio web www.putnamcounty.com/transit. Un
reclamante puede presentar
una queja directamente ante
la Administración Federal de
Tránsito en la Oficina de Dere-
chos Civiles, Atención: Coordi-
nador del Programa, Título
VI, East Building, 5th Floor,
TCR, 1200 New Jersey Ave.,
SE, Washington, DC 20590.
Si se necesita información en
otro idioma, comuníquese con
Vincent Tamagna al 845-878-
3480 ext. 48109.

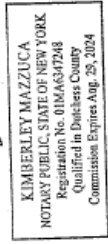
The PUTNAM COUNTY NEWS and RECORDER

Affidavit of Publication

State of New York
County of Putnam
Douglas Cunningham being duly sworn,
doth depose and say that he is the
Publisher of the Putnam County News &
Recorder, a newspaper printed and
published weekly at the Village of
Cold Spring, County of Putnam, and
State of New York, and that the
annexed Legal Notice, which is a
true and accurate copy, was
published in said paper for
..... weeks
beginning on the day of
..... 2022,
the day of

Douglas Cunningham

Subscribed and sworn before me this
..... day of



The PUTNAM COUNTY NEWS and RECORDER

Affidavit of Publication

LEGAL NOTICE
PUTNAM COUNTY TRANSIT OPERATIONS PROTECTIONS UNDER TITLE VI
 Putnam County operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes they have been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the County of Putnam. For more information on the Putnam County's civil rights program, and the procedures to file a complaint, please contact Vincent Tamagnone at 845-878-3480 ext. 48109, or email vincent.tamagna@putnamcounty.gov, or visit our office at 841 Fair Street, Carmel, New York 10512. Information as well as forms are available at our website www.putnamcounty.com/transit. A complainant may file a complaint directly with the Federal Transit Administration at the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590. If information is needed in another language, please contact Vincent Tamagnone at 845-878-3480 ext. 48109.

NOTICIA
PROTECCIONES DE OPERACIONES DE TRANSIT DEL CONDADO DE PUTNAM BAJO EL TITULO VI
 El Condado de Putnam opera sus programas y servicios sin tener en cuenta la raza, el color, y el origen nacional de acuerdo con el Título VI de la Ley de Derechos Civiles. Cualquiera persona que crea que ha sido agriavada por cualquier práctica discriminatoria ilegal bajo el Título VI puede presentar una queja ante el Condado de Putnam. Para obtener más información sobre el programa de derechos civiles del condado de Putnam, y los procedimientos

para presentar una queja, comuníquese con Vincent Tamagnone al 845-878-3480 ext. 48109, o vincent.tamagna@putnamcounty.gov por correo electrónico, o visite nuestra oficina en 841 Fair Street, Carmel, Nueva York 10512. Información así como formularios están disponibles en nuestro sitio web www.putnamcounty.com. Un reclamante puede presentar una queja directamente ante la Administración Federal de Tránsito en la Oficina de Derechos Civiles, Atenci6n: Coordinador del Programa, T6tulo VI, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590. Si se necesita informaci6n en otro idioma, comuníquese con Vincent Tamagnone al 845-878-3480 ext. 48109.

State of New York
 County of Putnam

Douglas Cunningham being duly sworn, doth depose and say that he is The Publisher of the Putnam County News & Recorder, a newspaper printed and published weekly at the Village of Cold Spring, County of Putnam, and State of New York, and that the annexed Legal Notice, which is a true and accurate copy, was published in said paper for weeks successively, beginning on the 18th day of January, 2023, and ending on the 18th day of January, 2023.

Doug Cunningham

Subscribed and sworn before me this 1st day of February, 2023



Attachment H:

Title VI Public Notice and Paratransit Guide: English & Spanish

NOTICE OF PROTECTIONS UNDER TITLE VI FOR PUTNAM COUNTY TRANSIT OPERATIONS

Putnam County operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act of 1964. Any person who believes they have been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the County of Putnam. For more information on the Putnam County's civil rights program, and the procedures to file a complaint, please contact the Civil Rights Officer at 845-878-3480; email planning@putnamcountyny.gov; or visit our office at 841 Fair Street, Carmel, New York

10512. For the appropriate forms and more information, please visit our website at

www.putnamcountyny.com/transportation.

A complainant may file a complaint directly with the Federal Transit Administration at the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

If information is needed in another language, contact the Planning Department at 845-878-3480 or Dispatch at 845-878-7433

AVISO DE PROTECCIONES BAJO EL TÍTULO VI PARA LAS OPERACIONES DE TRÁNSITO DEL CONDADO DE PUTNAM

El Condado de Putnam opera sus programas y servicios sin tener en cuenta la raza, el color y el origen nacional de acuerdo con el Título VI de la Ley de Derechos Civiles. Cualquier persona que crea que ella o él ha sido agraviado por cualquier práctica discriminatoria ilegal bajo el Título VI puede presentar una queja ante el Condado de Putnam. Para obtener más información sobre el programa de derechos civiles del condado de Putnam, y los procedimientos para presentar una queja, comuníquese con el Oficial de Derechos Civiles al 845-878-3480; envíe un correo electrónico a planning@putnamcountyny.gov ; o visite nuestra oficina en 841 Fair Street, Carmel, Nueva York 10512. Para los formularios apropiados y más información, por favor visite nuestro sitio web en www.putnamcountyny.com/transportation.

Un reclamante puede presentar una queja directamente ante la Administración Federal de Tránsito en la Oficina de Derechos Civiles, Atención: Coordinador del Programa Título VI, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

Si se necesita información en otro idioma, comuníquese con el Departamento de Planificación al 845-878-3180 o Despacho al 845-878-7133



PART PARATRANSIT INFORMATION

Please Keep this Brochure for Future Reference

WHAT IS PARATRANSIT?

PART Paratransit is an origin-to-destination transportation system for those Putnam residents who are unable to use the PART public transportation due to a physical, mental, or visual disability. PART Paratransit operates specially modified vans to transport riders with a range of disabilities, including those who use wheelchairs.

WHO IS ELIGIBLE TO USE PARATRANSIT?

A person may be eligible to use PART Paratransit under the following guidelines:

- Service shall be provided to those persons within 3/4-mile of a PART fixed-route and have a destination that is within 3/4-mile of a PART fixed-route. **THIS IS NOT A COUNTYWIDE SERVICE.**
- Service is complementary to the PART fixed-route. It is for persons with physical, mental, or visual disabilities who are unable to use accessible fixed-route transit service.
- Service is provided only after a certification process, which includes certification by a medical doctor, psychiatrist, ophthalmologist or optometrist affirming that an individual is unable to ride on public transportation due to a disability.
- Age by itself does not entitle a person to use Paratransit.
- Disabled visitors who reside in a location outside of Putnam County and have been ADA Certified by the jurisdiction in which they reside are eligible for 21 days of service over a one-year period beginning on the day service was first rendered. After this time, they must be certified by Putnam County.
- Disabled visitors who have no documentation and reside in a location outside of Putnam County are presumed eligible for paratransit service for 21 days over a one-year period beginning on the day service was first rendered. After this time, they must be certified by Putnam County.

WHEN DOES PARATRANSIT OPERATE?

Paratransit operates at the same time and the same days as the PART fixed-route transit service. If the PART fixed-route service is operating on snow routes, then Paratransit service will be comparable to the snow route.

HOW MUCH DOES IT COST TO RIDE ON PARATRANSIT?

A Paratransit one-way trip currently costs **\$3.25**. A trip begins when a person gets on the bus and ends when a person gets off the bus.

MAY A RIDER TAKE A COMPANION ON PARATRANSIT?

A Paratransit rider may be accompanied by one personal care attendant and/or one personal companion. A personal care attendant is considered a person traveling as an aide to facilitate the travel of a person with a disability. A personal care attendant will not be charged a fare. A companion means a person other than an attendant who may be traveling with a disabled person. A companion will pay the same fare as the person with the disability. Additional companions may be allowed if space is available. All personal companions and attendants must have the same origin and destination points. Service animals are also allowed at no charge.

HOW MUCH ASSISTANCE CAN THE DRIVERS OFFER RIDERS?

Because Paratransit is an origin-to-destination service, riders must be able to meet the van outside their homes. Drivers cannot go into riders' homes or carry riders or wheelchairs up or down stairs. Paratransit drivers will provide assistance between the vehicle and the first doorway for riders who need additional assistance to complete the trip. Paratransit drivers do help riders board the van; they lock down wheelchairs and secure all seat belts.

ARE THERE ANY OTHER RESTRICTIONS?

All passengers in wheelchairs that are transported on a Paratransit vehicle must have the wheelchair secured in the provided securement devices in the designated locations on the vehicle. In no case will a wheelchair passenger be allowed to ride in the aisle.

The operator reserves the right to negotiate trip scheduling within one hour of the requested time. Paratransit is not a taxi or limousine service, your trip may be combined with one or more other trip requests.

A maximum of 50% of the system capacity can be dedicated any time of the day to subscription service.

Paratransit may be used as a feeder bus to the regular fixed-route bus.

If a rider has three or more missed trips (no-shows and/or late cancellations) within a 30-day period, this will enact a review of their trips to determine the existence of a pattern or practice of missed trips.

A person, whose behavior threatens or has threatened the safety of Paratransit personnel or other passengers, may be denied service or have service suspended.

HOW DOES ONE APPLY TO USE PARATRANSIT?

Call any one of the following numbers and ask for an application: (845) 878-3480; (845) 878-7433 (Translation services are available upon request); Hearing Impaired 711 Relay.

Website: www.putnamcountyny.com/transportation/

Or, Write to: Putnam County Department of Planning,
Development & Public Transportation
841 Fair Street
Carmel, NY 10512

A completed application will take no longer than 21 days to process from the date it is received by the Putnam County Planning Department.

HOW DO YOU ARRANGE FOR A PARATRANSIT TRIP?

Once you are certified and receive your ID card, you simply call (845) 878-7433; for the Hearing Impaired 711 Relay during the hours of 9 a.m. to 5 p.m. on the day preceding desired service. For Monday service, call by 5 p.m. on Saturday. Translation services are available upon request.

When you make the call, simply say you are calling to schedule a Paratransit trip. You will be asked your name; address; card ID number; when you want to leave and return; your destination; if you have special needs; and a phone number where you can be reached. If you find it necessary to cancel your trip, please call with the cancellation.



PART INFORMACIÓN SOBRE PARATRANSIT

Por favor, guarde este folleto para futuras referencias

¿Qué es PARATRANSIT?

PART Paratransit es un sistema de transporte de origen-destino a destino para aquellos residentes de Putnam que no pueden utilizar el transporte público PART debido a una discapacidad física, mental o visual. PART Paratransit opera furgonetas especialmente modificadas para transportar a los pasajeros con una variedad de discapacidades, incluyendo aquellos que usan sillas de ruedas.

¿QUIEN ES ELEGIBLE PARA USAR PARATRANSIT?

Una persona puede ser elegible para usar PART Paratransit bajo las siguientes pautas:

- El servicio se proporcionará a esas personas dentro de 3/4 millas de una ruta fija DE LA PARTE y tendrá un destino que esté dentro de 3/4 millas de una ruta fija DE LA PARTE. ESTO NO ES UN SERVICIO DE COUNTYWIDE.
- El servicio es complementario a la ruta fija de la PARTE. Es para personas con discapacidades físicas, mentales o visuales que no pueden utilizar un servicio de tránsito de ruta fija accesible.
- El servicio se proporciona sólo después de un proceso de certificación, que incluye la certificación de un médico, psiquiatra, oftalmólogo u optometrista que afirma que una persona no puede viajar en transporte público debido a una discapacidad.
- La edad por sí misma no da derecho a una persona a usar Paratransit.
- Los visitantes discapacitados que residen en un lugar fuera del condado de Putnam y han sido certificados por ADA por la jurisdicción en la que residen son elegibles para 21 días de servicio durante un periodo de un año que comienza el día en que se prestó el servicio por primera vez. Después de este tiempo, deben ser certificados por el Condado de Putnam.
- Los visitantes discapacitados que no tienen documentación y residen en un lugar fuera del condado de Putnam se presumen elegibles para el servicio de Paratransit o durante 21 días durante un periodo de un año que comienza el día en que se prestó el servicio por primera vez. Después de este tiempo, deben ser certificados por el Condado de Putnam.

¿CUÁNDO FUNCIONA PARATRANSIT?

Paratransit opera al mismo tiempo y los mismos días que el servicio de tránsito de ruta fija PART. Si el servicio de ruta fija PART está operando en rutas de nieve, el servicio Paratransit será comparable a la ruta de nieve.

¿CUÁNTO CUESTA MONTAR EN PARATRANSIT?

Un viaje de ida a Paratransit actualmente cuesta \$3.25. Un viaje comienza cuando una persona se sube al autobús y termina cuando una persona se baja del autobús.

¿PUEDE UN RIDER TOMAR UN COMPAÑERO EN PARATRANSIT?

Un jinete de Paratransit puede estar acompañado por un asistente de cuidado personal y/o un acompañante personal. Un asistente de cuidado personal se considera una persona que viaja como un ayudante para facilitar el viaje de una persona con una discapacidad. A un asistente de cuidado personal no se le cobrará una tarifa. Un compañero se refiere a una persona que no sea un asistente que puede estar viajando con una persona discapacitada. Un acompañante pagará la misma tarifa que la persona con discapacidad. Se pueden permitir compañeros adicionales si

hay espacio disponible. Todos los acompañantes personales y asistentes deben tener los mismos puntos de origen y destino. También se admiten animales de servicio de forma gratuita.

¿CUANTA ASISTENCIA PUEDEN OFRECER LOS CONDUCTORES RIDERS?

Debido a que Paratransit es un servicio de origen a destino, los pasajeros deben ser capaces de cumplir con la furgoneta fuera de sus hogares. Los conductores no pueden entrar en las casas de los ciclistas ni llevar jinetes o sillas de ruedas por las escaleras. Los conductores de paratransit proporcionarán asistencia entre el vehículo y la primera puerta para los pasajeros que necesiten asistencia adicional para completar el viaje. Los conductores de paratransit ayudan a los pilotos a abordar la furgoneta; bloquean las sillas de ruedas y aseguran todos los cinturones de seguridad.

¿HAY OTRAS RESTRICCIONES?

Todos los pasajeros en sillas de ruedas que se transportan en un vehículo Paratransit deben tener la silla de ruedas asegurada en los dispositivos de seguridad proporcionados en los lugares designados en el vehículo. En ningún caso se permitirá que un pasajero en silla de ruedas viaje en el pasillo.

El operador se reserva el derecho de negociar la programación del viaje dentro de una hora de la hora solicitada. Paratransit no es un servicio de taxi o limusina, su viaje puede combinarse con una o más solicitudes de viaje.

Un máximo del 50% de la capacidad del sistema se puede dedicar en cualquier momento del día al servicio de suscripción.

Paratransit se puede utilizar como un autobús alimentador al autobús regular de ruta fija.

Si un jinete tiene tres o más viajes perdidos (no-espectáculos y / o cancelaciones tardías) dentro de un período de 30 días, esto promulgará una revisión de sus viajes para determinar la existencia de un patrón o práctica de viajes perdidos.

A una persona, cuyo comportamiento amenaza o ha amenazado la seguridad del personal de Paratransit u otros pasajeros, puede ser denegada el servicio o tener el servicio suspendido.

¿COMO SE APLICA PARA USAR PARATRANSIT?

Llame a cualquiera de los siguientes números y solicite una solicitud:(845) 878-3480; (845) 878-7433 (Los servicios de traducción están disponibles bajo petición); Audición 711 Relay.

Sitio web: www.putnamcountyny.com/transportation/

O, escribir a: Putnam County Department of Planning,
Development & Public Transportation
841 Fair Street
Carmel, NY 10512

Una solicitud completa no tardará más de 21 días en procesarse a partir de la fecha en que sea recibida por el Departamento de Planificación del Condado de Putnam.

¿CÓMO SE ORGANIZA UN VIAJE PARATRANSIT?

Una vez que haya certificado y reciba su tarjeta de identificación, simplemente llame (845) 878-7433; para los discapacitados auditivos 711 Relay durante las horas de 9 a.m. a 5 p.m. el día anterior al servicio deseado. Para el servicio de lunes, llame antes de las 5 p.m. del sábado. Los servicios de traducción están disponibles bajo petición.

Cuando hagas la llamada, simplemente di que estás llamando para programar un viaje para pasar por paratransit. Se le preguntará su nombre; dirección; número de identificación de la tarjeta; cuando quieras irte y regresar; su destino; si tiene necesidades especiales; y un número de teléfono donde se le puede contactar. Si considera necesario cancelar su viaje, por favor llame con la cancelación.

Attachment I:

Putnam County Bus Schedules and Route Maps

PUTNAM COUNTY **PART** BUS SCHEDULE

PART 1: Brewster, Putnam Lake

PART 2: Mahopac, Jefferson Valley

PART 3: Patterson, Carmel

PART 5: Carmel, Kent



**For information please call
845-878-7433**

Or visit our website at

<http://www.putnamcountyny.com/transportation/>

2023 PUTNAM TRANSIT BUS SCHEDULE General Information

Timetable:

Bold – indicates Transit Connections (MTA, HART, BEE LINE)

(~) – indicates no service for that time frame

(*) – indicates snow routes only

O/C – indicates that this stop is “On-Call.

” Call 878-RIDE (7433)

∨ - indicates passengers should be at stop based on previous printed timeout

Delays: Tune into WHUD 100.7 FM for announcement of delays which may occur due to weather, construction, traffic conditions, or other circumstances beyond our control. Service to certain areas may be temporarily terminated. A notice will be posted on buses regarding such problems. Or you may call (845) 878-RIDE (7433)

Information: Call (845) 878-RIDE (7433) Monday thru Friday, 4:15 a.m. to 8:15 p.m.; Saturday 7:30 a.m. to 5:30 p.m.

***PLEASE NOTE THAT SATURDAY SERVICE ONLY EXTENDS FROM 8 AM TO 6 PM. THERE IS NO

SATURDAY SERVICE ON

PART 3. NO STOPS AT OFFICE FOR SENIOR RESOURCES/DSS.

Holidays: Bus system does not operate on New Year’s Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas.

Fares: \$2.50 One-Way. Seniors & Disabled with Office for Aging I.D. card, MTA (disabled) card, Medicare card, and/or a Half-Fare card issued by the Putnam County Planning Department are acceptable proof for half-fare (\$1.25). Children under 13 (\$1.25) no I.D. required. Students (\$1.25) with a student I.D. card. Infants ride free. Transfers (.75¢) or (.25¢) for seniors/disabled. Exact Change Required. Please have money ready when boarding. Transfers are made at the Department of Social Services building at the Donald Smith County Campus. Transfers apply only on one continuous trip within a 60-minute time period on same day issued.

Monthly Passes & Ticket Books available by calling or applying in person at the Department of Planning, Development, &

Public Transportation (845) 878-3480. Unitickets are available through Metro North Rail Stations.

Schedule: PART operates a “flag” system. The bus will serve riders anywhere along the route, boarding or departing.

Locations on the schedule are time and reference points and are not the only places buses will stop. Riders should “flag” the bus to be picked up and should be on the side of the road in which the bus will be travelling. Bus shelters are not bus stops – use the “flag” system. Times are approximate! The only stops in Putnam Plaza are at Top’s and the Dollar Store. Riders should be at bus top at least 5 minutes before scheduled time. Transit connections listed below.

Paratransit Service: Available by calling (845) 878-RIDE (7433), between the hours of 9 a.m. and 5 p.m. on the day preceding service. When Sundays and Holidays precede a day of service, a call may be made between 9 a.m. and 5 p.m. on Saturday or the day preceding the holiday. If Putnam Transit service is on snow routes, then Paratransit will be comparable to the snow route. Fare: \$3.25 One-Way. Available only to eligible passengers who have applied for and received a Paratransit I.D. card. To apply, call (845) 878-3480.

Transit Connections

BEE Line Connections (Westchester County)

- Route 16 (Peekskill/Yorktown) at Mahopac Village Center, Somers Commons and JV Mall on PART 2.
<http://transportation.westchestergov.com/images/stories/Schedules/Rte16Summer18R.pdf>

- Route 77 (Taconic Express Carmel, Yorktown, White Plains) at Route 52 & Route 6 on PART 5 and Somers Commons on PART 2.

<http://transportation.westchestergov.com/images/stories/Schedules/Fall17Rte77.pdf>

HART Connections (Housatonic Area Regional Transit)

- 3 Route (Mill Plain Road – Brewster) & Shuttle Danbury – Brewster at Brewster Village MTA Station on PART 1.

http://www.hartransit.com/sites/default/files/Hart-system%20map%20loop_22018.pdf

http://www.hartransit.com/sites/default/files/Hart-system%20map%20city_22018.pdf

Horario de los Autobuses de Putnam para El Año 2023 Información

Horario:

Bold – indica que se puede hacer conexión con Transit (MTA, HART, BEE LINE)

(~) – significa que no hay servicio en este horario

(*) – significa rutas de emergencia durante tormentas de nieve

O/C – significa que el autobús solo para si usted lo pide por anticipado llamando al 878-RIDE (7433)

∨ - indica que los pasajeros deben esperar en las paradas en los horarios escritos en el horario del autobús

Retrasos: Puede escuchar información por la radio: WHUD 100.7, donde habrá avisos cuando hay retrasos por mal tiempo,

debido a construcción en las calles, problemas de tráfico, o cualquier otro problema que afecte el servicio de autobús. En casos extremos, podría ser necesario suspender el servicio de autobús temporalmente. Trataremos de avisarle a los pasajeros avisos en los autobuses. También usted puede llamar para más información (845) 878-7433.

Información: (845) 878-7433 Estamos abiertos de Lunes a Viernes de 4:15 a.m. a las 8:15 p.m.; Sábados 7:30 a.m. a las 5:30

p.m.

*****TEN EN CUENTA QUE EL SÁBADO SOLO SE EXTIENDE DE 8 AM A 6 PM. NO HAY SERVICIO SÁBADO EN PART 3. NO HAY**

SERVICIO OFFICE FOR SENIOR RESOURCES/DSS***

Feriatos: El servicio de autobús no opera los siguientes feriados: Año Nuevo, Día del Recuerdo, Cuatro de Julio, Día del Trabajo, El Día de Acción de Gracias, y El Día de Navidad.

Costo del Pasaje: \$2.50 cada vía. Personas mayores de edad y personas incapacitadas pagan (\$1.25), pero deben presentar una identificación de la oficina de personas mayores del condado de Putnam, o del MTA, o la tarjeta del Medicare o la tarjeta emitida por el Departamento de Planeamiento del condado de Putnam. Niño menores de 13 años pagan (\$1.25).

Estudiantes (\$1.25), con identificación estudiantil. Infantes o bebés viajan gratis. Boletos de transferencia cuestan (.75¢) o (.25¢) para las personas mayores o incapacitadas. Debe Tener Cambio Exacto Para Usar Los Autobuses. Todas las transferencias se hacen en el centro comercial de “Departamento de Social Servicios del Donald Smith County Campus” en

Carmel. Las transferencias se pueden usar en un viaje continuo, a ser usado en 60 minutos en el mismo día que es emitido. Pasajes Mensuales o Libros de Pasajes: Se pueden comprar llamando al teléfono: (845) 878-3480 o presentados en persona al Departamento de Planeamiento. Unitickets se venden en las estaciones de tren de “Metro North.”

Horario: Los autobuses pueden parar en cualquier lugar de la ruta indicada. Puede sacar la mano para que el autobús se detenga. Si espera en una parada, saque la mano igualmente. Conexiones de tránsito enumeradas a continuación.

El Servicio de Para-Transito: (Para personas incapacitadas) Debe pedir este servicio con 24 horas de anticipación, llamando

al teléfono (845) 878-7433. Horario de oficina: de las 9 a las 5 de la tarde. Si el servicio de autobús está usando una ruta de emergencia, el servicio de Para-Transito también usara la misma, ruta de emergencia. Costo: \$3.25 cada vía. Para usar este servicio especial, debe aplicar para recibir una identificación para personas incapacitadas. Por favor, llame al (845) 878-3480.

Transit Connections

BEE Line Connections (Westchester County)

- Route 16 (Peekskill/Yorktown) at Mahopac Village Center, Somers Commons and JV Mall on PART 2.
<http://transportation.westchestergov.com/images/stories/Schedules/Rte16Summer18R.pdf>

- Route 77 (Taconic Express Carmel, Yorktown, White Plains) at Route 52 & Route 6 on PART 5 and Somers Commons on PART 2.
<http://transportation.westchestergov.com/images/stories/Schedules/Fall17Rte77.pdf>

HART Connections (Housatonic Area Regional Transit)

- 3 Route (Mill Plain Road – Brewster) & Shuttle Danbury – Brewster at Brewster Village MTA Station on PART 1.

http://www.hartransit.com/sites/default/files/Hart-system%20map%20loop_22018.pdf

http://www.hartransit.com/sites/default/files/Hart-system%20map%20city_22018.pdf

PART 1 - Brewster & Putnam Lake

Putnam Plaza to Putnam Plaza
MONDAY - FRIDAY (Sat. 8 AM - 6 PM ONLY, Last run from Plaza 4:00 PM)

	Carmel	Brewster														Putnam Lake				
	Putnam Plaza Office for Senior Recourses/DSS Hughson Commons *Putnam Hospital/Stoneleigh Ave.*	*Rte. 6 & Rte. 312*	*Rte. 6 & Drewville Rd.*	Brewster Heights	*Brewster Village (MTA Station)*	Rte. 6 & Argonne Rd.	Rte. 6 & Peaceable Hill Rd.}	Peaceable Hill Rd. & North Brewster Rd.	*North Brewster Rd. & Rte. 312*	*Rte. 312 & Rte. 22*	*Lakeview Plaza (ACME)*	Clocktower Commons	*Towne Center*	*Rte. 22 & Doansburg Rd.*	Stonecrest/Putnam Ridge	*Putnam Lake Market*	*Fairfield Dr. & Haviland Dr.*	Fairfield Dr. & Rhinecliff Rd.	Academy Rd. & Lake Shore Dr.	*Lake Shore Dr. & Haviland Dr.*
AM	5:30 6:30 7:00 8:00 9:00 10:00 11:00 12:00	5:30 6:30 7:10 8:10 9:10 10:10 11:10 12:10	5:30 6:30 7:10 8:10 9:10 10:10 11:10 12:10	O/C O/C O/C O/C O/C O/C O/C O/C	5:40 6:40 7:23 8:23 9:23 10:23 11:23 12:23	O/C O/C O/C O/C O/C O/C O/C O/C	5:40 6:40 7:25 8:25 9:25 10:25 11:25 12:25	5:40 6:40 7:30 8:30 9:30 10:30 11:30 12:30	5:40 6:40 7:30 8:30 9:30 10:30 11:30 12:30	5:40 6:40 7:40 8:40 9:40 10:40 11:40 12:40	O/C O/C O/C O/C O/C O/C O/C O/C	7:42 8:42 9:42 10:42 11:42 12:42	7:42 8:42 9:42 10:42 11:42 12:42	5:40 6:40 7:42 8:42 9:42 10:42 11:42 12:42	O/C O/C O/C O/C O/C O/C O/C O/C	4:50 5:50 6:50 7:50 8:50 9:50 10:50 11:50 12:50	5:50 6:50 7:50 8:50 9:50 10:50 11:50 12:50	5:50 6:50 7:50 8:50 9:50 10:50 11:50 12:50	5:50 6:50 7:50 8:50 9:50 10:50 11:50 12:50	5:50 6:50 7:50 8:50 9:50 10:50 11:50 12:50
PM	2:00 3:00 4:00 5:00 6:00	2:10 3:10 4:10 5:10 6:10	2:10 3:10 4:10 5:10 6:10	O/C O/C O/C O/C O/C	2:23 3:23 4:23 5:23 6:23	O/C O/C O/C O/C O/C	2:25 3:25 4:25 5:25 6:25	2:30 3:30 4:30 5:30 6:30	2:30 3:30 4:30 5:30 6:30	2:40 3:40 4:40 5:40 6:40	O/C O/C O/C O/C O/C	2:42 3:42 4:42 5:42 6:42	2:42 3:42 4:42 5:42 6:42	2:50 3:50 4:50 5:50 6:50	O/C O/C O/C O/C O/C	2:50 3:50 4:50 5:50 6:50	2:50 3:50 4:50 5:50 6:50	2:50 3:50 4:50 5:50 6:50	2:50 3:50 4:50 5:50 6:50	

PART 1 - Brewster & Putnam Lake

Putnam Plaza to Putnam Plaza
MONDAY - FRIDAY (Sat. 8 AM - 6 PM ONLY, Last run from Plaza 4:00 PM)

	Putnam Lake										Brewster										Carmel				
	Sacred Heart Church	Haviland Dr. & Saginaw Rd.	Java Rd. & Manchester Dr.	Newburgh Rd. & Roanoke Rd.	Warren Dr. & Wallace Place	Wallace Place & Sharon Rd.	*Sharon Rd. & Haviland Dr.*	*Putnam Lake Market*	Stonecrest/Putnam Ridge	*Doansburg Rd. & Rte. 22*	*Lakeview Plaza (ACME)*	Clocktower Commons	*Towne Center*	*Rte. 312 & North Brewster Rd.*	North Brewster Rd. & Peaceable Hill	Peaceable Hill Rd. & Rte. 6	Rte. 6 & Argonne Rd.	*Brewster Village (Across from MTA Station)*	*Rte. 6 & Drewville Rd.*	Brewster Heights	*Rte. 6 & Rte. 312*	Office of Senior Resources/DSS	Hughson Commons	Putnam Hospital/Stoneleigh Ave.	*Putnam Plaza*
AM	5:00 6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	5:05 6:10 7:10 8:08 9:08 10:08 11:08 12:08	O/C O/C O/C O/C O/C O/C O/C O/C	5:10 6:15 7:15 8:15 9:15 10:15 11:15 12:15	O/C O/C O/C O/C O/C O/C O/C O/C	8:15 9:15 10:15 11:15 12:15	O/C O/C O/C O/C O/C O/C O/C O/C	8:20 9:20 10:20 11:20 12:20	8:20 9:20 10:20 11:20 12:20	8:28 9:28 10:28 11:28 12:28	O/C O/C O/C O/C O/C O/C O/C O/C	10:35 11:35 12:35	10:35 11:35 12:35	O/C O/C O/C O/C O/C O/C O/C O/C	10:48 11:48 12:48	O/C O/C O/C O/C O/C O/C O/C O/C	7:40 8:48 9:48 10:48 11:48 12:48	O/C O/C O/C O/C O/C O/C O/C O/C	7:00 8:00 9:00 10:00 11:00 12:00
PM	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	6:00 7:00 8:00 9:00 10:00 11:00 12:00	5:05 6:10 7:10 8:08 9:08 10:08 11:08 12:08	O/C O/C O/C O/C O/C O/C O/C O/C	6:10 7:15 8:15 9:15 10:15 11:15 12:15	O/C O/C O/C O/C O/C O/C O/C O/C	8:15 9:15 10:15 11:15 12:15	O/C O/C O/C O/C O/C O/C O/C O/C	8:20 9:20 10:20 11:20 12:20	8:20 9:20 10:20 11:20 12:20	8:28 9:28 10:28 11:28 12:28	O/C O/C O/C O/C O/C O/C O/C O/C	10:35 11:35 12:35	10:35 11:35 12:35	O/C O/C O/C O/C O/C O/C O/C O/C	10:48 11:48 12:48	O/C O/C O/C O/C O/C O/C O/C O/C	7:40 8:48 9:48 10:48 11:48 12:48	O/C O/C O/C O/C O/C O/C O/C O/C	7:00 8:00 9:00 10:00 11:00 12:00

Underline - Indicates transit connections (MTA, HART, BEE LINE) | (*) - Indicates no service for that time frame
(*) - Indicates snow routes only | O/C - Indicates that this stop is "On-Call". Call 878-RIDE (7433)

PART 2 - Mahopac

Putnam Plaza to Jefferson Valley Mall
 MONDAY - FRIDAY (Sat. 8 AM - 6 PM ONLY, Last run from JV 5:00 PM)

	Carmel	Mahopac	Baldwin Place	Mahopac Falls	Jefferson Valley
	Putnam Plaza *Rte. 6 & Rte. 52* *Rte. 6 & Willow Rd.* *Rte. 6 & Colonel Glenn Dr.* *Rte. 6 & Shear Hill Rd.*	*Rte. 6 & Baldwin Ln.* Lake Casse *Lake Plaza* *Rte. 6 & Croton Falls Rd.* *Rte. 6 & Mt. Hope Rd.* *Rte. 6 Rte. 6N* *Rte. 6 & Clark Place* *Rte. 6 & Union Valley Rd.*	Mahopac Hills Senior Center *Mahopac Village Center* *Somers Commons (Stop & Shop)* *Rte. 6 & Baldwin Place Rd.* *Baldwin Place Rd. & Myrtle Ave.* *Mahopac High School* Rolling Greens	*Rte. 6N & Baldwin Place Rd.* *Rte. 6N & West Lakw Blvd.* *Rte. 6N & Hill St.* Lakeside Rd. & Overlook Ln. (Red Mills) *Rte. 6N & Secor Rd.* *Secor Rd & Archer Rd.* Lake Secor (Lakeshore Dr., Topland Rd., & Ivy Hills) Wood St. & Secor Rd.	*Secor rd. & Archer rd.* Vineyard Rd. & Waycross Rd. Archer Rd. & Waycross Rd. *Archer Rd. & Rte. 6N* *Jefferson Valley Mall (Sears)*
AM	6:00 8:00 10:00 12:00 2:00 4:00 6:00	O/C 6:15 8:15 10:15 12:00 2:00 4:00 6:00	6:27 8:27 10:27 12:27 2:27 4:27 6:27	6:40 8:40 10:40 12:40 2:40 4:40 6:40	6:46 8:46 10:46 12:46 2:46 4:46 6:46
PM	6:00 8:00 10:00 12:00 2:00 4:00 6:00	O/C 6:15 8:15 10:15 12:00 2:15 4:15 6:15	6:27 8:27 10:27 12:27 2:27 4:27 6:27	6:40 8:40 10:40 12:40 2:40 4:40 6:40	6:46 8:46 10:46 12:46 2:46 4:46 6:46

PART 2 - Mahopac

Jefferson Valley Mall to Putnam Plaza
 MONDAY - FRIDAY (Sat. 8 AM - 6 PM ONLY, Last run from JV 5:00 PM)

	Jefferson Valley	Mahopac Falls	Baldwin Place	Mahopac	Carmel	
	Rte. 6N & Archer Rd. Archer Rd. & Waycross Rd. Waycross Rd. & Vineyard Rd. *Archer Rd. & Secor Rd.* Secor Rd. & Wood St. Lake Secor (Lakeshore Dr., Topland Rd., & Ivy Hills) *Secor Rd. & Archer Rd.* *Secor Rd. & 6N* Lakeside Rd. & Overlook Ln. (Red Mills) *Rte. 6N & Hill St.* *Rte. 6N & West Lake Blvd.* *Rte. 6N & Baldwin Place Rd.* Rolling Greens *Mahopac High School* *Baldwin Place Rd. & Myrtle Ave.* *Baldwin Place Rd. & Rte. 6* *Somers Commons (stop & Shop)* *Mahopac Village Center* Mahopac Hills Senior Center *Rte. 6 & Union Valley Rd.* *Rte. 6 & Clark Place* *Rte. 6 & Rte. 6 N* *Rte. 6 & Mt. Hope Rd.* *Rte. 6 & Croton Falls Rd.* Lake Plaza (K-Mart)* Lake Casse *Rte. 6 & Baldwin Ln.* *Rte. 6 & Shear Hill Rd.* *Rte. 6 & Colonel Glenn Dr.* *Rte. 6 & Willow Rd.* *Rte. 6 & Rte. 52* *Return Putnam Plaza*	7:15 9:15 11:15 1:15 3:15 5:15 7:15	7:20 9:20 11:20 1:20 3:20 5:20 7:20	7:32 9:32 11:32 1:32 3:32 5:32 7:32	7:42 9:42 11:42 1:42 3:42 5:42 7:42	7:45 9:45 11:45 1:45 3:45 5:45 7:45
7:00	O/C	O/C	O/C	O/C	O/C	
9:00	O/C	O/C	O/C	O/C	O/C	
11:00	O/C	O/C	O/C	O/C	O/C	
1:00	O/C	O/C	O/C	O/C	O/C	
3:00	O/C	O/C	O/C	O/C	O/C	
5:00	O/C	O/C	O/C	O/C	O/C	
7:00	O/C	O/C	O/C	O/C	O/C	

Underline - Indicates transit connections (MTA, HART, BEE LINE) | (*) - Indicates no service for that time frame
 (*) - Indicates snow routes only | O/C - Indicates that this stop is "On-Call". Call 878-RIDE (7433)

PART 3 - Carmel, Brewster, Patterson

Putnam Plaza to Putnam Plaza
MONDAY - FRIDAY (NO SATURDAY SERVICE)

	Carmel					Southeast					Patterson										
	Camp Herrlich	311 Park & Ride	*Putnam Plaza*	Office for Senior Recourses/DSS	Hughson Commons	*Rte. 6 & Rte. 312	Southeast Executive Park	*Brewster Highlands/DeCicco's*	Southeast (MTA Station)	DMV/Health Department	*Rte. 312 & Brewster Hill	Brewster Hill & Larkspur Dr.	*Rte. 312 & Rte. 22 *	Towne Centre	Robin Hill Corporate Park	*Rte. 22 & Watchtower*	*Rte. 22 & Rte. 311 *	Patterson Commons (ACME)	*Rte. 311 & Front Street (MTA Station)*	*Rte. 311 & Rte. 292 *	*Rte. 311 & Rte. 164 *
AM	7:40	7:45	8:00	O/C	O/C	8:05	O/C	8:10	O/C	O/C	8:15	O/C	8:23	O/C	O/C	8:23	O/C	O/C	8:35	8:35	8:35
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PART 3 - Carmel, Brewster, Patterson

Putnam Plaza to Putnam Plaza
MONDAY - FRIDAY (NO SATURDAY SERVICE)

	Carmel																					
	Camp Herrlich	*Rte. 311 & Fair Street*	Ludingtonville Apartments	311 Park & Ride	*Fair Street (Planning/Highway Dept.)*	The Plaza at Clover Lake	Bullet Hole Rd. (Fox Run Condos)	*Fair Street (Misty Hills)*	*Fair Street (Twin Brooks/GFMS)*	*Fair Street (Hunter's Glen)*	*Fair Street & Hill and Dale Rd.*	*Fair Street (Kings Grant)*	*Kelly Ridge & St. Michael's Terrace*	*Fair Street (Post Office/CHS)*	*Fair Street & Rte. 52*	*Rte. 52 & Rte. 301*	*Rte. 52 & Rte. 6*	Rte. 6 & Seminary Hill	Seminary Hill & Mechanic St.	Mechanic St. & Interlocken Rd.	Interlocken Rd. & Stoneleigh Ave.	*Putnam Plaza*
	O/C	8:35	O/C	8:35	8:40	8:40	O/C	8:45	8:45	8:45	8:45	8:45	O/C	8:45	8:45	8:45	8:45	O/C	O/C	O/C	O/C	9:00
	O/C	9:35	O/C	9:35	9:40	9:40	O/C	9:45	9:45	9:45	9:45	9:45	O/C	9:45	9:45	9:45	9:45	O/C	O/C	O/C	O/C	10:00
	O/C	10:35	O/C	10:35	10:40	10:40	O/C	10:45	10:45	10:45	10:45	10:45	O/C	10:45	10:45	10:45	10:45	O/C	O/C	O/C	O/C	11:00
	O/C	11:35	O/C	11:35	11:40	11:40	O/C	11:45	11:45	11:45	11:45	11:45	O/C	11:45	11:45	11:45	11:45	O/C	O/C	O/C	O/C	12:00
	O/C	12:35	O/C	12:35	12:40	12:40	O/C	12:45	12:45	12:45	12:45	12:45	O/C	12:45	12:45	12:45	12:45	O/C	O/C	O/C	O/C	1:00
	O/C	1:35	O/C	1:35	1:40	1:40	O/C	1:45	1:45	1:45	1:45	1:45	O/C	1:45	1:45	1:45	1:45	O/C	O/C	O/C	O/C	2:00
	O/C	2:35	O/C	2:35	2:40	2:40	O/C	2:45	2:45	2:45	2:45	2:45	O/C	2:45	2:45	2:45	2:45	O/C	O/C	O/C	O/C	3:00
	O/C	3:35	O/C	3:35	3:40	3:40	O/C	3:45	3:45	3:45	3:45	3:45	O/C	3:45	3:45	3:45	3:45	O/C	O/C	O/C	O/C	4:00
	O/C	4:35	O/C	4:35	4:40	4:40	O/C	4:45	4:45	4:45	4:45	4:45	O/C	4:45	4:45	4:45	4:45	O/C	O/C	O/C	O/C	5:00
	O/C	5:35	O/C	5:35	5:40	5:40	O/C	5:45	5:45	5:45	5:45	5:45	O/C	5:45	5:45	5:45	5:45	O/C	O/C	O/C	O/C	6:00

Underline - Indicates transit connections (MTA, HART, BEE LINE) | (~) - Indicates no service for that time frame

(*) - Indicates snow routes only | O/C - Indicates that this stop is "On-Call". Call 878-RIDE (7433)

PART 5 - Carmel, Kent, Lake Carmel

Putnam Plaza to Putnam Plaza

MONDAY - FRIDAY (Sat. 8 AM - 6 PM ONLY, Last run from Plaza 5:00 PM)

		Carmel										Lake Carmel													
AM	4:40	Camp Herrlich	*Putnam Plaza*	Office for Senior Recourses/DSS	*CVS*	Church Street/Seminary Hill	Gleneida Court	*Rte. 6 & Rte. 52*	*County Courthouse*	*Carmel Plaza (Shoprite)*	Hillcrest Commons	*Rte. 52 & Towners Rd.*	Barret Hill Rd.	*Rte. 52 & Barret Hill Rd. (Arts on the Lake)*	*Sybil's Crossing (Kent Town Hall/Library)*	Kent Apartments	Rte. 52 & Ludingtonville Rd. (Speedway)	Ludingtonville Nursing Home	Ludingtonville Apartments	*Rte. 52 North Terry Hill Rd.*	*North Terry Hill Rd. & Putnam Dr.*	Putnam Dr & Knollcrest Rd.	Knollcrest Rd. & Longfellow Dr.	Longfellow Dr & Rte 311	*Rte. 311 & Terry Hill Rd.*
	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~	~
	~	6:00	~	~	~	~	~	6:02	6:02	~	O/C	5:50	6:02	O/C	O/C	O/C	O/C	O/C	O/C	5:50	5:50	5:50	5:50	5:50	5:50
	~	7:00	~	~	~	~	~	7:02	7:02	7:10	O/C	7:10	O/C	7:10	O/C	O/C	O/C	O/C	O/C	7:10	7:10	7:10	7:10	7:10	7:10
	~	8:00	O/C	O/C	O/C	O/C	O/C	8:02	8:02	8:10	O/C	8:17	O/C	8:17	O/C	O/C	8:20	O/C	~	8:20	8:20	8:20	8:20	8:20	8:20
	~	9:00	O/C	O/C	O/C	O/C	O/C	9:02	9:02	9:10	O/C	9:17	O/C	9:17	O/C	O/C	9:20	O/C	~	9:20	9:20	9:20	9:20	9:20	9:20
	~	10:00	O/C	O/C	O/C	O/C	O/C	10:02	10:02	10:10	O/C	10:17	O/C	10:17	O/C	O/C	10:20	O/C	~	10:20	10:20	10:20	10:20	10:20	10:20
	~	11:00	O/C	O/C	O/C	O/C	O/C	11:02	11:02	11:10	O/C	11:17	O/C	11:17	O/C	O/C	11:20	O/C	~	11:20	11:20	11:20	11:20	11:20	11:20
	~	12:00	O/C	O/C	O/C	O/C	O/C	12:02	12:02	12:10	O/C	12:17	O/C	12:17	O/C	O/C	12:20	O/C	~	12:20	12:20	12:20	12:20	12:20	12:20
	PM	1:00	O/C	O/C	O/C	O/C	O/C	1:02	1:02	1:10	O/C	1:17	O/C	1:17	O/C	O/C	1:20	O/C	~	1:20	1:20	1:20	1:20	1:20	1:20
		~	2:00	O/C	O/C	O/C	O/C	2:02	2:02	2:10	O/C	2:17	O/C	2:17	O/C	O/C	2:20	O/C	~	2:20	2:20	2:20	2:20	2:20	2:20
		~	3:00	O/C	O/C	O/C	O/C	3:02	3:02	3:10	O/C	3:17	O/C	3:17	O/C	O/C	3:20	O/C	~	3:20	3:20	3:20	3:20	3:20	3:20
		~	4:00	O/C	O/C	O/C	O/C	4:02	4:02	4:10	O/C	4:17	O/C	4:17	O/C	O/C	4:20	O/C	~	4:20	4:20	4:20	4:20	4:20	4:20
~		5:00	O/C	O/C	O/C	O/C	5:02	5:02	5:10	O/C	5:17	O/C	5:17	O/C	O/C	5:20	O/C	~	5:20	5:20	5:20	5:20	5:20	5:20	
~		6:00	O/C	O/C	O/C	O/C	6:02	6:02	6:10	O/C	6:17	O/C	6:17	O/C	O/C	6:20	O/C	O/C	~	6:20	6:20	6:20	6:20	6:20	6:20

PART 5 - Carmel, Kent, Lake Carmel

Putnam Plaza to Putnam Plaza

MONDAY - FRIDAY (Sat. 8 AM - 6 PM ONLY, Last run from Plaza 5:00 PM)

		Lake Carmel										Carmel															
	4:50	*Terry Hill Rd. & Lake shore Dr. E*	Lake Shore Dr & Montrose Dr	Montrose Dr & Beechmont RD	Beechmont Rd & Vernon Dr	Vernon Dr & woodstock Rd	Vernon Dr & Echo rd	Vernon Dr & Clubhouse	Terry Hill Rd & Montrose Dr	Terry Hill Rd & Fair St	Fair St & towners Rd	Towners Rd & E Croton Dr	E Croton Dr, Purchase Rd, Cottage Rd	Cottage Rd & Lake Shore Dr	*Lake Shore Dr. & Brewster Dr.*	Brewster Dr & Towners Rd	*Towners Rd. & Hill & Dale Rd.*	*Towners Rd. & Rte. 52 (Gino's Dell)*	Hillcrest Commons	*Carmel Plaza (Shoprite)*	*County Courthouse*	*Rte. 6 & Rte. 52*	Gleneida Court	Church Street/Seminary Hill	*CVS*	*Putnam Plaza*	
	5:50	O/C	O/C	O/C	O/C	O/C	O/C	O/C	4:50	5:10	5:10	5:10	5:10	5:10	5:10	5:10	5:20	5:20	O/C	O/C	5:20	5:20	~	~	~	~	5:30
	6:02	O/C	O/C	O/C	O/C	O/C	O/C	O/C	6:02	6:10	6:10	6:10	6:10	6:10	6:10	6:10	6:20	6:20	O/C	O/C	6:20	6:20	~	~	~	~	6:30
	7:10	O/C	O/C	O/C	O/C	O/C	O/C	O/C	7:10	7:30	7:30	7:30	7:30	7:30	7:30	7:30	7:40	7:40	O/C	O/C	7:50	7:50	~	~	~	~	8:00
	8:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	8:20	8:35	8:35	8:35	8:35	8:35	8:35	8:35	8:40	8:40	O/C	O/C	8:47	8:47	O/C	O/C	O/C	O/C	9:00
	9:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	9:20	9:35	9:35	9:35	9:35	9:35	9:35	9:35	9:40	9:40	O/C	O/C	9:47	9:47	O/C	O/C	O/C	O/C	10:00
	10:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	10:20	10:35	10:35	10:35	10:35	10:35	10:35	10:35	10:40	10:40	O/C	O/C	10:47	10:47	O/C	O/C	O/C	O/C	11:00
	11:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	11:20	11:35	11:35	11:35	11:35	11:35	11:35	11:35	11:40	11:40	O/C	O/C	11:47	11:47	O/C	O/C	O/C	O/C	12:00
	12:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	12:20	12:35	12:35	12:35	12:35	12:35	12:35	12:35	12:40	12:40	O/C	O/C	12:47	12:47	O/C	O/C	O/C	O/C	1:00
	1:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	1:20	1:35	1:35	1:35	1:35	1:35	1:35	1:35	1:40	1:40	O/C	O/C	1:47	1:47	O/C	O/C	O/C	O/C	2:00
	2:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	2:20	2:35	2:35	2:35	2:35	2:35	2:35	2:35	2:40	2:40	O/C	O/C	2:47	2:47	O/C	O/C	O/C	O/C	3:00
	3:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	3:20	3:35	3:35	3:35	3:35	3:35	3:35	3:35	3:40	3:40	O/C	O/C	3:47	3:47	O/C	O/C	O/C	O/C	4:00
	4:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	4:20	4:35	4:35	4:35	4:35	4:35	4:35	4:35	4:40	4:40	O/C	O/C	4:47	4:47	O/C	O/C	O/C	O/C	5:00
5:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	5:20	5:35	5:35	5:35	5:35	5:35	5:35	5:35	5:40	5:40	O/C	O/C	5:47	5:47	O/C	O/C	O/C	O/C	6:00	
6:20	O/C	O/C	O/C	O/C	O/C	O/C	O/C	6:20	6:35	6:35	6:35	6:35	6:35	6:35	6:35	6:40	6:40	O/C	O/C	6:47	6:47	O/C	O/C	O/C	O/C	7:00	

Underline - Indicates transit connections (MTA, HART, BEE LINE) | (*) - Indicates no service for that time frame

(*) - Indicates snow routes only | O/C - Indicates that this stop is "On-Call". Call 878-RIDE (7433)

Cold Spring Trolley - 2023 Schedule

AM ROUTE 9AM - NOON

AM Route			
Cold Spring Bandstand	9:00	10:02	11:02
Cold Spring Train Station	9:14	10:14	11:14
Visitor's Center/Public Rest Rooms	9:15	10:15	11:15
Cold Spring Village Hall	9:16	10:16	11:16
Hiker's Drop Off (Fair St. & 9D)	<i>REQUEST STOP</i>		
Main Street Cold Spring (9D & Main St.)	9:17	10:17	11:17
Putnam History Museum	9:22	10:22	11:22
Boscobel	9:32	10:32	11:32
Constitution Marsh (9D & Indian Brook Rd.)	<i>REQUEST STOP</i>		
Desmond Fish Library (Closed Sunday)	<i>REQUEST STOP</i>		
Manitoga	<i>REQUEST STOP</i>		
Butterfield Center (Paulding Ave.)	9:42	10:42	11:42
Main Street Cold Spring (9D & Main St.)	9:47	10:47	11:47
Magazzino Italian Art	X	X	RS
Cold Spring Bandstand	10:02	11:02	12:02

PM ROUTE NORTHBOUND NOON - 5PM



PM Route - 9D Northbound			
Cold Spring Bandstand	12:02	2:00	4:00
Cold Spring Train Station	12:14	2:14	4:12
Visitor's Center/Public Rest Rooms	12:15	2:15	4:13
Cold Spring Village Hall	12:16	2:16	4:14
Main Street Cold Spring (Main St. & 9D)	12:17	2:17	4:15
Boscobel	12:22	2:22	4:20
Main Street Cold Spring (9D & Main St.)	12:27	2:27	4:25
Little Stony Point	12:30	2:30	4:28
Breakneck Ridge (Wilkinson Trail)	12:32	2:32	4:30
Mt. Beacon Trail	12:37	2:37	4:35
Main Street Beacon (9D & Main St.)	12:42	2:42	4:40
Beacon Train Station	12:45	2:45	4:43
DIA Museum	12:47	2:47	4:45
Breakneck Ridge (Wilkinson Trail)	<i>REQUEST STOP</i>		
Little Stony Point	<i>REQUEST STOP</i>		
Main Street Cold Spring (9D & Main St.)	<i>REQUEST STOP</i>		
Cold Spring Bandstand	1:02	3:02	5:00

PM ROUTE SOUTHBOUND 1PM - 4PM

PM Route - 9D Southbound		
Cold Spring Bandstand	1:00	3:00
Cold Spring Train Station	1:12	3:12
Visitor's Center/Public Rest Rooms	1:13	3:13
Cold Spring Village Hall	1:14	3:14
Hiker's Drop Off (Fair St. & 9D)	<i>REQUEST STOP</i>	
Main Street Cold Spring (Main St. & 9D)	1:15	3:15
Putnam History Museum	1:20	3:20
Boscobel	1:30	3:25
Constitution Marsh (9D & Indian Brook Rd.)	<i>REQUEST STOP</i>	
Desmond Fish Library (Closed Sunday)	<i>REQUEST STOP</i>	
Manitoga	<i>REQUEST STOP</i>	
Butterfield Center (Paulding Ave.)	1:40	3:40
Main Street Cold Spring (9D & Main St.)	1:45	3:45
Magazzino Italian Art	<i>REQUEST STOP</i>	
Cold Spring Bandstand	2:00	4:00

KEY

KEY	
Indicates no stop on this route	X
Indicates riders must request driver to make this stop	RS

Croton Falls Commuter Shuttle Schedule

Mahopac-Croton Falls Commuter Shuttle

Mahopac to Croton Falls Station (Trains are express from White Plains)

	AM	AM	AM	AM	AM	AM	AM	PM
Lakeview Market & Deli	5:24	5:47	6:14	6:51	7:06	7:36	7:52	4:47
Lake Mahopac (BP Station)	5:26	5:49	6:16	6:53	7:08	7:38	7:54	4:49
Mahopac Library	5:28	5:51	6:18	6:55	7:10	7:40	7:56	4:51
Mahopac Temple Beth Shalom Lot	5:29	5:52	6:19	6:56	7:11	7:41	7:57	4:52
Croton Falls Station	5:39	6:02	6:29	7:06	7:21	7:51	8:07	5:02
Croton Falls Station	5:46	6:09	6:36	7:13	7:28	7:58	8:14	5:09
White Plains Station	6:27	6:51	7:12	7:50	8:10	8:36	8:53	5:53
Grand Central Terminal	7:05	7:30	7:53	8:31	8:50	9:16	9:30	6:33
	AM	AM	AM	AM	AM	AM	AM	PM

Croton Falls Station to Mahopac

	AM	PM	PM	PM	PM	PM	PM	PM
Grand Central Terminal	7:12	3:52	4:18	4:35	4:57	5:30	6:04	6:29
White Plains Station	7:54	4:26	N/A	5:11	5:31	6:03	6:39	7:03
Croton Falls Station	8:38	5:09	5:30	5:47	6:08	6:47	7:15	7:42
Croton Falls Station	8:41	5:12	5:33	5:50	6:11	6:50	7:18	7:45
Mahopac Temple Beth Shalom	8:51	5:22	5:43	6:00	6:21	7:00	7:28	7:55
Mahopac Library	8:52	5:23	O/C	O/C	O/C	O/C	O/C	O/C
Lake Mahopac (BP Station)	8:54	5:25	O/C	O/C	O/C	O/C	O/C	O/C
Lakeview Market & Deli	8:56	5:27	O/C	O/C	O/C	O/C	O/C	O/C
	AM	PM	PM	PM	PM	PM	PM	PM

The Croton Falls Shuttle operates M – F. In the event of inclement weather or questions regarding the shuttle please call (845) 878-7433. Inclement weather announcements and closure will be provided via email blast and on WHUD 100.7 radio.

O/C: Bus returns only to Temple Beth Shalom unless requested by passengers.
For more info, please visit www.putnamcountyny.com/transportation



Fare Information

Single Trip: **\$1.00/\$0.50 Half Fare**

Transfers: **\$0.75/\$0.25 Half Fare**

Monthly UniTicket: **\$442.00***

- Combination bus/rail monthly
- Unlimited travel on bus/rail
- Good seven days per week

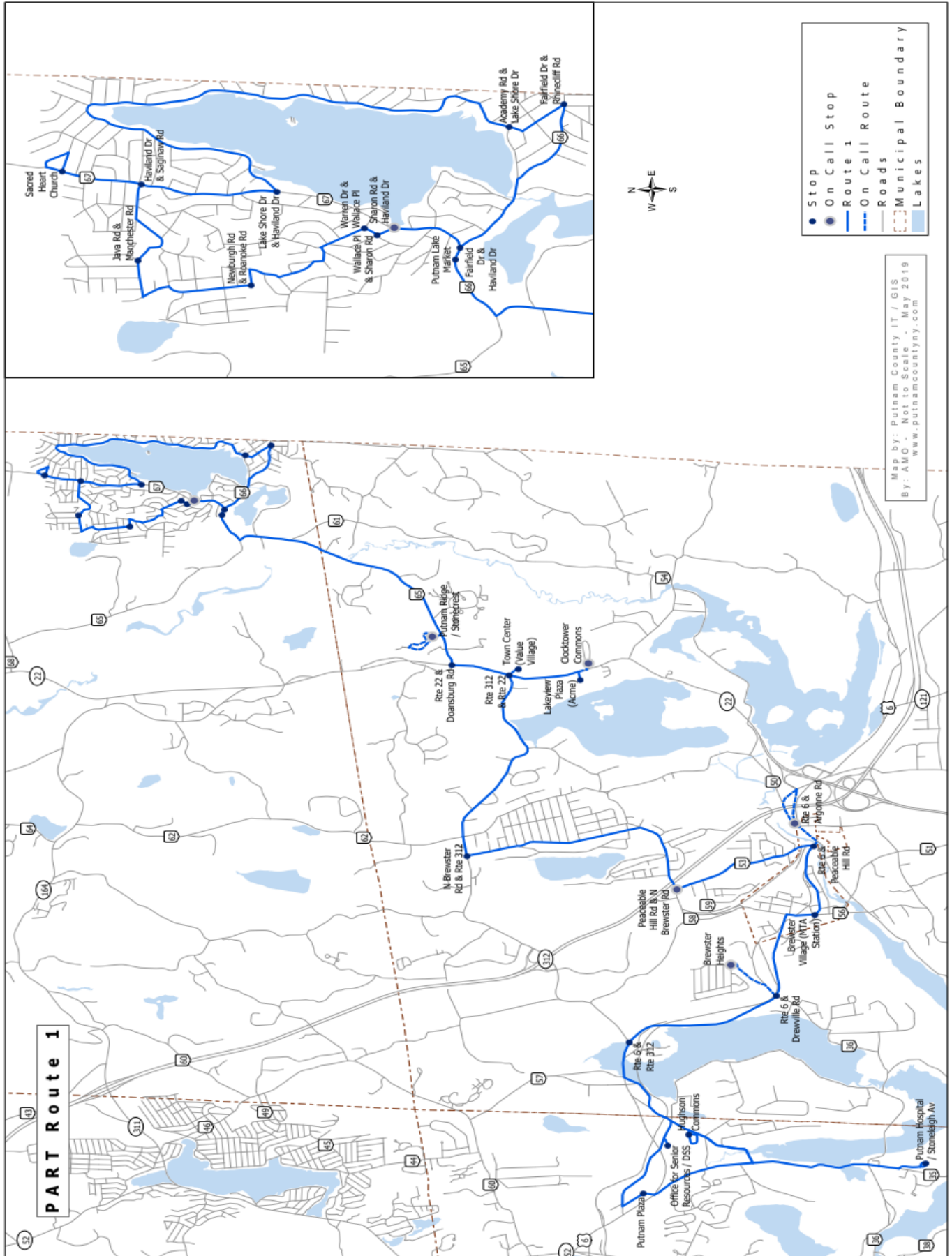
Weekly UniTicket: **\$142.00***

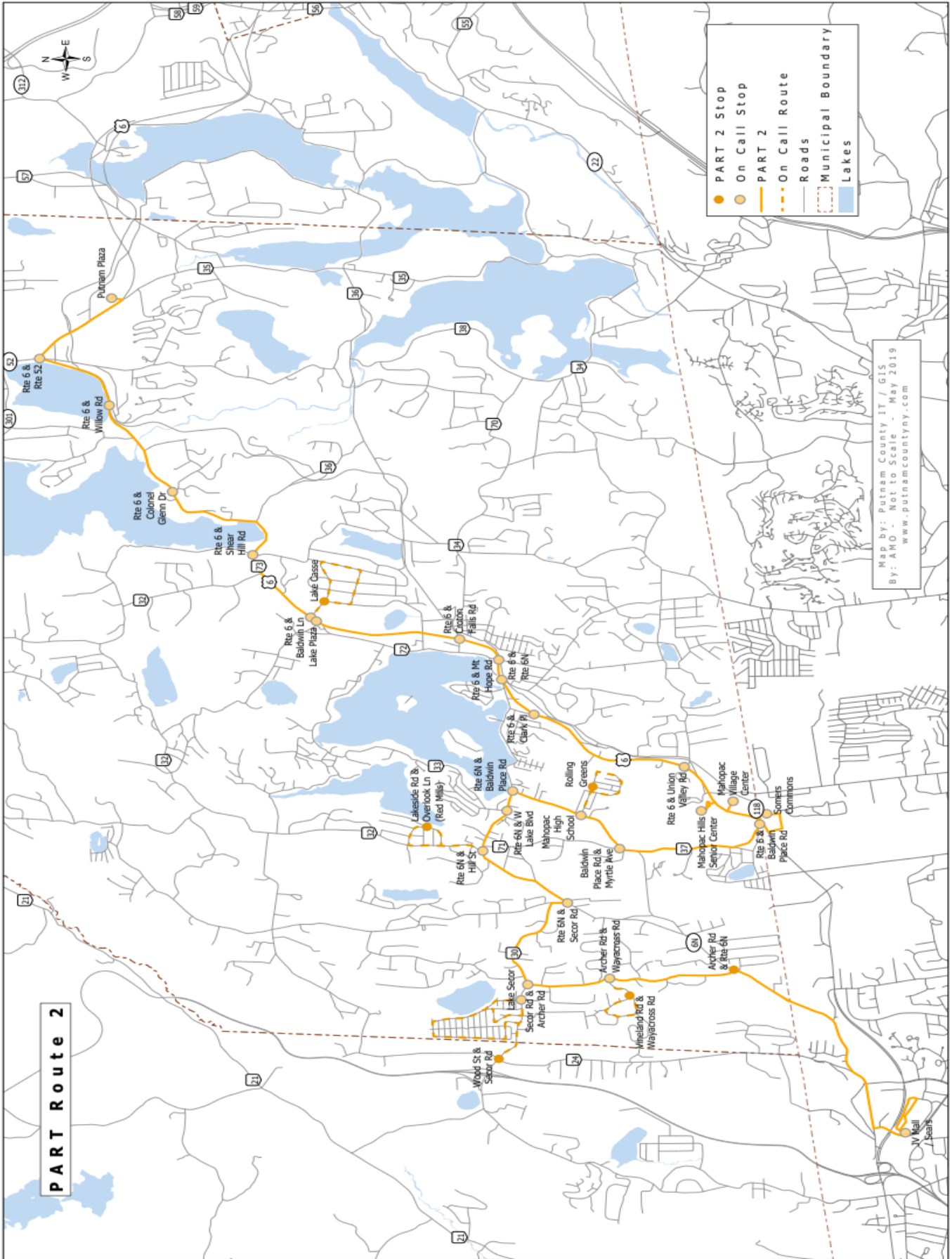
- Combination bus/rail weekly
- Unlimited travel on bus/rail
- Good Saturday through Friday

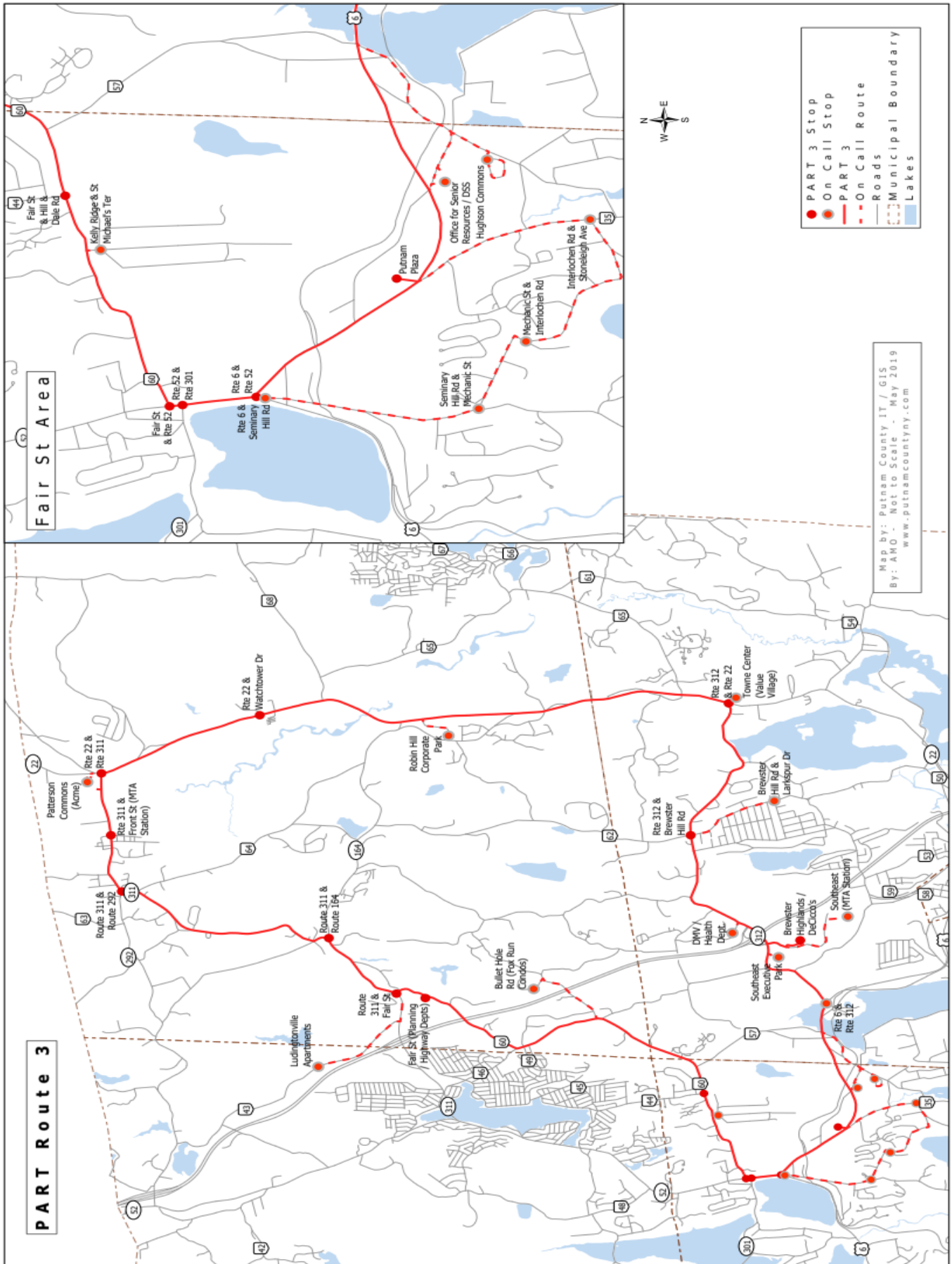
Park & Ride Location

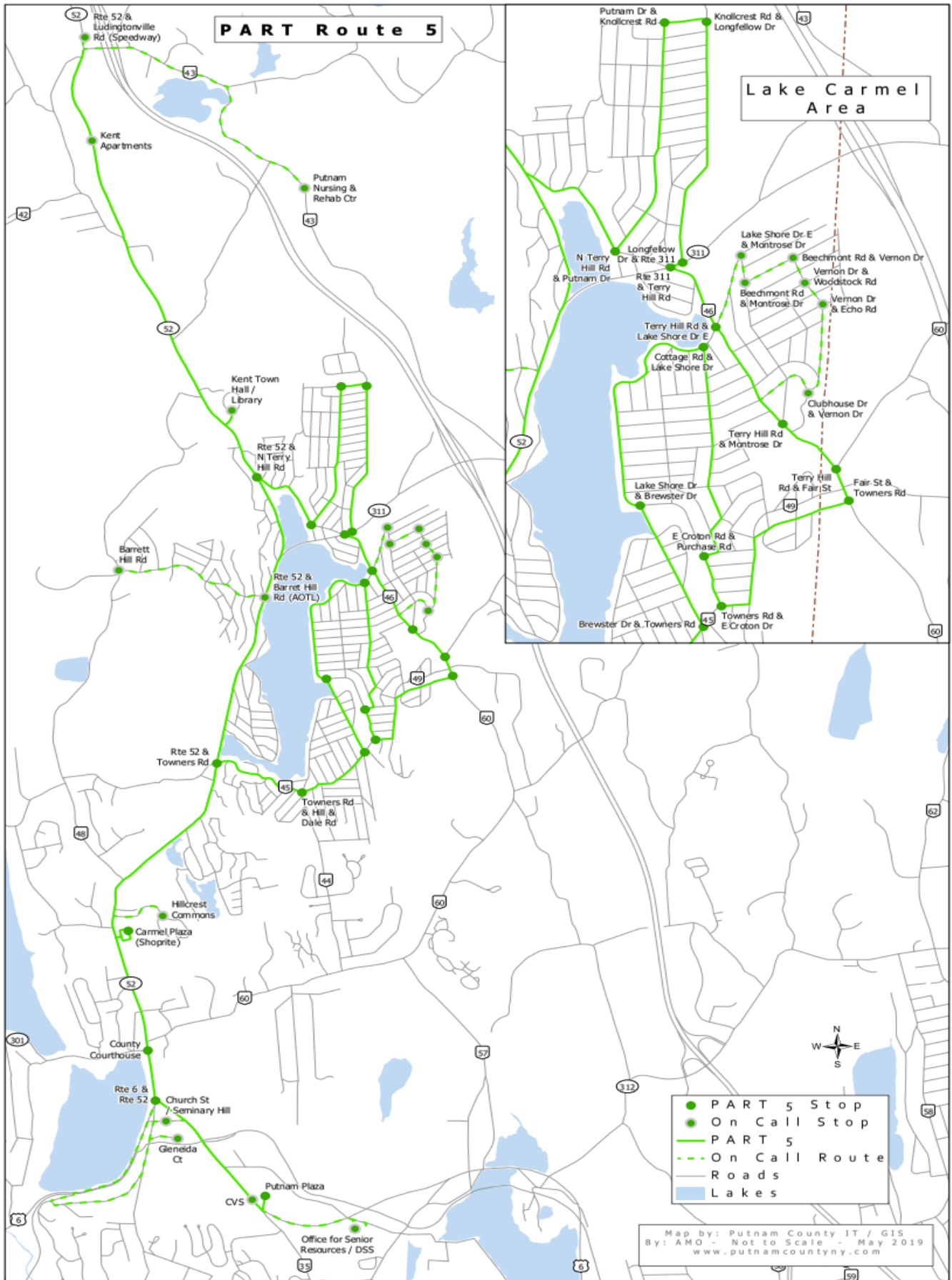
Temple Beth Shalom
760 Route 6 Mahopac, NY 10541

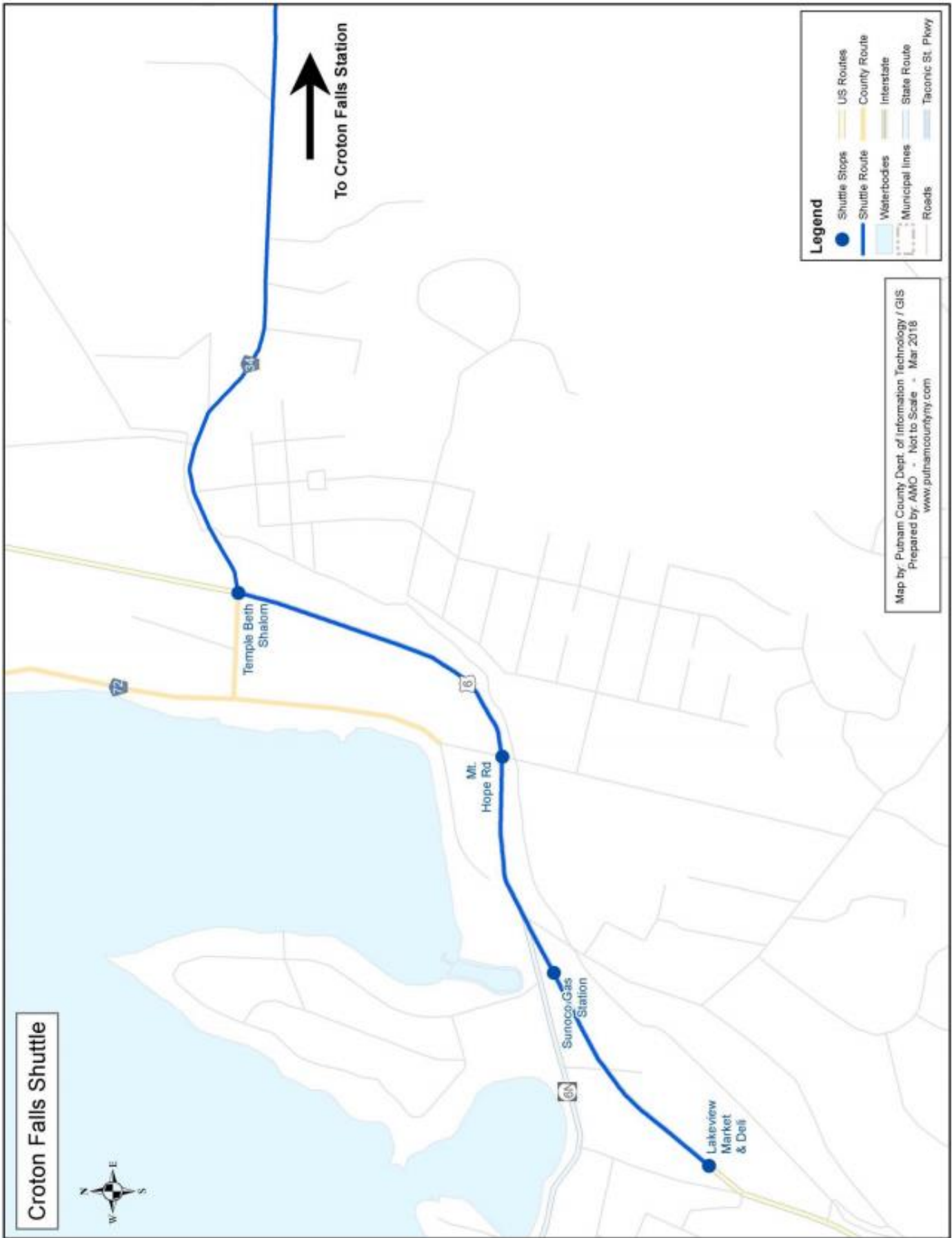
Effective March 27, 2022

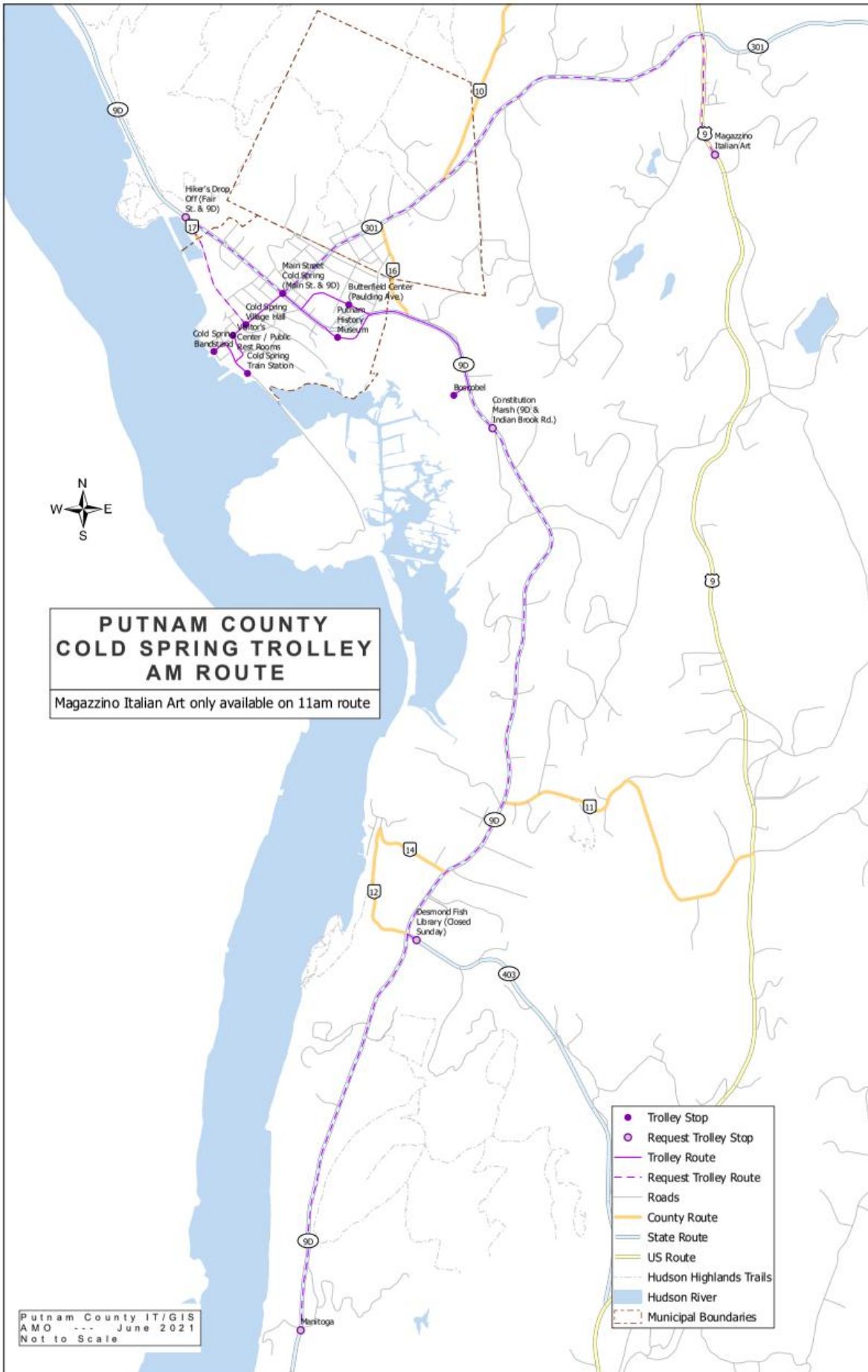


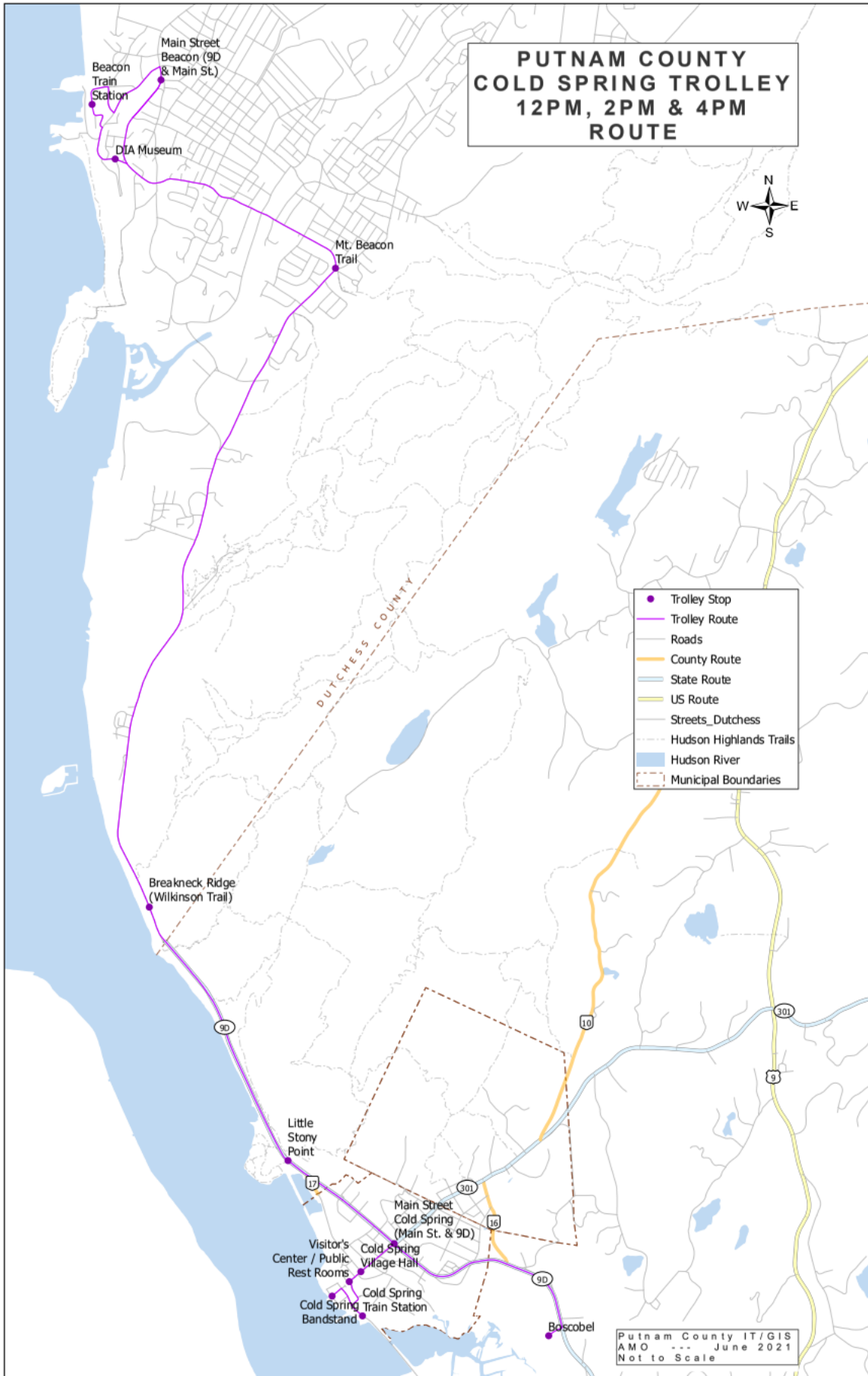












Attachment J:

PUTNAM COUNTY LIMITED ENGLISH PROFICIENCY (LEP) PLAN UPDATED NOVEMBER 2023

Introduction

This Limited English Proficiency (LEP) Plan has been prepared to address Putnam County's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, Federal Transit Administration Circular 4702.1B dated October 1, 2012, which state that no person shall be subjected to discrimination on the basis of race, color, or national origin.

Executive Order 13166, titled Improving Access to Services for Persons with Limited English Proficiency, indicates that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. It directs each federal agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds.

The Putnam County Transit System is owned by Putnam County and operated by MV Transit. Putnam County has developed this LEP Plan to help identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access services provided by Putnam County. As defined in Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write, or understand English.

This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available.

In order to prepare this plan, Putnam County undertook the U.S. Department of Transportation (U.S. DOT) four-factor LEP analysis which considers the following factors:

1. The number or proportion of LEP persons in the service area who may be served or are likely to encounter a Putnam County program, activity or service.
2. The frequency with which LEP persons come in contact with Putnam County programs, activities or services.
3. The nature and importance of programs, activities or services provided by Putnam County to the LEP population.
4. The resources available to Putnam County and overall costs to provide LEP assistance.

Four-Factor Analysis

1. The number or proportion of LEP persons in the service area who may be served or are likely to encounter a Putnam County Transit program, activity or service.

Putnam County staff reviewed the 2017-2021 American Community Survey report from the U.S. Census (See [SI1601: LANGUAGE SPOKEN AT HOME - Census Bureau Table](#)) and determined that in Putnam County, 20.2% of the population speak a language other than English. It is estimated that 73.7% of the people who speak a language other than English speak English “very well”, while 26.3% speak English less than “very well”. Of those persons with limited English proficiency, 2,507 speak Spanish, 624 speak Asian and Pacific Island languages, and 218 speak other languages.

2. The frequency with which LEP persons come in contact with Putnam County programs, activities or services.

Putnam County assessed the frequency with which staff and drivers have, or could have, contact with LEP persons. This includes documenting phone inquiries and surveying vehicle operators for requests for interpreters and translated documents. To date, the most frequent contact between LEP persons is with bus drivers. Translated documents have included postings on the buses relating to fares and transit rules written in Spanish.

3. The nature and importance of programs, activities or services provided by Putnam County to the LEP population.

The largest geographic concentration of LEP individuals in the Putnam County Transit service area is Spanish. Several concentrated areas have been identified. 24.6% of Census Tract 101 (Putnam Lake in the Town of Patterson, 26.0% of the population in Census Tract 103 (Lake Carmel in the Town of Kent) is Hispanic or Latino. In Census Tract 118.01 (the Village of Brewster), 51% of the population is Hispanic or Latino. Further, Town of Patterson Census Tract 102.2 has 27% Hispanic or Latino. Services provided by Putnam County Transit that are most likely to encounter LEP individuals are the fixed route system which serves the general public and the Para-Transit system which serves primarily senior and disabled persons.

It is also likely that Putnam County Transit will encounter LEP individuals at the County Planning & Transportation office where bus tickets are sold.

4. The resources available to Putnam County and overall costs to provide LEP assistance.

Putnam County assessed its available resources that could be used for providing LEP assistance, including determining how much a professional interpreter and translation service would cost on an as needed basis, which of its documents would be the most valuable to be translated if the need should arise, and taking an inventory of available organizations that Putnam County could partner with for outreach and translation efforts. The amount of staff and vehicle operating training that might be needed was also considered. Based on the four-factor analysis, Putnam County developed its LEP Plan as outlined in the following section.

Limited English Proficiency (LEP) Plan Outline

How Putnam County and staff may identify an LEP person who needs language assistance:

1. Examine records to see if requests for language assistance have been received in the past, either at meetings or over the phone, to determine whether language assistance might be needed at future events or meetings.
2. Have a staff person greet participants as they arrive to Putnam County sponsored events. By informally engaging participants in conversation, it is possible to gauge each attendee's ability to speak and understand English.
3. Where practicable and feasible, have translator(s) available at Putnam County meetings. This will assist in language assistance needs for future events and meetings.
4. Translate all posted notices on all transit vehicles to assist vehicle operators in identifying specific language assistance needs of passengers. If such individuals are encountered, vehicle operators will be instructed to try to obtain contact information to give to Putnam County Transit's management for follow-up.
5. Vehicle operators and other front-line staff, like dispatchers, Para-Transit schedulers, and service development planners, will be surveyed on their experience concerning any contacts with LEP persons during the previous year.

Language Assistance Measures

There are numerous language assistance measures available to LEP persons, including both oral and written language services. There are also various ways in which Putnam County staff responds to LEP persons, whether in person, by telephone or in writing.

- Putnam County Hispanic Education and Outreach Programs will continue to provide vital information to LEP groups on Putnam County programs and services;
- Network with local human service organizations that provide services to LEP individuals and seek opportunities to provide information on Putnam County programs and services;
- Provide a bilingual Community Outreach Coordinator at community events, public hearings, and Transportation Task Force meetings;
- Placement of statements in notices and publications that interpreter services are available for these meetings, with seven day advance notice;
- Survey bus drivers and other front-line staff, like dispatchers, Para-Transit schedulers, and service development planners, annually on their experience concerning any contacts with LEP persons during the previous year;

- Provide the Language Link hotline number, 1-877-737-4999, and Account #, 27854, at the Transit Center, onboard the Putnam County Transit fleet, in Road Supervisor vehicles and at transit administrative offices;
- Post the Putnam County Title VI Policy and LEP Plan on the agency website, www.putnamcountyny.com;
- Provide group travel training to LEP persons with the assistance of bilingual staff;
- Include language “Spanish a plus” on bus driver recruitment flyers and onboard recruitment posters;
- When an interpreter is needed, for a language other than Spanish, in person or on the telephone, staff will attempt to access language assistance services from a professional translation service or qualified community volunteers. A list of volunteers will need to be developed.

Staff Training

The following training will be provided to Putnam County staff:

1. Information on the Putnam County Title VI Procedures and LEP responsibilities
2. Description of language assistance services offered to the public
3. Use of Language Identification Flashcards
4. Documentation of language assistance requests
5. How to handle a potential Title VI/LEP complaint

Outreach Techniques

When staff prepares a document or schedules a meeting, for which the target audience is expected to include LEP individuals, then documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LEP population. Interpreters will be available as needed.

Monitoring and Updating the LEP Plan

Putnam County will update the LEP as required by U.S. DOT. At a minimum, the plan will be reviewed and updated when data from the 2020 U.S. Census is available, or when it is clear that higher concentrations of LEP individuals are present in the Putnam County Transit service area.

Updates will include the following:

- The number of documented LEP person contacts encountered annually
- How the needs of LEP persons have been addressed
- Determination of the current LEP population in the service area

- Determination as to whether the need for translation services has changed
- Determine whether local language assistance programs have been effective and sufficient to meet the needs of LEP persons
- Determine whether Putnam County's financial resources are sufficient to fund language assistance resources needed
- Determine whether Putnam County has fully complied with the goals of this LEP Plan
- Determine whether complaints have been received concerning Putnam County's failure to meet the needs of LEP individuals

Dissemination of the Putnam County LEP Plan

A link to the Putnam County LEP Plan and the Title VI Procedures is included on the Putnam County website at [Civil Rights - Putnam County, New York \(putnamcountyny.com\)](http://www.putnamcountyny.com/CivilRights).

Any person or agency with internet access will be able to access and download the plan from the Putnam County website. Alternatively, any person or agency may request a copy of the plan via telephone, fax, mail, or in person and shall be provided a copy of the plan at no cost. LEP individuals may request copies of the plan in translation which Putnam County will provide, if feasible.

Questions or comments regarding the LEP Plan may be submitted to the Title VI Coordinator at the Putnam County Planning, Development & Public Transportation:

Title VI Coordinator/ Civil Rights Officer
Putnam County Planning, Development & Public Transportation
841 Fair Street
Carmel, NY 10512
Phone: 845-878-3480
Fax: 845-808-1948
Email: planning@putnamcountyny.gov

Attachment K:

Title VI Complaint Form: English & Spanish

DISCRIMINATION COMPLAINT FORM
PERTAINING TO CLASSES PROTECTED BY TITLE VI
On the Basis of Race, Color, or National Origin

Section I:				
Name:				
Address:				
Telephone (Home):			Telephone (Work):	
Email Address:				
Accessible Format Requirements?	Large Print		Audio Tape	
	TDD		Other	
Section II:				
Are you filing this complaint on your own behalf?		Yes*	No	
*If you answered yes to this question, go to Section III.				
If not, please supply the name and relationship of the person for whom you are complaining:				
Please explain why you filed for a third party:				
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.		Yes	No	
Section III:				
I believe the discrimination I experienced was based on (check all that apply):				
<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin				
Date of Alleged Discrimination (Month, Day, Year): _____				
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed please use the back of this form.				

DISCRIMINATION COMPLAINT FORM
PERTAINING TO CLASSES PROTECTED BY TITLE VI
On the Basis of Race, Color, or National Origin

Section IV:

Have you previously filed a Title VI complaint with this agency?	Yes	No
--	-----	----

Section V:

Have you filed this complaint with any other Federal, State or local agency, or with any Federal or State Court?

Yes No

If yes, check all that apply:

Federal Agency _____

Federal Court _____ State Agency _____

DISCRIMINATION COMPLAINT FORM
 PERTAINING TO CLASSES PROTECTED BY TITLE VI
 On the Basis of Race, Color, or National Origin

<input type="checkbox"/> State Court _____	<input type="checkbox"/> Local Agency _____
Please provide information about a contact person at the agency/court where the complaint was filed.	
Name:	
Title:	
Agency:	
Address:	
Telephone:	
Section VI	
Name of agency complaint is against:	
Contact Person:	
Title:	
Telephone:	

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below.

Signature
Date

Please submit this form in person at the address below, or mail this form to:

Title VI Coordinator/ Civil Rights Officer
 Putnam County Department of Planning, Development & Public Transportation
 841 Fair Street
 Carmel, NY 10512
 Email: Planning@putnamcountyny.gov
 Telephone: (845) 878-3480
 Fax: (845) 808-1948

FORMULARIO DE QUEJA CONTRA LA DISCRIMINACION
BAJO TITULO VI
Basados en la Raza, el Color, el Origen Nacional

Sección I		
Nombre:		
Domicilio:		
Teléfono (domicilio):		Teléfono (trabajo):
Dirección del correo electrónico:		
Requisitos Accesibles al formulario	Letra grande	Cinta Auditiva
	TDD	Otros
Sección II		
¿Esta Ud., llenando este formulario para Ud. mismo?	Si	No
*Si la respuesta es SI complete la Sección III.		
Si es NO, por favor del nombre y su parentesco con la persona para quien está completando el formulario.		
Por favor explique porque Ud. llena el formulario para una tercera persona.		
Por favor confirme que Ud. tiene autorización de esta tercera persona afectada.		
Por favor confirmé que Ud., tiene autorización de la persona tirad partí.	Si	No
Sección III		
¿Anteriormente Ud. a llenado un formulario de reclamo bajo la Clausula VI con esta Agencia?	Yo creo que la discriminación que yo experimente estuvo basada en (indique lo que se aplique)	
	<input type="checkbox"/> Raza <input type="checkbox"/> Color <input type="checkbox"/> País de origen	
	Fecha de cuando ocurrió el hecho (Mes, Dia, Ano): _____	

FORMULARIO DE QUEJA CONTRA LA DISCRIMINACION
 BAJO TITULO VI
 Basados en la Raza, el Color, el Origen Nacional

	<p>Explicar tan claro como sea posible lo que sucedió y porque cree que fue discriminación en contra suya. Describa a todas las personas que estuvieron implicadas. Incluir el nombre y la forma de comunicarse con las persona(s) que discriminaron Contra Ud. (si las conoce) y También información para comunicarse con algún Testigo (si necesita más espacio, usar el respaldo del formulario)</p>
<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	

FORMULARIO DE QUEJA CONTRA LA DISCRIMINACION
BAJO TITULO VI
Basados en la Raza, el Color, el Origen Nacional

Sección IV		
¿Ha presentado anteriormente una queja del Título VI con esta agencia?	Si	No
Sección V		
Ud. ha presentado este reclamo ante alguna otra Agencia Federal, Estatal o local o ante alguna Corte Federal o Estatal		
[] Si [] No		
Si la respuesta es Si: complete los datos que se aplican.		
[] Federal Agency _____		
[] Corte Federal _____	[] Agencia Estatal	

[] Corte Estatal _____	[] Agencia Local	

Por favor dar información del contacto de la agencia/corte donde está su reclamo:		
Nombre:		
Titulo:		
Agencia:		
Dirección:		
Teléfono:		
Sección VI:		
Nombre de la agencia donde está su reclamo:		
Contacto:		
Titulo:		
Teléfono:		

FORMULARIO DE QUEJA CONTRA LA DISCRIMINACION
BAJO TITULO VI
Basados en la Raza, el Color, el Origen Nacional

Su firma y fecha abajo es necesaria.

Firma

Fecha

Por favor presente esta forma personalmente o enviar por correo a:

Coordinador del Título VI/ Oficial de Derechos Civiles
Putnam County Department of Planning, Development & Public Transportation
841 Fair Street
Carmel, NY 10512
Correo Electrónico: planning@putnamcountyny.gov
Teléfono: (845) 878-3480
Fax: (845) 808-1948
Fax: (845) 808-1948

Attachment L:

ADA Complaint Form: English & Spanish

DISCRIMINATION COMPLAINT FORM
PERTAINING TO CLASSES PROTECTED BY THE AMERICANS WITH DISABILITIES ACT
On the Basis of Disability

Section I:				
Name:				
Address:				
Telephone (Home):			Telephone (Work):	
Email Address:				
Accessible Format Requirements?	Large Print		Audio Tape	
	TDD		Other	
Section II:				
Are you filing this complaint on your own behalf?		Yes*	No	
*If you answered yes to this question, go to Section III.				
If not, please supply the name and relationship of the person for whom you are complaining:				
Please explain why you filed for a third party:				
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.		Yes	No	
Section III:				
I believe the discrimination I experienced was based on (check all that apply):				
[] Disability				
Date of Alleged Discrimination (Month, Day, Year): _____				
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed please use the back of this form.				

DISCRIMINATION COMPLAINT FORM
 PERTAINING TO CLASSES PROTECTED BY THE AMERICANS WITH DISABILITIES ACT
 On the Basis of Disability

Please provide information about a contact person at the agency/court where the complaint was filed.
Name:
Title:
Agency:
Address:
Telephone:
Section VI
Name of agency complaint is against:
Contact Person:
Title:
Telephone:

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below.

Signature
Date

Please submit this form in person at the address below, or mail this form to:

Title VI Coordinator / Civil Rights Officer
 Putnam County Department of Planning, Development & Public Transportation
 841 Fair Street
 Carmel, NY 10512
 Email: Planning@putnamcountyny.gov
 Telephone: (845) 878-3480
 Fax: (845) 808-1948

FORMULARIO DE QUEJA CONTRA LA DISCRIMINACION
BAJO ADA
Basado en la discapacidad

Sección I		
Nombre:		
Domicilio:		
Teléfono (domicilio):		Teléfono (trabajo):
Dirección del correo electrónico:		
Requisitos Accesibles al formulario	Letra grande	Cinta Auditiva
	TDD	Otros
Sección II		
¿Esta Ud., llenando este formulario para Ud. mismo?	Si	No
*Si la respuesta es SI complete la Sección III.		
Si es NO, por favor del nombre y su parentesco con la persona para quien está completando el formulario.		
Por favor explique porque Ud. llena el formulario para una tercera persona.		
Por favor confirme que Ud. tiene autorización de esta tercera persona afectada.		
Por favor confirmé que Ud., tiene autorización de la persona tirad partí.	Si	No
Sección III		
¿Anteriormente Ud. ha llenado un formulario de reclamo bajo la Clausula VI con esta Agencia?	Yo creo que la discriminación que yo experimente estuvo basada en (indique lo que se aplique)	
	[] Discapacidad	
	Fecha de cuando ocurrió el hecho (Mes, Dia, Ano): _____	

FORMULARIO DE QUEJA CONTRA LA DISCRIMINACION
BAJO ADA
Basado en la discapacidad

Sección IV		
¿Ha presentado anteriormente una queja del Título VI con esta agencia?	Si	No
Sección V		
Ud. ha presentado este reclamo ante alguna otra Agencia Federal, Estatal o local o ante alguna Corte Federal o Estatal		
<input type="checkbox"/> Si <input type="checkbox"/> No		
Si la respuesta es Si: complete los datos que se aplican.		
<input type="checkbox"/> Federal Agency _____	<input type="checkbox"/> Agencia Estatal	
<input type="checkbox"/> Corte Federal _____	<input type="checkbox"/> Agencia Local	

<input type="checkbox"/> Corte Estatal _____		

Por favor dar información del contacto de la agencia/corte donde está su reclamo:		
Nombre:		
Título:		
Agencia:		
Dirección:		
Teléfono:		
Sección VI:		
Nombre de la agencia donde está su reclamo:		
Contacto:		
Título:		
Teléfono:		

FORMULARIO DE QUEJA CONTRA LA DISCRIMINACION
BAJO ADA
Basado en la discapacidad

Puede adjuntar materiales escritos y otra información pertinente a su reclamo.

Su firma y fecha abajo es necesaria.

Firma

Fecha

Por favor presente esta forma personalmente o enviar por correo a:

Coordinador del Título VI / Oficial de Derechos Civiles
Putnam County Department of Planning, Development & Public Transportation
841 Fair Street
Carmel, NY 10512
Correo Electrónico: planning@putnamcountyny.gov
Teléfono: (845) 878-3480
Fax: (845) 808-1948

Attachment M:
Civil Rights Grant Assurances

Certifications and Assurances

Fiscal Year 2023

**FEDERAL FISCAL YEAR 2023 CERTIFICATIONS AND ASSURANCES FOR FTA
ASSISTANCE PROGRAMS**

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Putnam County, New York

The Applicant certifies to the applicable provisions of all categories: (*check here*) XXX.

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	_____
02 Public Transportation Agency Safety Plans	_____
03 Tax Liability and Felony Convictions	_____
04 Lobbying	_____
05 Private Sector Protections	_____
06 Transit Asset Management Plan	_____
07 Rolling Stock Buy America Reviews and Bus Testing	_____
08 Urbanized Area Formula Grants Program	_____
09 Formula Grants for Rural Areas	_____
10 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____

Certifications and Assurances

Fiscal Year 2023

- 12 Enhanced Mobility of Seniors and Individuals with Disabilities Programs
- 13 State of Good Repair Grants
- 14 Infrastructure Finance Programs
- 15 Alcohol and Controlled Substances Testing
- 16 Rail Safety Training and Oversight
- 17 Demand Responsive Service
- 18 Interest and Financing Costs
- 19 Cybersecurity Certification for Rail Rolling Stock and Operations
- 20 Tribal Transit Programs
- 21 Emergency Relief Program

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of the Applicant: Putnam County, New York

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature [Handwritten Signature] Date: 3/20/23
Name Kevin Byrne, Putnam County Executive Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Putnam County, New York

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature [Handwritten Signature] Date: 3/20/23
Name C. Compton Spain Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

Attachment N:

Equal Opportunity Policy Statement



EQUAL EMPLOYMENT OPPORTUNITY POLICY

Putnam County is an Equal Opportunity Employer. Discrimination on the basis of age, race, creed, color, national origin, sexual orientation, gender identity or expression, military status, sex, disability, predisposing genetic characteristics, familial status, marital status, or status as a victim of domestic violence will not be tolerated. This policy applies to all terms and conditions of employment, including but not limited to employment advertising, hiring, placement, compensation, training, promotion, demotion, termination, layoff, transfer, disciplinary actions, leave of absence or any other benefits. Discrimination based on any of the above is strictly prohibited and any supervisor, administrator or employee who engages in or tolerates such behavior is subject to disciplinary action in accordance with the Civil Service Law, collective bargaining agreements or any other applicable State or Federal Laws.

If an employee believes that he or she has encountered violations of this policy, the employee may advise his or her Supervisor or Department head. In addition, an employee can file a written complaint with the Personnel Department within (3) calendar days of the incident. Retaliation against the complainant will not be tolerated. False accusations will be treated as a disciplinary offense and will result in the same level of punishment as would be administered to one who engages in such behavior.

Putnam County's policy is to investigate all such complaints, thoroughly and promptly. To the fullest extent practical, Putnam County will keep complaints and their resolutions confidential. If an investigation confirms that a violation has occurred, Putnam County will take corrective action, including any discipline that is appropriate up to and including termination of employment of the offender. Putnam County will cooperate with any State or Federal agency involved in the investigation of any complaint.

PUTNAM COUNTY PERSONNEL DEPARTMENT
Paul Eldridge, *Personnel Director*
110 Old Route Six, Building Three
Carmel, NY 10512
Tel: 845-808-1650 Fax: 845-808-1921

Attachment O:

Language Link for Non-English Speaking Customers

LANGUAGE LINK

We Speak Your Customers Language

Arabic	العربية
Bosnian	Bosanski
Brazilian Portuguese	Português do Brasil
Cambodian	ភាសាខ្មែរ
Cantonese	廣東話
Croatian	Hrvatski
Farsi	فارسی
French	français
German	Deutsch
Haitian Creole	Kreyòl Ayisyen
Hindi	हिन्दी
Hmong	Hmoob
Japanese	日本語
Korean	한국어
Lao	ພາສາລາວ
Mandarin	國語
Punjabi	ਪੰਜਾਬੀ
Romanian	Română
Russian	Русский
Serbian	Srpski
Somali	Soomaali
Spanish	Español
Thai	ภาษาไทย
Tagalog	Tagalog
Vietnamese	Tiếng Việt

DO

Speak in "FIRST PERSON" (e.g. "Do you have a fever" instead of, "Ask her if she has a fever please") the interpreter is expected to interpret exactly as you state it. Please pause while the interpreter repeats each statement in the respective language.

Explain some things in more detail as terminology, concepts, and cultural expressions may not have an equivalent in the target language and may need to be clarified.

Control the flow of conversation. Treat the appointment as if you were providing direct service to an English speaking client.

Ask the interpreter and the LEP client questions to ensure they understand what you want to communicate.

Follow up by providing Language Link feedback about your interpretation services.

DON'T

Ask the interpreter for his/her opinion about the situation being interpreted.

Have a side conversation with the interpreter or permit one on one between the client and interpreter.

Discuss anything unrelated to the interpretation assignment.

Find us online: www.language.link

LANGUAGE LINK

Account # 27854

Phone # 1-877-737-4999

1. Enter account number followed by #
2. Select desired language
3. Follow additional prompts (if applicable)
4. Press 9 for:
 - Other languages
 - Operator assistance with 3rd party calls
 - Speak with customer service representative

We speak your customer's language